

# Medicine Hat Catholic Board of Education

## 2019-20 Budget

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# **MEDICINE HAT CATHOLIC BOARD OF EDUCATION**

## **BOARD OF TRUSTEES**

**Mr. Dick Mastel, Chair**

**Rev. Robert Risling, Vice-Chair**

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**Mr. Peter Grad, Trustee**

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## **SENIOR ADMINISTRATION**

**Mr. Joe Colistro, Superintendent**

**Mr. Greg MacPherson, Secretary Treasurer**

**Mr. Chuck Hellman, Associate Superintendent**

**Mr. Hugh Lehr, Associate Superintendent**

## **INSTRUCTIONAL TEACHER SUPPORT**

**Mrs. Sandra Richard, Religious Education Coordinator**

**Mrs. Terri Ball, Coordinator of Early Childhood Services**

### **BUDGET APPROVAL RESOLUTION**

**June 25, 2019**

**Be it resolved that the Board of Trustees for The Medicine Hat Catholic Board of Education approve the 2019-20 Budget as presented.**

## **FOUNDATION STATEMENTS**

*In partnership with family, Church, and community, we provide Catholic Education of the highest quality to our students.*

### **Our Vision**

*A Gospel-centered community committed to:*

- *Learning Excellence*
- *Christian service*
- *Living Christ*

### **Our Motto**

*Showing the face of Christ to all.*

### **Our Values**

*We believe that Catholic Education is a ministry that is at the heart of the Church. In our ministry we value and celebrate:*

- *Teaching and living our Catholic faith*
- *Our Catholic traditions*
- *Our ability to offer a full range of educational programs for all students*
- *The uniqueness of each child (That each child is special)*

### **Our Principles of Practice**

*In our ministry we are called, always and everywhere, to:*

- *Model Christ*
- *Prayer*
- *Service*
- *Strive for Excellence*
- *Build Community*

**Our Schools work together for the benefit of the District**

# PROFILE

Medicine Hat Catholic Board of Education is a publicly funded school district with approximately 2620 students and children in nine schools. Medicine Hat is located in Southeastern Alberta and is known as a community of choice. Also known as the sunniest city in Canada, Medicine Hat offers a low cost of living, many amenities and is an ideal place to raise a family. Our School District ensures the integrity and enhancement of Catholic Education. We are a faith-based community that strives to inspire and prepare our students to pray, to learn, to work, to live fully and serve God in one another. Our schools are immersed in faith, offering Liturgies, Masses, and many Celebrations throughout the school year including "Faith Development Days" that enrich the lives of students, our parents and our staff.

Our Division offers quality Catholic education with a focus on Academic Achievement and Success for all Students. We serve the communities of Medicine Hat, Redcliff, Dunmore and surrounding areas.

Our schools operate as Professional Learning Communities through School Success Teams that promote Effective Schools in Safe and Caring environments. We offer strong core Academic Programming, diverse and inclusive Fine Arts programming, French Immersion, Comprehensive Co-curricular Programming and Academy Programming in Fine Arts and Sports.

## Demographics

- Enrolment 2620 students and children ECS - 12
- 132.15 Full Time Equivalent Certified Teachers;
- 151.7 Full Time Equivalent Support Staff
- 9 Schools
  - 4 Elementary Schools K – 6
  - 1 Elementary School K – 5
  - 1 French Immersion dual track Elementary School K – 6
  - 1 Middle School 7 – 9 Fine Arts Academy/English & French Immersion Dual Track
  - 1 Middle School 6 – 9 Sports Academy
  - 1 High School 10 – 12 English & French Immersion Dual Track
- 91 of our students study English as a Second Language (ESL)
- 83 FNMI student population

## GENERAL COMMENTS

The 2019-20 Budget has been developed within the guidelines of the *Funding Manual for School Authorities* provided by Alberta Education. The *Funding Manual* provides school boards with the flexibility to spend on student needs and local priorities. The funding framework also requires that the school board is accountable for how funds are spent and to ensure outcomes are achieved with continuous improvement over time. The *Funding Manual* funds boards not only on a per student basis, but on specific profiles. In addition, the District's *Three-year Education Plan* and Strategic Priorities were used to prioritize spending. Alberta Education's Budget Guide was used for specific reporting requirements.

The *Combined Annual Education Results Report (AERR)* and *Three-year Education Plan* for 2018-2021 may be found at:

<https://www.mhcbe.ab.ca/our-district/documentscategory/documents>

A summary is available on page 11.

Class size survey results may be found at:

<https://www.mhcbe.ab.ca/our-district/documentscategory/documents>

## BUDGET PROCESS

Each year the Business Services team, in conjunction with senior administration, prepares a draft budget outlining projected revenues and expenditures. The draft budget is based on the priorities of the division as set out in the *Three Year Education Plan* and the Board's Strategic Priorities. The Board of Trustees have opportunities at various times to provide input into the budget and develop assumptions both during board meetings and during certain strategic planning sessions. Elements of the draft budget were presented to the Division Leadership Team for discussion and input. The Division Leadership Team, in a consultative process, provides input for teaching and support staff required in each school site and operating expenditures required for the delivery of effective Catholic education. The Budget concepts were presented to the Trustees at various times for input.

It is then the task of senior administration to produce a budget that is presented to the Board of Trustees for approval. Budget highlights can be found on the website at [www.mhcbe.ab.ca](http://www.mhcbe.ab.ca). In November of the year, an updated budget will then be presented to the board for approval based on the updated and significant changes which have occurred since the original presentation. Discussions were held with the division leadership team and the board to ensure priorities are filled.

This is the 2019-20 Budget of the Board based on the 2018-19 Fall Budget Update approved in the spring and adjusted for known information coming from enrolments, staffing and prior year carry-forwards amounts along with adjustments needed for emergent needs and changing conditions.

# STRATEGIC PRIORITIES

The following Strategic Priorities have been approved by the Board of Trustees for the Medicine Hat Catholic Board of Education for 2018-19.

Continuous improvement is an expectation within our schools. Planning and reporting processes at the school level are essential for focusing efforts to improve the quality of education provided to students. Each year schools complete an annual plan. School plans focus on the strategic priorities of the Division and align with the Provincial Annual Education Results Report.

Medicine Hat Catholic Board of Education held a series of Strategic Planning sessions. The Strategic Planning sessions provided an opportunity for stakeholders to review the vision, mission, values, and to articulate the strategic priorities for the division. Representatives from stakeholder groups included trustees, senior administration, central office staff, and school based administration, teachers and parents. Based on the responses, the stakeholder groups brainstormed possible themes. The information collected was used to develop District Strategic Priorities. The Strategic Priorities are the focus for the MHCBE 3 year plan (2018-2021) and for School Based Annual Plans for the 2019-2020 school year.

## 2019-2020 Strategic Priorities

For the 2019-2020 school year we have agreed upon five priorities which will include *Catholic identity* plus four more. In addition we have determined a few areas that will be *Senior Admin Directed Goals and Actions Carried Forward*.

### Strategic Priorities 2019-2020 (page 10)

- *Celebrating our Catholic identity through the Marks of a Catholic School;*
- *Providing a continuum of support for the mental health and well-being of parents, students and staff in a welcoming, caring, respectful and safe learning environment;*
- *Developing teachers with the necessary skills to teach 21<sup>st</sup> century learners;*
- *The effective use of technology to support learning;*
- *To foster meaningful parental involvement and stakeholder engagement.*

These strategic priorities were used by management in conjunction with the three-year plan to assist in funding decisions. A summary of the AERR and the three-year plan is on page 11.

Accountability Pillar Results (page 13) continue to indicate strong results. The Accountability Pillar ensures all school jurisdictions are measuring success in the same way. Our school district has done exceptionally well and we have a lot to celebrate. Medicine Hat Catholic Schools continue to excel on the Alberta Education accountability pillars. Students are achieving well above the provincial average in 13 of 16 categories, outperforming their provincial counterparts. Our Grade 6 & 9 students average 9.3% higher than the province on meeting the acceptable standards in all Provincial Achievement Exams and our High School Completion Rate has improved the last 3 years and is more than 9% higher than the province. These results show the high quality of education in our Catholic Schools and the commitment of staff and parents in ensuring students are safe, engaged and successful.



Medicine Hat Catholic Board of Education continues to provide excellent Catholic education in partnership with Family, Church & Community. We are continuing to work together in partnership to find ways to support and sustain our programs throughout the Division. We continue to be innovative in striving to become more effective and efficient. Supporting student with needs in an inclusive education model will continue to be a District goal in order to achieve success for all students.

The Medicine Hat Board of Trustees is committed to strategic planning as a systematic process for developing a long term vision that engages stakeholders in meeting the needs of all students who attend the Medicine Hat Catholic School District.

# STRATEGIC PRIORITIES

2019 - 2020

- 1** Celebrating our Catholic identity through the Marks of a Catholic School;
- 2** Providing a **continuum of support** for the mental health and well-being of parents, students, and staff in a **welcoming, caring, respectful and safe learning environment**;
- 3** Developing teachers with the necessary skills to teach **21st century learners**;
- 4** The effective use of **technology to support learning**;
- 5** To foster **meaningful** parental involvement and stakeholder engagement.



*These Priorities will form the basis of the upcoming Annual Education Report & School Education Plans.*

# Summary

## Catholic Education

The Medicine Hat Catholic Board of Education is an inclusive learning community uniting home, parish and school and is rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity. We are dedicated to ensuring that people thrive in a safe, healthy and compassionate environment grounded in respect for the diversity of every person. We believe in the critical role that our Catholic schools play in promoting Gospel values, social justice, environmental responsibility, human solidarity and the common good.

This year our theme is "These things I have spoken to you, that my joy may be in you, and that your joy may be full," John 15:11. Having this focus helps us to understand that God wants us to be a joyful people who are faithful to the Scriptures. We have been given the mission to spread our faith to the youth, and it is through our daily living and everyday actions that they come to understand God's love in joyful abundance.

Catholic education invites each one of us - parents, students, teachers, principals, support staff, trustees, clergy, supervisory personnel, parishioners, to work together as a community of believers committed to putting the values of our faith into practice in the daily life of the school, the home, and in all of society.

## District Profile

- 4 Elementary Schools K-6
- 1 Elementary School K-5
- 1 Dual-Track English/French Immersion Elementary School K-6
- 1 Middle School 7-9 Fine Arts Academy and English/French Immersion Dual Track
- 1 Middle School 6-9 Sports Academy
- 1 High School 10-12 English & French Immersion Dual Track

= 2601 students

151 English Language Learners

83 FNMI students

137.2 FTE Certified Teachers

93 FTE Support Staff

## District Priorities

- 1 To enhance our Catholic Identity
- 2 To foster meaningful parental involvement and stakeholder engagement
- 3 To develop a Literacy and Numeracy Initiative to ensure every student is successful
- 4 To develop a vision for the use of technology to support student learning
- 5 To provide a continuum of support for the mental health and well-being of parents, students and staff in a welcoming, caring, respectful and safe learning environment.

The Board approved its Strategic Priorities for 2018/2019 following a strategic planning session held on June 11, 2018, with members of Administration, Teachers, Support Staff, and Parents & Trustees.

## MHCBE Students Succeed

Accountability Pillar Results continue to indicate strong results. The Accountability Pillar ensures all school jurisdictions are measuring success in the same way. Our School District has done exceptionally well and we have a lot to celebrate. Medicine Hat Catholic Schools continue to excel on the Alberta Education accountability pillars. Students are achieving well above the provincial average in 13 of 16 categories. Our Grade 6 & 9 Achievement Exams and our High School Completion Rate continues to be strong with results 9.1% higher than the provincial average.

