


Background

Online education increases flexibility in scheduling. It encourages the sharing of the resources between neighbouring jurisdictions and post-secondary institutions. Online education promotes cost efficiencies in combined classes and alternative instructional methods.

The Division supports online education to extend program opportunities to students.

Procedures

1. All online education courses are regarded by Alberta Education and this Division with the same credit status as courses provided with direct instruction in our schools. Students therefore are expected to apply themselves with the diligence required for successful completion that is necessary in other subjects.
2. The principal shall attempt to schedule students into areas that are supervised for those times designated for online education study.
 - 2.1 The principal may designate a special room and supervisor for students doing different online education courses. The principal may also combine small groups of students using online education into one class under a single supervisor. The principal may assign attendance obligations for individual students doing online education to an existing regularly scheduled class in any other subject.
3. The principal shall approve registration for online education and course fees shall generally follow the practice for fees applied in other subject areas. Students who are placed on online education for special circumstances, including discipline, may be assessed a fee as approved by the Superintendent.
 - 3.1 Registration of students in online education requires due attention to pre-requisite course requirements and strength of study habits developed in the student. Students with a weak history of study habits and academic discipline are to be counselled toward regular instruction.
4. The Superintendent shall determine the responsibilities of the principal with respect to online education. The principal shall annually summarize participation and success rates of online education students and keep this summary on file in the school.
5. The principal, in consultation with staff and the school council, shall determine the appropriate performance fee, if any.

Reference: Section 3, 11, 51, 52, 197,222, Education Act	Approved: 
	Date Approved: August 2006
	Reviewed or Revised: June 2023

Note: References shall be updated as required and do not require additional approval

