


Background

Alberta Education requires that students' complete achievement tests in grades six and nine. Provincial diploma examinations are given to students completing 30-1/30-2 level courses. It is through the continuous process of reviewing and analyzing these results that the planning of instruction for students can be improved.

The Division believes that achievement tests and provincial diploma examinations represent one way of measuring student achievement and will encourage schools within the Division to strive for high participation rates, to strive for results above provincial averages, and to have each student achieve to their fullest potential.

Procedures

1. Each principal will follow Alberta Education and Division procedures for achievement tests and provincial diploma exams.
 - 1.1 The principal shall be responsible for the custody of examination papers and supplies. S/he shall follow the procedures outlined by the Alberta Education and the Division for the custody of achievement tests and provincial diploma examinations.
2. Results of achievement tests and provincial diploma examinations will be published in the Division Annual Education Results Report.
3. Each principal shall analyze the results of student achievement tests and diploma exam results and, if necessary, develop improvement plans.
 - 3.1 Teachers responsible for subjects being tested shall analyze subject results and provide the principal with a written report.
 - 3.2 Each principal shall analyze school results, annual and multi-year trends and provide a written report to be kept on file in the school.

Reference: Education Act Section 197(a), (b), (d)	Approved: 
	Date Approved: August 2006
	Reviewed or Revised: September 2012; August 2024

Note: References shall be updated as required and do not require additional approval