In 13 of 16 categories measured in the accountability pillar survey, MHCBE results improved over 2016-2017. These results show the high quality of education in our Catholic Schools and the commitment of staff and parents in ensuring students are safe, engaged and successful.



# Summary

## Combined Annual Education Results Report (AERR) and Three Year Education Plan for 2018-2021

### Educational Outcomes Highlights

**District Outcome 1: Enhancement of Catholic Education**

- Nurturing the relationship between parish, school and home.
- Implementation of the Grade 4 and 5 Religious Education curriculum.
- Introduction of a District School Chaplain.

**Alberta Outcome 1: Alberta's students are successful**

- In-service and support provided for administration and teachers on the new Alberta Education Curriculum
- Literacy and Numeracy initiative
- Further support for student learning and achievement in Mathematics

**Alberta Outcome Two: Alberta's education system supports First Nations, Metis and Inuit students' success**

- Increase focus and support for indigenous students
- Ensure all students, teachers and school leaders learn about First Nations, Metis and Inuit perspectives and experiences, treaties and the history and legacy of residential schools
- Collaborate with other Districts, education stakeholders, communities and other ministries to strengthen support for Indigenous students and programming.

**Alberta Outcome 3: Alberta's Education system respects diversity and promotes inclusion**

- Review Early Learning Program - Build and integrated early childhood development, learning and care system
- Mental Health Strategy
- Train staff in creating and maintaining holistic safety through SIVA, Self-regulation training and a focus on trauma-informed practices.

**Alberta Outcome 4: Alberta has excellent teachers, and school and school authority leaders**

- Implementation of the Teaching Quality Standard, Leadership Quality Standard, and Superintendent Leadership Quality Standard
- Focus on Instructional leadership
- To develop a vision for the use of technology to support student learning

### Audited Financial Statements

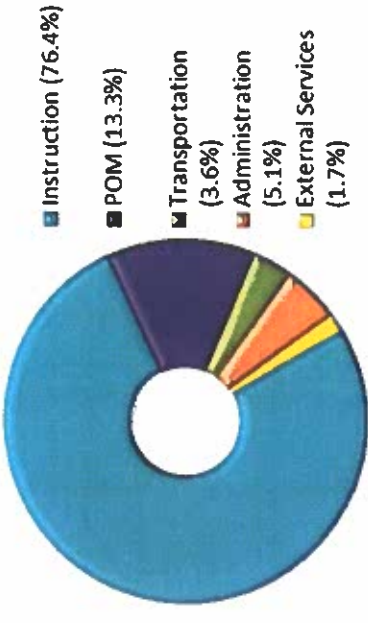
For the 2017-18 fiscal year ended August 31, 2018 the district had an operating deficit of \$481,000 which was better than the \$525,000 deficit forecasted in the Fall Budget Update. At the end of the 2017-18 fiscal year, the district's accumulated operating surplus was \$496,000 including school generated funds.

Total district revenues were \$32.6 million dollars in 2017-18 compared \$32.1 million in 2016-17. This increase of \$0.5 million is related to the classroom improvement fund, the school nutrition program.

Total district expenditures were \$33.1 million in 2017-185 which compares to \$32.4 million in 2016-17. The increased spending of \$0.7 million is a function of classroom improvement fund spending, nutrition program spending, increased experience costs related to teacher salaries and increased amortization expenses from the modernization of the high school.

For additional information please see the Districts 2017-18 Audited financial statements on the District's website.

### Spending by Program 2017-18



**Alberta Outcome 5: Alberta's education system is well governed and managed**

- Review and update Policy and Administrative Procedures to ensure alignment with District Mission and Vision and government direction
- Develop a Communication Work Plan that outlines strategies for the coming year
- Parent and stakeholder engagement at the District and school level.

### Parent & Community Engagement

A priority of the Medicine Hat Catholic Board of Education has been to ensure that the 3 year Education Plan is a living document reviewed on a regular basis throughout the year. The document is not a compliance document, but rather an opportunity to focus on priorities and create a culture of continuous improvement. Stakeholder engagement plays a crucial role in ensuring this happens.

1. Strategic Planning Session June 2018 - Stakeholder Engagement including trustees, senior administration, teachers, support staff and parents to establish District & School Priorities.
2. Annual District parent, student and staff surveys.
3. Trustees and senior admin interview students.
4. Development of 2018-2021 AERR plan with stakeholder consultation.
5. AERR is reviewed with Parent Association representatives from each school.
6. November/December 2018, School Education Plans are presented to stakeholders including trustees, local parish community, teachers, staff, and parents.

### Web Links

- Fall Budget
- District Accountability Pillar Results Report
- Audited Financial Statement
- Class Size Report
- Facility Capital Plan
- Infrastructure Maintenance Renewal Plan
- 2018-19 Combined AERR & 3-Year Plan

## Combined 2018 Accountability Pillar Overall Summary

Combined 2018 Accountability Pillar Overall Summary (Required for Public/Separate/Francophone/Charter School Authorities and Level 2 Private Schools)

Measure Category	Measure	Medicine Hat Roman Catholic Se			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	90.7	89.4	89.9	89.0	89.5	89.4	Very High	Maintained	Excellent
Student Learning Opportunities	Program of Studies	81.7	80.0	79.2	81.8	81.9	81.7	Very High	Improved	Excellent
	Education Quality	93.1	91.9	91.8	90.0	90.1	89.9	Very High	Improved	Excellent
	Drop Out Rate	0.8	1.0	0.9	2.3	3.0	3.3	Very High	Maintained	Excellent
	High School Completion Rate (3 yr)	87.1	85.4	87.0	78.0	78.0	77.0	Very High	Maintained	Excellent
Student Learning Achievement (Grades K-9)	PAT, Acceptable	82.9	84.0	84.2	73.6	73.4	73.3	High	Maintained	Good
	PAT, Excellence	18.8	18.7	19.1	19.9	19.5	19.2	Intermediate	Maintained	Acceptable
Student Learning Achievement (Grades 10-12)	Diploma, Acceptable	87.8	83.0	85.0	83.7	83.0	83.0	High	Maintained	Good
	Diploma, Excellence	26.9	23.4	21.7	24.2	22.2	21.7	Very High	Improved	Excellent
	Diploma Exam Participation Rate (4+ Exams)	61.6	57.0	57.7	55.7	54.9	54.7	High	Maintained	Good
	Rutherford Scholarship Eligibility Rate	68.9	70.6	68.8	63.4	62.3	61.5	n/a	Maintained	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Transition Rate (6 yr)	73.4	69.5	67.0	58.7	57.9	59.0	Very High	Improved	Excellent
	Work Preparation	86.5	86.0	83.4	82.4	82.7	82.4	Very High	Maintained	Excellent
	Citizenship	85.9	84.1	84.8	83.0	83.7	83.7	Very High	Maintained	Excellent
Parental Involvement	Parental Involvement	80.4	80.6	82.5	81.2	81.2	81.0	High	Maintained	Good
Continuous Improvement	School Improvement	85.6	83.2	85.1	80.3	81.4	80.7	Very High	Maintained	Excellent

### Notes:

- Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (\*).
- Overall evaluations can only be calculated if both improvement and achievement evaluations are available.
- Results for the ACOL measures are available in the detailed report: see "ACOL Measures" in the Table of Contents.
- Student participation in the survey was impacted between 2014 and 2017 due to the number of students responding through the OurSCHOOL/TTFM (Tell Them From Me) survey tool.
- Aggregated PAT results are based upon a weighted average of percent meeting standards (Acceptable, Excellence). The weights are the number of students enrolled in each course. Courses included: English Language Arts (Grades 6, 9, 9 KAE); Français (Grades 6, 9); French Language Arts (Grades 6, 9); Mathematics (6, 9, 9 KAE); Science (Grades 6, 9, 9 KAE); and Social Studies (Grades 6, 9, 9 KAE).
- Participation in Provincial Achievement Tests was impacted by the fires in May to June 2016. Caution should be used when interpreting trends over time for the province and those school authorities affected by this event.
- Aggregated Diploma results are a weighted average of percent meeting standards (Acceptable, Excellence) on Diploma Examinations. The weights are the number of students writing the Diploma Examination for each course. Courses included: English Language Arts 30-1; English Language Arts 30-2; French Language Arts 30-1; Français 30-1; Mathematics 30-1; Mathematics 30-2; Chemistry 30; Physics 30; Biology 30; Science 30; Social Studies 30-1; and Social Studies 30-2.
- Caution should be used when interpreting evaluations and results over time for Mathematics 30-1/30-2, as equating was not in place until the 2016/17 school year. Alberta Education does not comment on province wide trends until it has five years of equated examination data.
- Participation in Diploma Examinations was impacted by the fires in May to June 2016. Caution should be used when interpreting trends over time for the province and those school authorities affected by this event.
- Weighting of school-awarded marks in diploma courses increased from 50% to 70% in the 2015/2016 school year. Caution should be used when interpreting trends over time.
- Due to the change from previous data source systems to Provincial Approach to Student Information (PASI), Rutherford Scholarship Eligibility Rate results prior to 2015 are not available.
- 2016 results for the 3-year High School Completion and Diploma Examination Participation Rates have been adjusted to reflect the correction of the Grade 10 cohort.

**Medicine Hat Catholic Board of Education  
2019-20 Budget Summary**

**2019-20 BUDGET**

Revenue	2019-20 Budget	Percent of Revenue	2018-19 Fall Budget	Percent of Revenue	Variance	Percent Change
Base Funding	\$ 17,942,369	55.2%	\$ 17,802,441	54.6%	\$ 139,928	0.8%
Differential Funding	\$ 8,360,346	25.7%	\$ 8,706,014	26.7%	\$ (345,668)	-4.0%
Provincial Support Funding	\$ 161,170	0.5%	\$ 75,917	0.2%	\$ 85,253	112.3%
Targeted Funding	\$ 2,369,035	7.3%	\$ 2,417,050	7.4%	\$ (48,015)	-2.0%
Federal French Immersion	\$ 74,000	0.2%	\$ -	0.0%	\$ 74,000	#DIV/0!
Other Alberta Government	\$ 312,604	1.0%	\$ 303,793	0.9%	\$ 8,811	2.9%
Instructional Resource Fees	\$ 622,604	1.9%	\$ 569,196	1.7%	\$ 53,408	9.4%
Other Sales and Services	\$ 884,101	2.7%	\$ 898,243	2.8%	\$ (14,142)	-1.6%
Investment Income	\$ 55,200	0.2%	\$ 56,814	0.2%	\$ (1,614)	-2.8%
Gifts and Donations	\$ 74,000	0.2%	\$ 69,979	0.2%	\$ 4,021	5.7%
Fundraising	\$ 170,000	0.5%	\$ 217,397	0.7%	\$ (47,397)	-21.8%
Rentals of Facilities	\$ 20,640	0.1%	\$ 17,640	0.1%	\$ 3,000	17.0%
Other School Authorities	\$ -	0.0%	\$ 69,000	0.2%	\$ (69,000)	0.0%
Amortization of Capital Assets - Supported	\$ 1,426,502	4.4%	\$ 1,323,836	4.1%	\$ 102,666	7.8%
Other Revenue	\$ 13,000	0.0%	\$ 103,000	0.3%	\$ (90,000)	-87.4%
<b>Total Revenue</b>	<b>\$ 32,485,571</b>	<b>100.0%</b>	<b>\$ 32,630,320</b>	<b>100.0%</b>	<b>\$ (144,749)</b>	<b>-0.4%</b>

