

## Administrative Procedure 340

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# SERVICES FOR STUDENTS AND CHILDREN

## Background

Increasing numbers of students and children require specialized services, during school and Early Childhood Service (ECS) program hours. Therefore, the Division will work together with members of the community and community agencies to serve the needs of students and children who are "at risk" or who have special needs.

## Procedures

1. In order to minimize duplication of effort and improve access for, and responsiveness to, children and families in need, the Division is committed to working together with other community agencies, organizations and associations; other local education authorities within and across school districts, including School Councils and operators of Early Childhood Services (ECS) programs; and regional authorities, including Regional Health Authorities and Child and Family Services Authorities. Examples of "working together" include information-sharing procedures, sharing of staff facilities, and joint service planning and delivery agreements (informal or formal).
2. To serve the needs of students and children in each school community, principals, counsellors and, where appropriate, other staff members, will take an active role to initiate or participate in working together with other members of the community and community agencies to improve services.
3. In cases where efficiencies can be realized through the provision of centralized services available to all school communities within the Division, the Associate Superintendent of Student Services, in collaboration with the Superintendent or designate, will initiate, develop and/or participate in partnerships designed to improve services to students and children.
4. Procedures in working together with members of the community will be consistent with provincial policies and procedures, including the Standards for Special Education, or Standards for Provision for Early Childhood Education.

Reference: Section 20, 45, 47, 60, 61, 113, School Act  
 Services for Students and Children policy 1.8.1  
 Guide to Education: ECS to Grade 12  
 Standards for Special Education  
 Standards for the Provision of Early Childhood Special Education