Expenses	2019-20 Budget	Percent of Expenditure	2018-19 Fall Budget	Percent of Expenditure	Variance	Percent Change
Administration	\$ 1,678,254	5.2%	\$ 1,701,079	5.2%	\$ (22,824)	-1.3%
Instructional Pool	\$ 336,089	1.0%	\$ 210,222	0.6%	\$ 125,867	59.9%
Religious Education	\$ 266,965	0.8%	\$ 259,611	0.8%	\$ 7,354	2.8%
Instructional Staff Pool - Cert	\$ 14,664,139	45.4%	\$ 15,074,662	45.9%	\$ (410,522)	-2.7%
Instructional Staff Pool - Uncert	\$ 993,581	3.1%	\$ 926,088	2.8%	\$ 67,493	7.3%
School Based Budgets	\$ 1,177,437	3.6%	\$ 1,155,219	3.5%	\$ 22,218	1.9%
School Generated Funds	\$ 1,048,260	3.2%	\$ 1,248,118	3.8%	\$ (199,858)	-16.0%
Nutrition Program	\$ 166,000	0.5%	\$ 166,000	0.5%	\$ -	0.0%
Student Services	\$ 5,425,549	16.8%	\$ 5,718,280	17.4%	\$ (292,731)	-5.1%
Technology Support	\$ 712,333	2.2%	\$ 661,485	2.0%	\$ 50,848	7.7%
Plant Operations & Maintenance	\$ 2,503,740	7.8%	\$ 2,566,417	7.8%	\$ (62,677)	-2.4%
Capital Expenditures and Financing	\$ 2,005,376	6.2%	\$ 1,880,738	5.7%	\$ 124,638	6.6%
Transportation	\$ 1,298,760	4.0%	\$ 1,246,717	3.8%	\$ 52,044	4.2%
<b>TOTAL ALLOCATIONS</b>	<b>\$ 32,276,484</b>	<b>100.0%</b>	<b>\$ 32,814,635</b>	<b>-1.6%</b>	<b>\$ (538,151)</b>	<b>-1.6%</b>
<b>Annual Surplus (Deficit)</b>	<b>\$ 209,087</b>		<b>\$ (184,315)</b>		<b>\$ (393,402)</b>	

**Medicine Hat Catholic Board of Education  
Summary of Net Assets and Reserve Budget  
2019-20 Budget Summary**

	2019-20			2019-20	Change in
	Opening Balance	Transfers In	Transfers Out	Closing Balance	Balance
<b>Unrestricted Net Assets</b>					
Unrestricted	106,674			340,860	234,186
2019-20 Revenue over Expenses	209,087	209,087	-		
Unsupported Amortization from Investment in Capital Assets	324,062	324,062			
Transfer Portion of Amortization to Capital Assets	(324,062)		324,062		
Transfer to Capital Reserve - Child Care Modular Capital Reserve	(6,500)		6,500		
School Generated Fund Balances	8,500	8,500			
Learning Services CCT Program	-				
International Student Surplus - Restricted	(23,099)	23,099			
School and Department use of Restricted Reserve	-				
<b>Restricted Reserves</b>					
Working Capital (5-days = \$656,463)	-			-	
Department Reserves					
School Based	52,376			52,376	
Learning Services - CCT Program	-				
School Generated Funds	442,631		8,500	434,131	
International Student Program	57,101		23,099	34,002	
Band	23,545			23,545	
O&M Equipment	57,416			57,416	
<b>Total Operating Reserves</b>	<b>633,069</b>	<b>-</b>	<b>31,599</b>	<b>601,470</b>	<b>(31,599)</b>
<b>Total Accumulated Operating Surplus</b>	<b>739,743</b>	<b>564,748</b>	<b>362,161</b>	<b>942,330</b>	<b>202,587</b>
<b>Capital Reserves</b>	<b>52,000</b>	<b>6,500</b>		<b>58,500</b>	<b>6,500</b>
Child Care Modular	-	324,062		324,062	324,062
Amortization from Capital Assets					
<b>Total Net Assets (Not invested in Capital Assets)</b>	<b>791,743</b>	<b>895,310</b>	<b>362,161</b>	<b>1,324,892</b>	<b>533,149</b>
Accumulated Surplus from Operations net of SGF	297,112			508,199	

**Medicine Hat Catholic Board of Education**  
**2019-20 Budget**  
**Analysis**

The 2019-20 Budget for Medicine Hat Catholic Board of Education was prepared for the Board of Trustees to meet their governance responsibilities and to meet the requirements under the *School Act*. Typically, school boards receive information on the education funding for the upcoming fiscal year in the Spring. The Government of Alberta has indicated the information related to the funding will not be available until the Fall of 2019, after the release of the MacKinnon Report coming from the Blue Ribbon Panel on Alberta's Finances.

As such, the budget process has had to make many appropriate and necessary assumptions. The primary assumption being that funding will remain status quo with the exception of increases for enrollment and for covering the incremental costs of the Alberta Teacher's Union collective agreement which was negotiated by the Government of Alberta and the Teacher's Employer Board Authority.

Board assumptions (page 27), except where noted, and school developed projected enrollment were used to develop this budget. With regards to the budget methodology, the budget was prepared under Public Sector Accounting Standards ('PSAS') to allow for greater comparability to the year-end financial reporting.

The 2019-20 Budget (summary page 14/15) contains a surplus for the year of \$209,000 and with the effects of the amortization will have a net increase to the accumulated operating reserves in the amount of \$533,000. The unrestricted net assets will be in a surplus position of \$340,000 while restricted reserves are forecasted to be \$601,000, including School Generated Funds. The capital reserves would have a balance of \$382,000 available for future capital projects, including IT ever-greening. These positive balances are predicated on the Government of Alberta providing the funding as outlined within the budget.

This analysis examines the differences from the 2018-19 Fall Budget Update approved in November 2018.

**Enrollment (page 29)**

Enrollment is expected to increase by 20 FTE or 0.8%. This results in a base grant increase of \$140,000. Other grants may have effects from the increase detailed below.

**Revenues (Pages 34-36)**

Overall revenues are expected to drop \$140,000 or 0.4% to \$32.489 million.

The PUF Grant is expected to drop \$330,000 from expected needs and utilization.

With the ATA collective agreement negotiated by the government and TEBA, there are committed costs to the district related to a mandated vision plan and a mandated increase to principal allowances. We anticipate the government will honour their obligation to fund the contractual increases they negotiated on behalf of school boards. As such we would expect the



government to provided \$41,000 for the mandated vision plan and \$47,000 for the mandated increases to principal allowances.

We anticipate that the following targeted grants from the government will continue:

Nutrition Program	\$166,000
School Fee Replacement	\$232,000
Classroom Improvement Fund	\$385,000

The School Fee Replacement and the Classroom Improvement Fund have committed expenditures against them and if the funding does not materialize will need to be funded through the current year surplus and the accumulated surplus from operations.

The Nutrition program have expenditures budgeted; however, the program will not commence until assurances on the funding have been received.

The Communities Coming Together (CCT) program has no change to budget. We have not received confirmation that the funding for CCT will be available for 2019-20 and have heard from Alberta Health Services we may not have the information before the end of July 2019. If the contract does not materialize this program would have to be discontinued.

We anticipate the Federal French Immersion grant will continue. The funding was not available as of the Fall budget however a commitment for the program has been received and we anticipate continuing to receive the \$74,000.

The district has applied for and been granted the French Monitor for 2019-20 in the amount of \$21,000.

The Regional Collaborative Service Delivery grant will not continue which is a decrease of \$15,000

Overall school fees are expected to increase \$22,000 to \$57,000 based on actual realized collections, baseball option development at Monsignor McCoy. Academy fees are increasing \$15,000 to \$219,000 from increased enrollment and collections as well as the St. Francis Baseball academy. All of these funds flow directly into the school budgets.

Preschool fees are expected to increase by \$39,000 or 12% to \$360,000 from increased demand and enrollment in the programs.

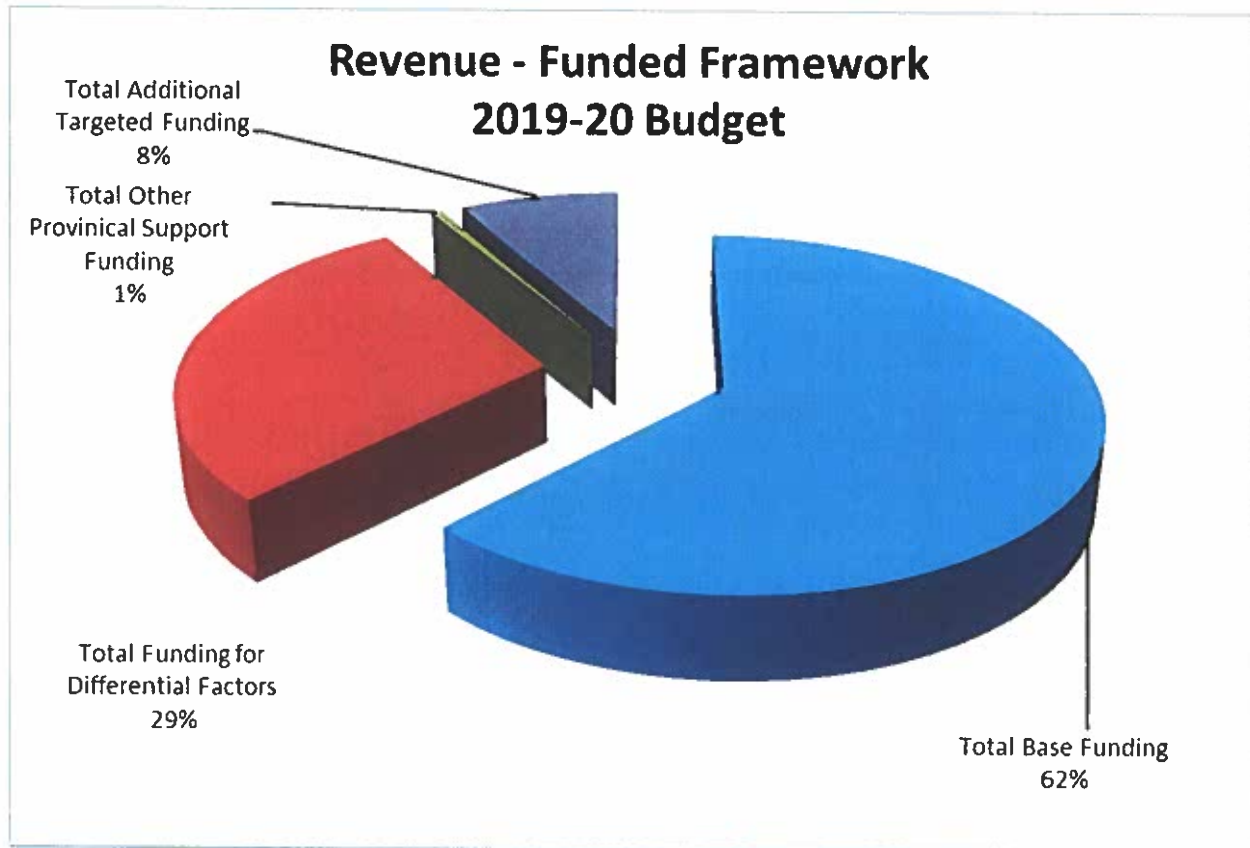
International student revenue is expected to increase \$11,000 from registered participation.

The lease on the former St. Louis School by CAPE was eliminated in the 2019-20 budget as they are no longer occupying the facility.

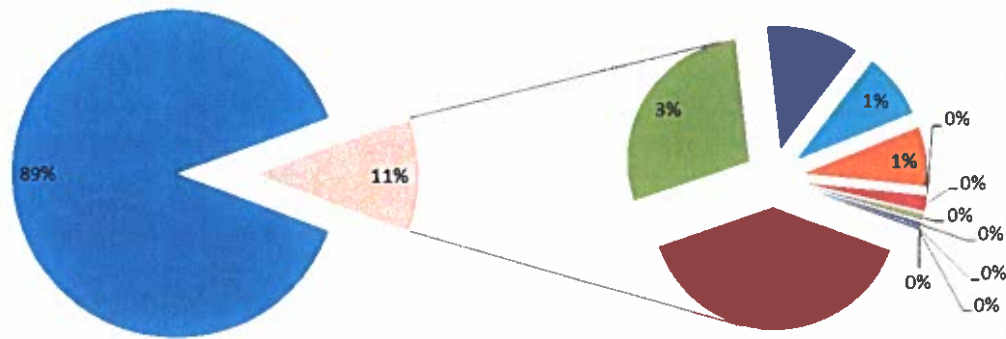
Adjustments to the various school generated fund accounts were based on current year activity. The precision on these fund balances will be improved during the fall budget update process.

The amortization of support capital assets increased \$102,000 based on the amortization schedules related to the modernization and the construction as well as the amortization of the prior year IMR projects.

The insurance claim of \$90,000 is eliminated in the 2019-20 budget as well.



## Total Revenue 2019-20 Budget



- FUNDING FRAMEWORK REVENUE
- School Generated Funds
- Other Alberta Government
- Other School Authorities
- Investment Income
- Other Revenue
- Gains on Disposal of Assets
- Amortization of Capital Allocations
- Other Sales & Services
- Instructional Resource
- Federal Government - ALBERTA EDUCATION
- Rentals of Facilities
- Gifts and Donations

### Expenditures (page 37-39)

#### Instructional Pool (page 40)

This budget centre accumulates the common or shared instruction expenses as opposed to splitting to schools, for example, the School Resource Officer. There is an overall increase of \$125,000 to the budget centre. There are two major changes:

French Monitor – the district has applied and been awarded the French monitor as outlined above. The expense of \$21,000 is new and offset with revenue.

International Education – An increased focus on international education is occurring. In 2018-19 the budgeted expense was \$17500 and for 2019-20 the budgeted expense is \$98,000. This is funded through the 2019-20 revenue received and \$23,000 from the restricted reserve generated by the accumulated surpluses.

#### Instructional Staffing (page 41-42)

This budget centre accumulated the school based staffing for teachers, secretaries and certain other support staff. The overall budget has decreased \$343,029 to \$16.0 million.

The major decline is with certificated staffing. The overall decline in instructional staffing is 4.89 FTE.

The Classroom Improvement Fund ('CIF') is expected to continue and contains 3.51 FTE. In the event CIF does not continue, decisions on the deployment of those 3.51 FTE will need to be made. The options range from continue the deployment using the surplus and the accumulated surpluses from operations (reserves) to abolishment of positions.

The certificated teacher average salary increased 1.43% to \$93,844 from \$92,522. While there have been retirements to lower the average salary, grid creep offsets those savings.

Certificated benefits increased 0.33% to account for the cost of the mandated vision plan of \$41,000. As well, principals' allowances were mandated to increase approximately \$47,000 which is included in this budget centre.

Uncertificated salaries increased approximately \$47,000 which includes the vacation and salary adjustments for staff plus additional supports/relief for secretary absences. The benefits increased \$20,000 based on the salary increases. Overall rates will be reevaluated for future budget cycles.

#### Religious Education (page 43)

Net increase of \$7,000 mainly through realization of actual costs of the Chaplain position. 2018-19 budget for the Chaplain was in Uncertificated and those funds have been moved to Certificated.

#### School Budgets (SBDM) (page 44-45)

Overall increase of \$22,000 mainly through increased costs of salary increases to support staff as well as the costs related to academies including the St. Francis Academy and from the increase in School Fees.

#### School Generated Funds (page 47)

Decreased spending of \$200,000. This results in a balanced budget for SGF. Schools will be submitting SGF budgets in the Fall which will bring greater precision to this budget centre. We treat SGF as enveloped funding.

#### Nutrition Program (page 46)

No change. The Nutrition program have expenditures budgeted; however, the program will not commence until assurances on the funding have been received.

#### Technology (page 48)

Overall increase of \$51,000. Major driver is the development of a budget related to the implementation of the Digitization of Student Records projects. We are currently budgeting \$44,522 per year for three years for the implementation costs and \$18,000 per year on a go-forward basis for annual costs.

There is a budgeted savings of \$20,000 for the costs of super-net from the 2018-19 budget coming from the former St. Louis and St. Thomas operational costs savings.

Learning Services (page 39)

No change. All increased costs absorbed through savings. Certificated staffing savings of \$66,000 through decreased 0.70 FTE. Uncertificated staffing increased costs of \$56,000 mainly from increased costs of support staff from agreed salary and vacation increases.

**Learning Services Budget**

Allocation - Inclusive Education	\$ 1,406,000
Allocation - FNMI	97,782
Allocation ESL	<u>107,207</u>
Total Allocation from Funding Framework	1,610,989
Learning Services Budgeted Expenditures	<u>2,269,822</u>
Deficiency of Funding from Alberta Ed	<u>\$ (658,833)</u>
Unfunded Cost per Total FTE	\$ 267
Percentage of Base grant (no CSI)	<u>4.00%</u>

Communities Coming Together (CCT) (page 39)

No change to budget. We have not received confirmation that the funding for CCT will be available for 2019-20 and have heard from Alberta Health Services we may have the information before the end of July 2019. If the contract does not materialize this program would have to be discontinued.

Program Unit Funding – PUF (page 39)

Decrease of \$330,000. As the program is enveloped funding there is less spending as the revenue was expected to decrease based on utilization and from expected needs of the children. The budget, including the revenue, will be reassessed in the Fall and adjusted accordingly. The funding is typically open for application up to the end of February. As the funding is enveloped there is little net impact to the district's surplus/deficit.

The budget reduction is mainly in Uncertificated Salaries and Benefits with a reduction of 10.9 FTE. The costs for the support staff salary adjustment and for the new vacation structure and embedded in the PUF budget.

Early Education (page 39)

Includes our early education and preschool programs. Overall the budget has increased \$37,000. The major line item change is an increase to the program contingency of \$17,000. This program will continue to be examined for the fall and there is movement to split this program into two separate budgets to better mirror the reporting requirements.

Plant Operations and Maintenance (POM) and Capital (page 50-51)

Overall reduction in the budget of \$63,000. Maintenance salaries increased about \$58,000 with the reallocation of the OHS officer from a contractor to an employee (with a corresponding decrease in contracts) and from other increases for overtime and callouts, salary adjustments and grid movement.

There was a decrease in custodian salaries of about \$15,000 related to the former St. Louis being closed. All custodian allocations were examined and reallocations to schools occurred using an analysis of the cleaning areas per FTE. We are operating at 15.513 FTE.

The costs, and revenue, related to the CAPE lease have been removed from the budget in the amount of \$69,000.

The capital expenses are increasing \$124,000. Approximately \$102,000 of the increase is from the supported amortization expense related to increased amortization from modernization of Monsignor McCoy and construction of École St. John Paul II School. About \$22,000 of the amortization expense increase is related to unsupported amortization related into capital purchases within the district.

Transportation (page 49)

There was a net increase of \$52,000. The major drivers are the negotiations with Southland on the new transportation contract. There may be a need for a fuel escalation rate. This has not been included in the budget and the Fall Budget may have more clarity. The impacts of the removal of the provincial carbon tax and potential for a federal carbon tax have not been embedded into this analysis.

The PUF transportation has been previously paid in the PUF budget. With the funding being in the transportation budget centre the costs are being shifted.

The implementation of GPS and Cameras on the buses have been deferred to the fall or to next year's budget. This is an important program however the \$30,000 savings will be realized this year and a roll-out process still needs to be determined.

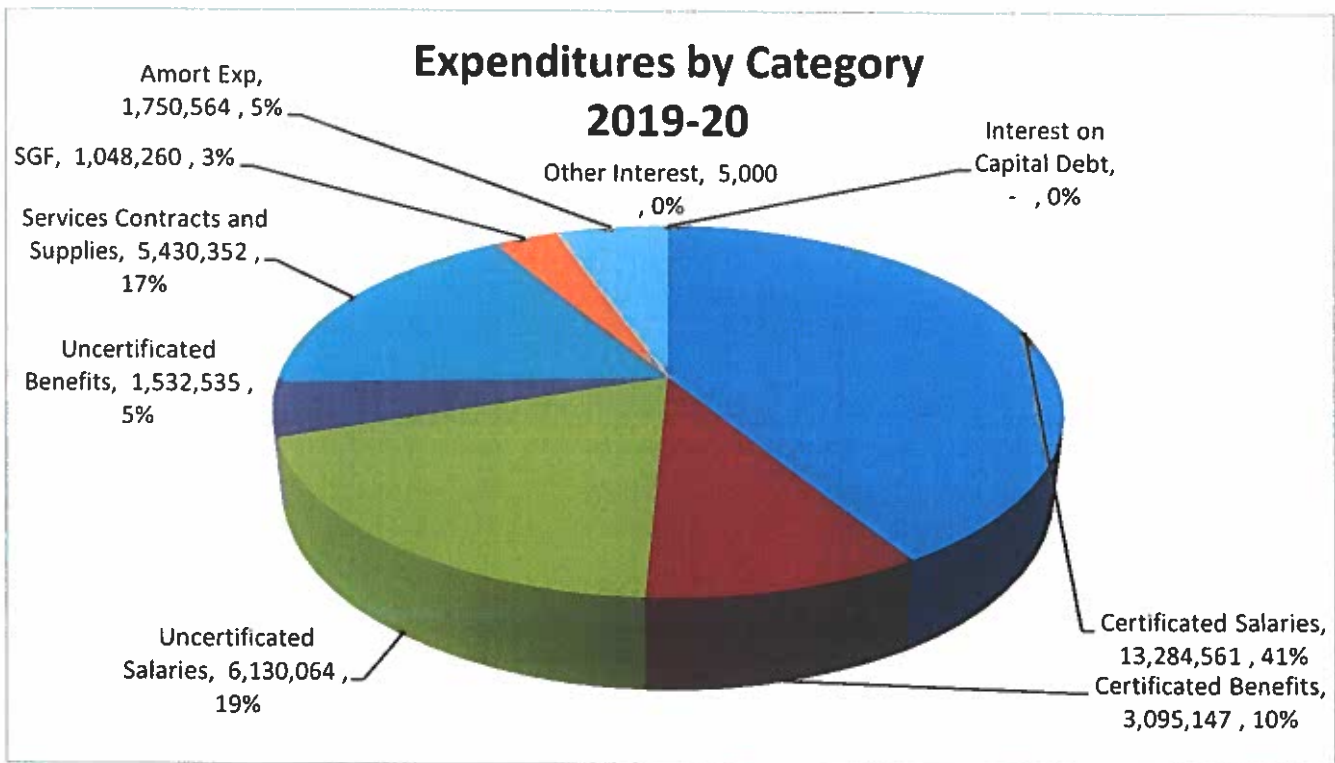
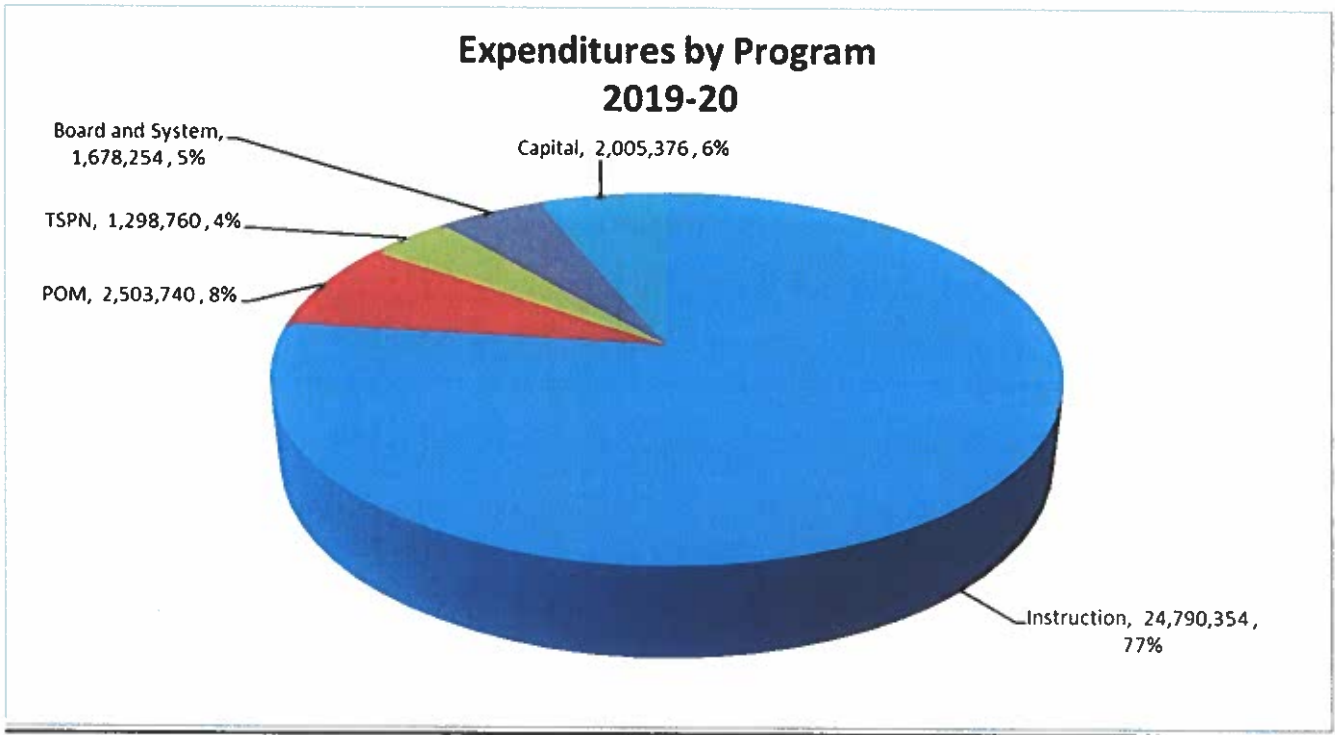
Board and System (Administration) (page 53)

There is an overall reduction of \$23,000.

Major adjustments include superintendent contract, support staff salary adjustments and casual labour and contingency reduced to \$10,000 from \$30,000.

Data processing has been reduced \$10,000 based on actual utilizations. Professional development has increased \$4,100 to reflected contractual requirements. Trustee travel increased \$7,000 based on identified needs. Repairs and maintenance reduced to \$500 from 3000 and Donations (Foundation Services) has been reduced as the costs are being passed onto the Foundation.

Overall Administration is \$212,000 below the Maximum expense limit. The government claws back \$194,000 and the remaining \$18,000 goes to support instruction.

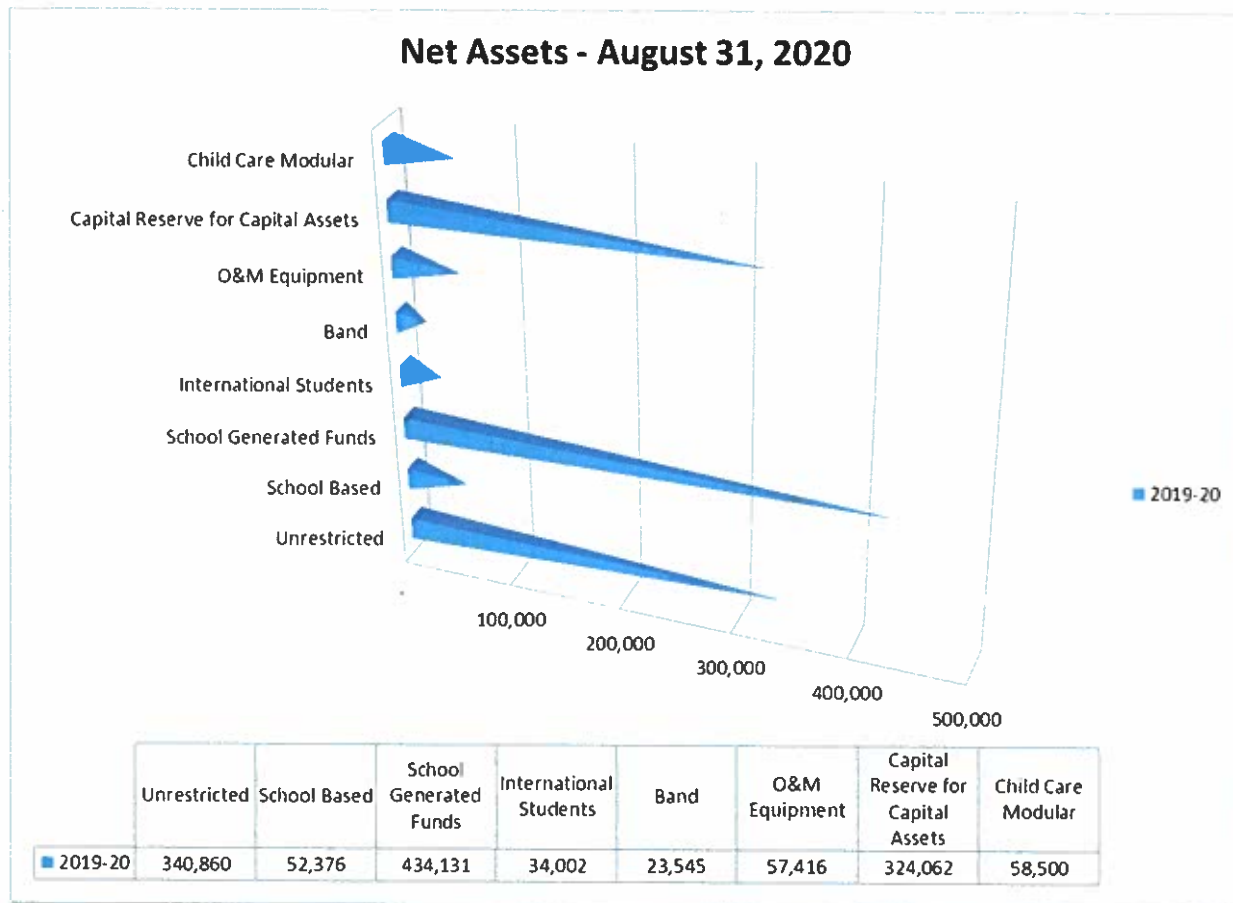


**Net Assets (Reserve) (page 15)**

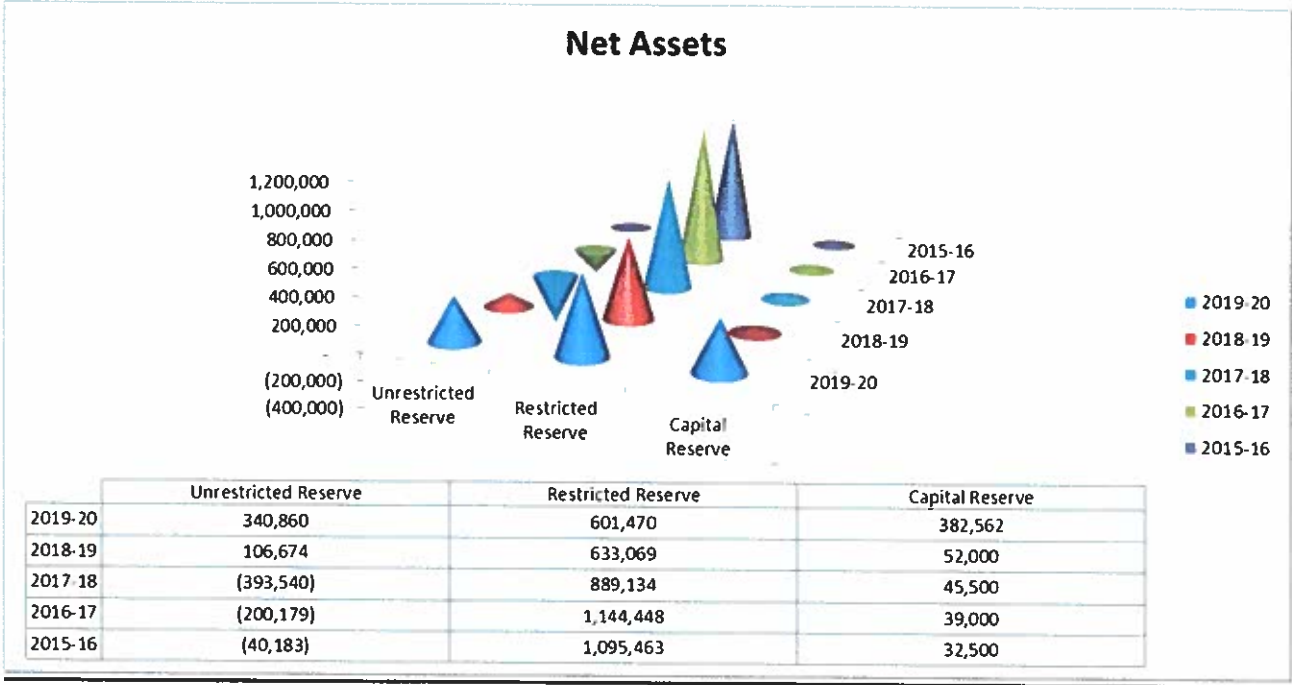
The overall net assets are increasing \$533,000. The unrestricted reserve would be at \$340,000. Restricted reserves would be \$601,000, including SGF. The capital reserve would be at \$382,000.

The capital reserve has increased by transferring the unsupported amortization from Investment in capital assets. The district has significant infrastructure requirements coming in the future. With the technology committee in place possibly coming up with an infrastructure plan, needed replacements for the SMARTBoard fleet, ongoing ever-greening needs, having a capital reserve in place to fund this on an ongoing basis is required.

Further, the government in the past has clawed back funds from the restricted and unrestricted reserves. The Capital reserve was left protected therefore it may be prudent to leave needed capital funds in that reserve.







**Potential Impacts**

In the event the government does not fund certain line items, there could be pressures on the district finances. This mainly centres on the Classroom Improvement Fund and the mandated adjustments for principal allowances and the vision benefits.

There is also some uncertainty on the SGF expenses, however there would be an impact on the surplus amount and would result in a transfer from Restrict to Unrestricted. Schools have a sizable restricted reserve to fund any deficit arising from any change.

**Impact on Net assets**

Opening Balance	791,743
Add: Surplus	209,087
add: Unsupported Amortization	324,062
<b>Potential Impacts</b>	
Less: Loss of CIF (and maintain Staffing)	(385,000)
Less: Loss of Funding for Vision	(41,000)
Less: Loss of Funding for Principal Allowance	(47,000)
Less: SGF Spending at 2018-19 levels	(111,000)
	(584,000)
Potential Closing Balance	740,892
Budgeted Closing Balance	1,324,892

The district would be able to absorb the changes assuming no other funding impacts are realized and other spending plans are not affected.

**Board Approved Assumptions (page 27)**

The Board approved assumptions were generally met. Assumptions which were not met or not fully met include:

**CIF – Not Met**

The Classroom Improvement Fund ('CIF') is expected to continue and contains 3.51 FTE. In the event CIF does not continue, decisions on the deployment of those 3.51 FTE will need to be made. The options range from continue the deployment using the surplus and the accumulated surpluses from operations (reserves) to abolishment of positions. It would be problematic to discontinue the CIF related expenditures without significant impact.

**Nutrition Program – Partially Met**

The Nutrition program have expenditures budgeted however the program will not commence until assurances on the funding have been received.

**ERIP – Not Met**

No ERIP program was included in the budget.

**Transportation – GPS and Cameras – Not Met**

Cameras and GPS have been deferred to either the Fall or to the following year budget.

**Transportation – Southland Contract – Not Fully Met**

The contract with Southland is still being negotiated.

**Sports Academy Coordinator**

Not included in the budget however discussions on the role continue as well as a District Athletic coordinator.

**Medicine Hat Catholic Board of Education  
2019-20 Budget  
Board Approved Assumptions – January 8, 2019**

In accordance with the 2018-19 Board work plan, the 2019-20 budget process is moving forward.











We continue to wait on the release of the provincial budget to finalize the budget plan. The assumptions are presented here for the board to approve.

In light of the Board Work Plan item for review of the three-year education plan to determine future priorities, this outcome would assist in the development of the priorities. The Board should be considering any other major change it is expecting for 2019-20 so that Senior Administration can ensure those changes are captured in the budget.

The existing three-year education plan priorities will be used to develop the budget.

At this point, the assumptions would include:

- ✓ 1. The budget shall have a surplus to have the unrestricted reserve have a \$200,000 balance for August 31, 2020;
- ✓ 2. Use of conservative school developed enrollments based on registrations for determining enrollment;
- ✓ 3. Include only the financial impact from the ratified 2016-18 ATA collective agreement except for those required under legislation;
- ✓ 4. Include financial impact of the CUPE collective agreement to be in 2019-20 except for those required under legislation;
- ✓ 5. Assume an increase, to be determined, to staff covered under the support staff handbooks including that that required under legislation;
- ✓ 6. No increases to schools and departments except those based on enrolment adjustments or documented need;
- ✓ 7. St. Thomas remains closed except for those expenses needed for preservation;
- ✓ 8. The former St. Louis School remains closed except for those expenses needed for preservation;
- ✓ 9. Review custodial staffing at all schools and realign or increase to ensure equitability.
- ✓ 10. Certificated staffing to attempt to meet required class-sizes on a district average within the grade division.
- ✓ 11. Certificated Staffing and Support Staff under the Support Staff handbook may be reduced to achieve the required balance.

-  12. Assessment of Learning Services to determine if efficiencies can be realized.
-  13. CIF Program – assume to be discontinued
-  14. Nutrition Program – assume continued at existing level
-  15. Senior Administration to assess potential spending savings through an analysis of spending and needs of schools and departments
-  16. Build in a \$150,000 ERIP budget for 2019-20
-  17. Maintenance of a school based Chaplain;
-  18. Transportation: Deferred Cameras and GPS project to be established in 2019-20
-  19. Southland contract renegotiated
-  20. Development of a 0.50 FTE Sports Academy Coordinator per outcome of Sports Academy Review
-  21. All other existing programming continues.

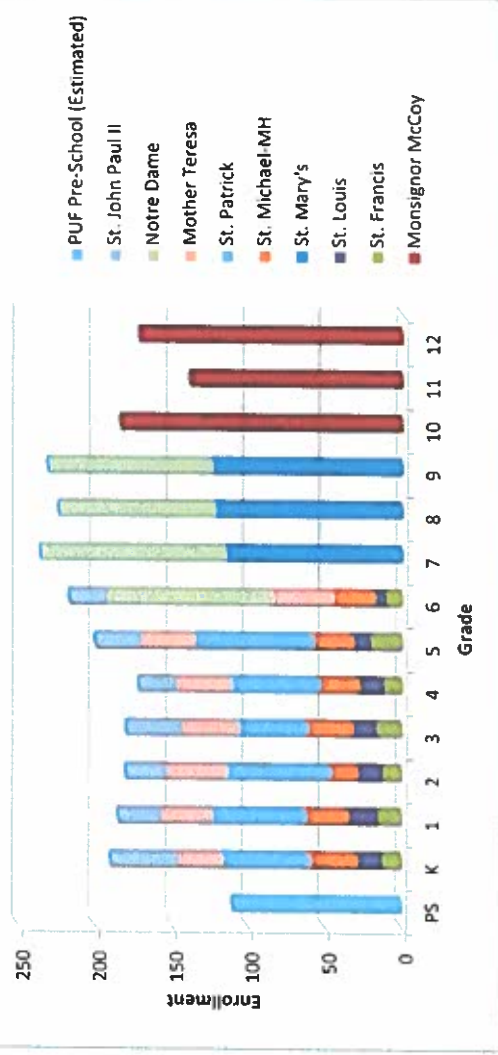
Medicine Hat Catholic Board of Education  
 Budget  
 2019-20 Budget  
 Enrollments

Enrolment as of June 13, 2019

School	Grade												ECS		PUF Preschool		FTE		FTE 18/19 Budget	Variance	%age change
	1	2	3	4	5	6	7	8	9	10	11	12	2019/20		2019/20		2019/20				
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	2019/20	2019/20	2019/20	2019/20	2019/20				
Monsignor McCoy									184	139	172	495						505.0	(10.0)	-2.0%	
St. Francis	16	13	17	12	21	11	90					90	13				96.5	(0.5)	-0.5%		
St. Louis	19	16	15	16	11	7	84					84	16				94.5	(2.5)	-2.6%		
St. Mary's						7						361					357.0	4.0	1.1%		
St. John Paul II	27	26	36	24	29	24	166		115	122	124	44					173.5	14.5	8.4%		
St. Michael-MH	27	17	29	25	25	27	150					30					162.5	2.5	1.5%		
St. Patrick	62	68	45	58	79	312						58					341.0	(20.0)	-5.5%		
Mother Teresa	34	40	40	38	37	35	224					29					239.0	(0.5)	-0.2%		
Notre Dame						108	121	102	107				438				438.0	32.0	7.9%		
PUF Pre-School (Estimated)												0	110				55.0	-	0.0%		
<b>TOTALS</b>	<b>185</b>	<b>180</b>	<b>180</b>	<b>172</b>	<b>200</b>	<b>217</b>	<b>236</b>	<b>224</b>	<b>184</b>	<b>139</b>	<b>172</b>	<b>2320</b>	<b>190</b>	<b>110</b>	<b>2,470.0</b>	<b>2,450.5</b>	<b>19.5</b>	<b>0.8%</b>			
<b>2018-19 Fall Budget</b>	<b>186</b>	<b>171</b>	<b>176</b>	<b>203</b>	<b>189</b>	<b>207</b>	<b>221</b>	<b>226</b>	<b>216</b>	<b>142</b>	<b>158</b>	<b>2300</b>	<b>191</b>	<b>110</b>	<b>2,450.5</b>	<b>2,450.5</b>	<b>0</b>	<b>0.0%</b>			
<b>Enrollment Change</b>	<b>(1)</b>	<b>9</b>	<b>4</b>	<b>(31)</b>	<b>11</b>	<b>10</b>	<b>15</b>	<b>(2)</b>	<b>15</b>	<b>42</b>	<b>(19)</b>	<b>(33)</b>	<b>20</b>	<b>(1)</b>	<b>20</b>	<b>-</b>	<b>(1)</b>	<b>0.8%</b>			

Grade 1-9	1,825.0
Grade 10-12	495.0
Sub-Total	2,320.0
ECS FTE	150.0
<b>TOTAL FTE</b>	<b>2,470.0</b>

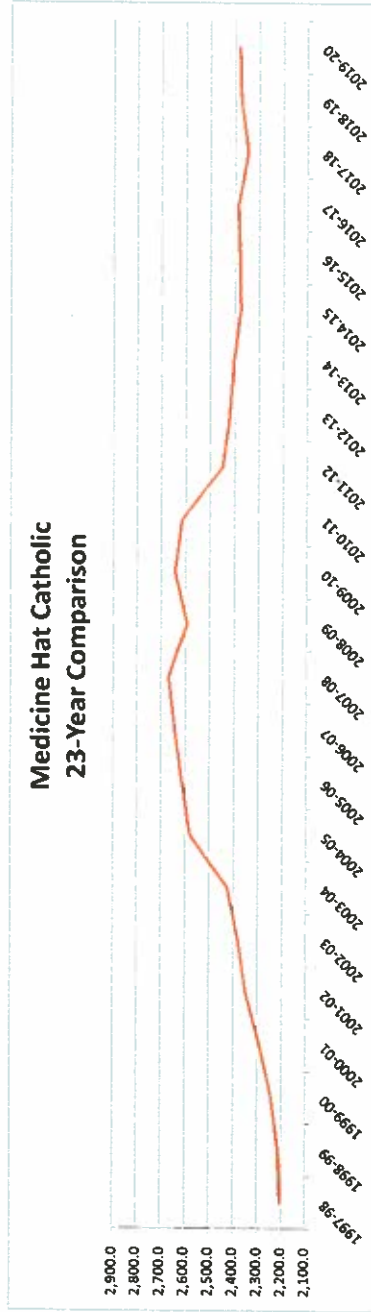
MHCBE Enrolment by Grade - 2019-20



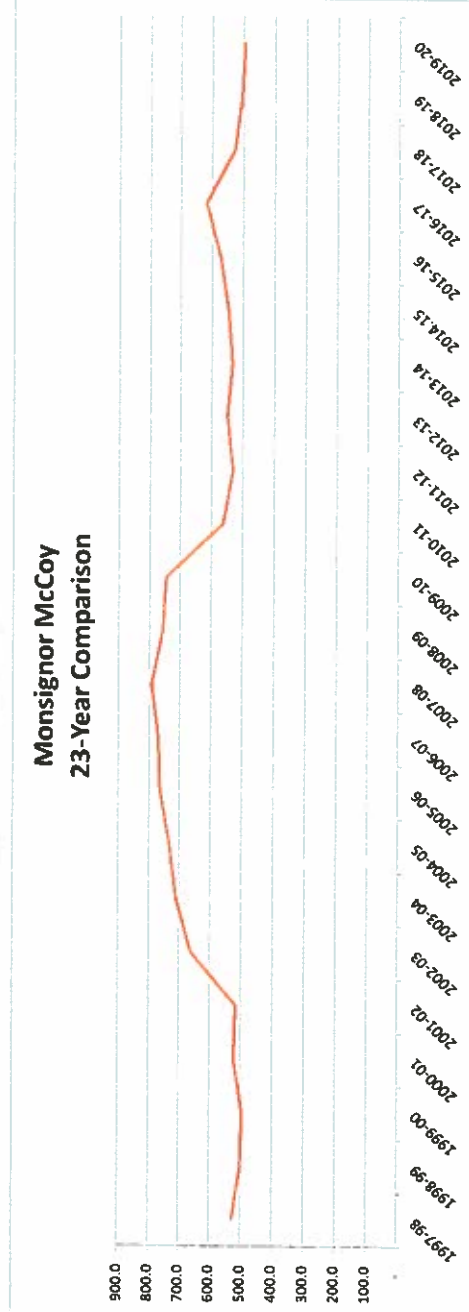
## Medicine Hat Catholic Board of Education Historical Enrolment (FTE)

	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
McCoy	526.0	499.0	494.0	521.0	515.0	660.0	710.0	731.0	764.0	770.0	792.0	756.0	745.0	561.0	530.0	549.0	533.0	546.0	572.0	617.0	527.0	505.0	495.0
St. Francis	178.0	178.5	178.5	171.5	158.5	170.0	189.0	151.0	155.0	165.0	161.0	148.5	138.5	157.0	121.0	126.0	113.0	130.0	115.0	108.5	92.5	97.0	96.5
St. Louis	106.0	126.5	127.5	135.5	143.0	135.5	136.5	139.5	116.0	118.0	115.0	109.5	94.0	102.5	102.5	83.5	77.5	65.5	79.5	90.5	95.0	94.5	92.0
St. Mary's	557.0	545.0	559.0	539.0	564.0	427.0	445.0	382.0	391.5	427.5	449.0	482.5	482.5	372.0	382.0	332.0	374.0	343.0	364.0	346.0	345.0	357.0	361.0
St. Michael's	157.5	203.0	210.0	212.5	228.0	212.5	201.0	185.5	155.5	127.5	160.5	152.5	175.5	213.0	206.0	204.0	177.5	187.5	181.0	164.5	164.5	162.5	165.0
St. Patrick's	235.5	225.5	231.5	293.5	308.5	359.5	365.0	300.0	317.5	324.5	329.5	322.5	328.0	399.5	377.0	384.0	303.5	367.0	337.5	328.0	351.0	361.0	341.0
St. Thomas	152.5	145.0	140.5	135.5	139.5	124.0	116.5	93.5	68.0					101.0	100.5	104.0	109.0	104.5	109.0	98.5	98.5		
St. John Paul II			292.5	303.5	284.0	297.5	268.5	205.5	201.5	263.0	247.5	229.0	269.0	314.5	249.5	275.5	260.5	263.5	269.5	276.5	273.0	239.0	238.5
Mother Teresa								395.0	425.0	419.0	415.0	414.0	411.0	396.0	382.0	385.0	369.0	371.0	355.0	357.0	402.0	406.0	438.0
Noire Dame										2,644.0	2,669.5	2,594.5	2,943.5	2,610.5	2,400.5	2,423.0	2,407.0	2,378.0	2,382.5	2,389.5	2,348.5	2,378.5	2,383.5
Medicine Hat Catholic	2,206.5	2,215.0	2,244.5	2,292.5	2,352.0	2,303.5	2,427.5	2,583.0	2,614.0	2,644.0	2,669.5	2,594.5	2,943.5	2,610.5	2,400.5	2,423.0	2,407.0	2,378.0	2,382.5	2,389.5	2,348.5	2,378.5	2,383.5

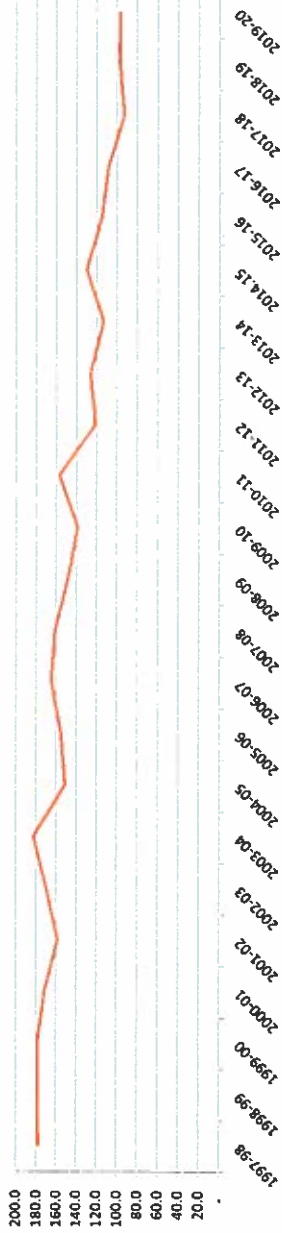
### Medicine Hat Catholic 23-Year Comparison



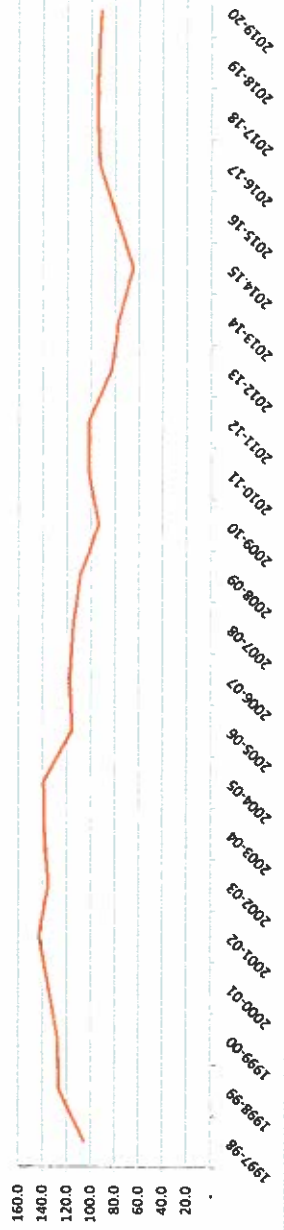
### Monsignor McCoy 23-Year Comparison



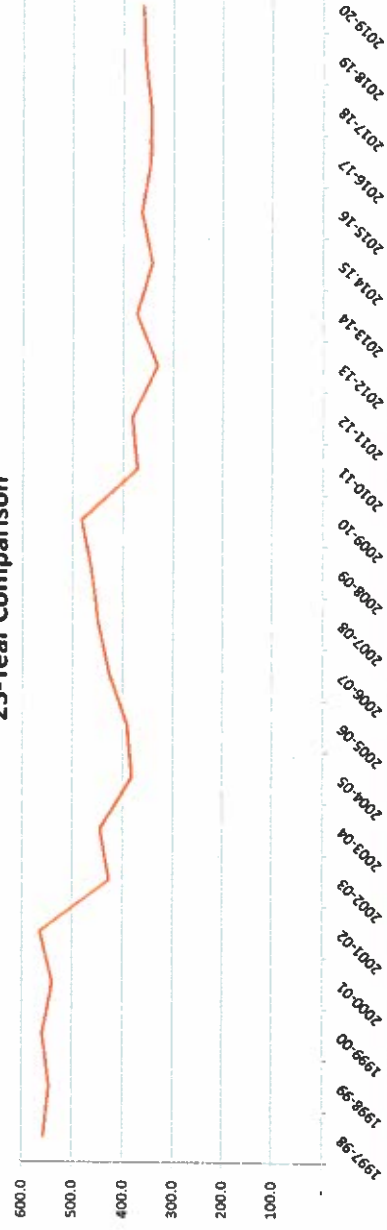
### St. Francis 23-Year Comparison



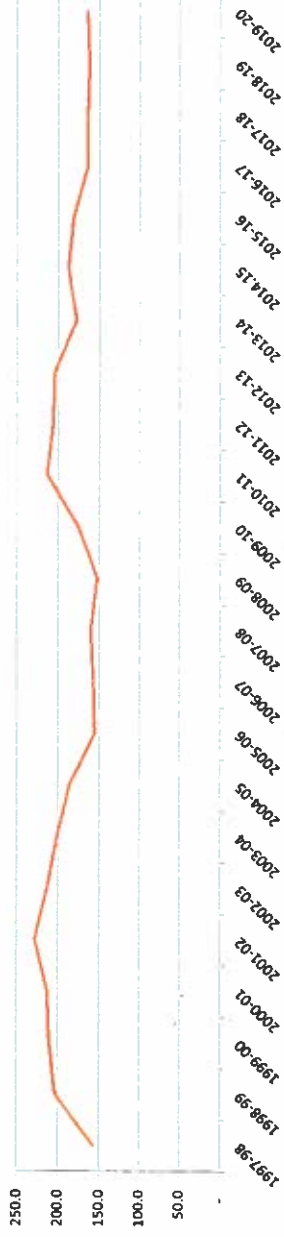
### St. Louis 23-Year Comparison



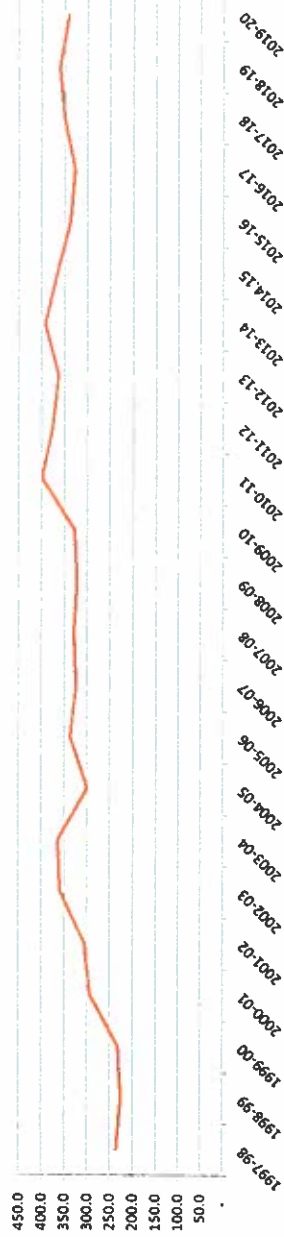
### St. Mary's 23-Year Comparison



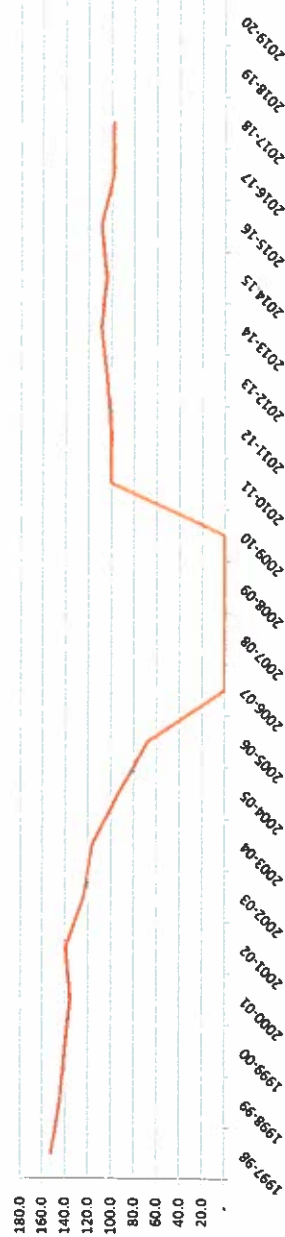
**St. Micheal's  
23-Year Comparison**



**St. Patrick's  
23-Year Comparison**

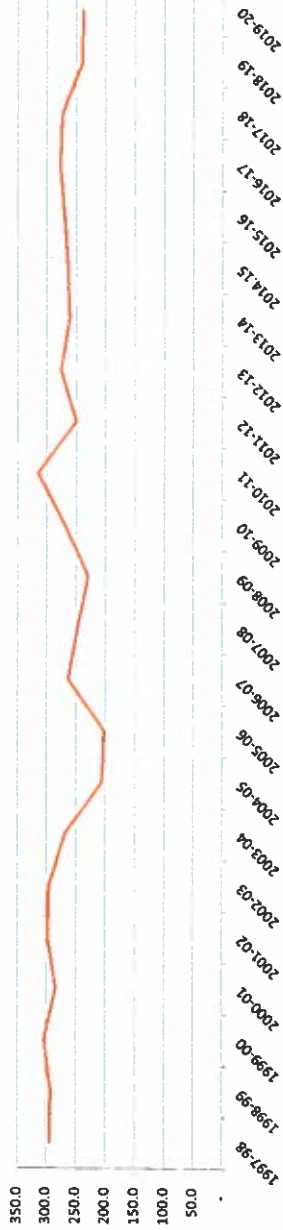


**St. Thomas  
23-Year Comparison**

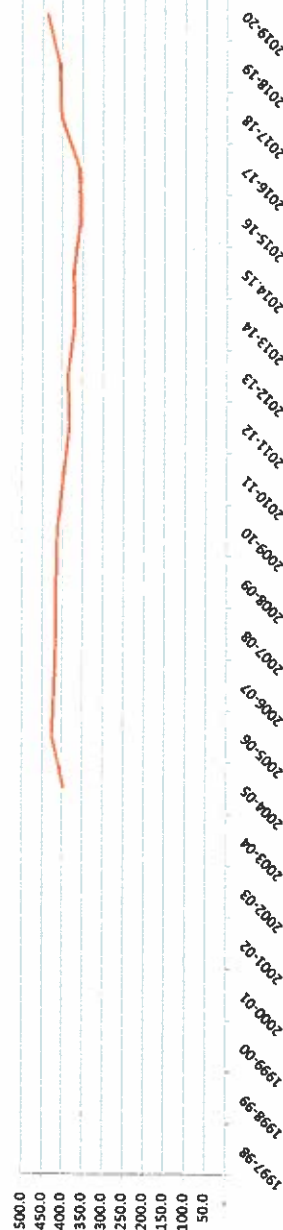




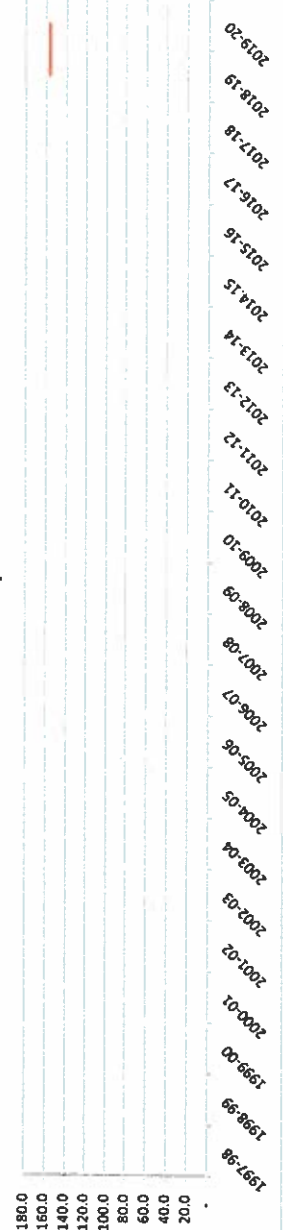
### Mother Teresa 23-Year Comparison



### Notre Dame 23-Year Comparison



### St. John Paul II 23-Year Comparison



**2019-20 SCHOOL YEAR JURISDICTION FUNDING PROFILE**

*Medicine Hat Catholic Board of Education*

	2019-20 Budget	2018-19 Fall Budget	Variance
Funded Enrolment for Grades 1-9	1,825.0	1,795.0	30.0
Funded Enrolment for Grades 10-12	495.0	505.0	(10.0)
Funded Enrolment for Kindergarten	95.0	95.5	(0.5)
Funded Enrolment for Pre-School	55.0	55.0	-
<b>Total Enrolment</b>	<b>2,470.0</b>	<b>2,450.5</b>	<b>19.5</b>
<b>Change in Enrolment</b>	<b>19.5</b>		<b>19.5</b>
<b>Percent Change</b>			
Enrollment 1-3	545.0	533.0	(12.0)
ECS Enrollment	300.0	301.0	1.0

FUNDING FRAMEWORK	RATE	CEU per FTE	ENROL	2019-20 Budget	2018-19 Fall Budget	Variance	
<b>BASE FUNDING</b>							
Base Instruction (Grades 1-9)	\$ 6,679.79		1,825	\$ 12,190,617	\$ 11,990,223	200,394	
Class Size Funding (Grades 1-3)	\$ 1,521.68		545	\$ 829,316	\$ 811,055	18,260	
ECS Base Instruction	\$ 3,339.90		190	\$ 634,581	\$ 637,921	(3,340)	
Pre-School Base Instruction (PUF Eligible)	\$ 3,339.90		110	\$ 367,389	\$ 367,389	0	
Class Size Funding (ECS)	\$ 760.84		300	\$ 228,252	\$ 229,013	(761)	
CEU Tier 1 (Grades 10-12)	\$ 190.85	30.92	495	\$ 2,920,959	\$ 2,980,123	(59,164)	
CEU Tier 2	\$ 203.69	0.43	495	\$ 43,386	\$ 44,201	(815)	
CEU Tier 3	\$ 227.03	3.11	495	\$ 349,399	\$ 356,664	(7,265)	
CEU Tier 4	\$ 114.50	5.22	495	\$ 295,868	\$ 301,822	(5,954)	
CEU ADLC Tier 1	\$ 83.97	1.70	495	\$ 70,706	\$ 72,134	(1,428)	
CEU ADLC Tier 2	\$ 89.62	0.02	495	\$ 896	\$ 896	0	
CEU ADLC Tier 3	\$ 99.89	-	495	\$ -	\$ -	0	
CEU portion from online partners				\$ 11,000	\$ 11,000	0	
Dual Credit				\$ -	\$ -	0	
Prior Year Funding Recovery				\$ -	\$ -	0	
<b>Total Base Funding</b>				\$ 17,942,369	\$ 17,802,441	139,928	0.8%
<b>ADDITIONAL FUNDING-FOR DIFFERENTIAL FACTORS</b>							
ECS Program Unit (PUF)	\$ 20,980.96		125	\$ 2,292,500	\$ 2,622,620	(330,120)	
ESL & Franciscation	\$ 1,178.10		91	\$ 107,207	\$ 107,207	0	
First Nations Metis & Inuit Education	\$ 1,178.10		83	\$ 97,782	\$ 97,782	0	
Francophone Language Program				\$ 13,315	\$ 13,315	0	
Plant Operation & Maintenance				\$ 2,121,573	\$ 2,121,573	0	
Small Board Administration			2,470	\$ 249,536	\$ 258,717	(9,181)	
Small Schools by Necessity				\$ 365,076	\$ 375,351	(10,275)	
Socio-Economic Status	\$ 471.24			\$ 245,596	\$ 243,657	1,939	
Inclusive Education				\$ 1,406,000	\$ 1,406,000	0	
Equity of Opportunity	\$ 101.00		2,470	\$ 249,470	\$ 247,501	1,970	
Narrowing Teachers' Salary Gap				\$ 6,490	\$ 6,490	0	
Transportation				\$ 1,205,801	\$ 1,205,802	(1)	
<b>Total Funding for Differential Factors</b>				\$ 8,360,346	\$ 8,706,014	(345,668)	-4.0%
<b>OTHER PROVINCIAL SUPPORT FUNDING</b>							
Reduction in Administration Spending				\$ (194,345)	\$ (191,598)	(2,747)	
Decrease of LAPP Employer Contributions				(18,197)	(18,197)	0	
<i>Funding to Support TEBA negotiated mandated Vision Plan</i>				41,000	0	41,000	
<i>Funding to Support TEBA negotiated mandated Administration Allowances</i>				47,000	0	47,000	
IMR from Deferred Revenue				\$ 285,712	\$ 285,712	0	
<b>Total Other Provincial Support Funding</b>				\$ 161,170	\$ 75,917	85,253	112.3%
<b>ADDITIONAL TARGETED FUNDING FOR PROVINCIAL INITIATIVES</b>							
ATFR Contributions				\$ 1,499,827	\$ 1,538,050	(38,223)	
<i>Nutrition Program</i>				\$ 166,000	\$ 166,000	0	
<i>School Fees</i>				\$ 232,000	\$ 232,000	0	
<i>Classroom Improvement Fund</i>				\$ 385,000	\$ 385,000	0	
SuperNet Funding				\$ 86,208	\$ 96,000	(9,792)	
<b>Total Additional Targeted Funding</b>				\$ 2,369,035	\$ 2,417,050	(48,015)	-2.0%
<b>TOTAL FUNDING FRAMEWORK</b>				\$ 28,832,920	\$ 29,001,422	(168,502)	-0.6%

**2019-20 SCHOOL YEAR JURISDICTION FUNDING**

*Medicine Hat Catholic Board of Education*

	2019-20 Budget	2018-19 Fall Budget	Variance
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<b>FUNDING FRAMEWORK REVENUE</b>		\$ 28,832,920	\$ 29,001,422	\$ (168,502)	-0.6%
<b>OTHER REVENUE</b>					
<b>Federal Government - ALBERTA EDUCATION</b>					
Federal French Immersion Expansion Grant	\$ 74,000	\$ 74,000	\$ -	74,000	#DIV/0!
<b>Other Alberta Government</b>					
French Partnership Lead Teacher	\$ 312,604	\$ 10,300	\$ 7,500	2,800	37.3%
French Monitor		\$ 21,000	\$ -	21,000	#DIV/0!
Regional Collaborative Service Delivery		\$ -	\$ 14,989	(14,989)	-100.0%
Communities Coming Together (end Aug 31 2019)		\$ 281,304	\$ 281,304	-	0.0%
<b>Instructional Resource</b>					
School Fees	\$ 289,090	\$ 57,640	\$ 35,558	22,082	62.1%
Academy Fees		\$ 219,350	\$ 204,000	15,350	7.5%
Band Fees		\$ 12,100	\$ 11,570	530	4.6%
<b>Other Sales &amp; Services</b>					
Pre-School Fees (External Services)	\$ 438,055	\$ 360,620	\$ 321,200	39,420	12.3%
Chief Gord Earl		\$ 200	\$ 200	-	0.0%
International Students		\$ 75,450	\$ 64,500	10,950	17.0%
Parking Plugs		\$ 1,785	\$ 1,785	-	0.0%
<b>Investment Income</b>					
Interest on Investments	\$ 35,000	\$ 35,000	\$ 35,000	-	0.0%
<b>Gifts and Donations</b>					
Gifts & Donations - Education Foundation Chaplin	\$ 4,000	\$ 3,000	\$ -	3,000	#DIV/0!
School Donations		\$ 1,000	\$ 1,000	-	0
<b>Rentals of Facilities</b>					
Lease Child Care Modular (External Services)	\$ 20,640	\$ 17,640	\$ 17,640	-	0.0%
Federal Election		\$ 3,000	\$ -	3,000	#DIV/0!
<b>Other School Authorities</b>					
Lease POM GOA - CAPE	\$ -	\$ -	\$ 69,000	(69,000)	-100.0%
<b>School Generated Funds</b>					
Fees	\$ 1,039,760	\$ 333,514	\$ 318,068	15,446	4.9%
Donations		\$ 70,000	\$ 68,979	1,021	1.5%
Fundraising		\$ 170,000	\$ 217,397	(47,397)	-21.8%
Interest		\$ 20,200	\$ 21,814	(1,614)	-7.4%
Before and After School (External Services - OSS)		\$ 272,000	\$ 242,966	29,034	11.9%
Other Sales and Services (OSS)		\$ 174,046	\$ 267,592	(93,546)	-35.0%
<b>Gains on Disposal of Assets</b>					
Gains on Disposal of Assets	\$ -	\$ -	\$ -	-	#DIV/0!
<b>Amortization of Capital Allocations</b>					
Amortization of Capital Allocations - Supported Infrastructure	\$ 1,426,502	\$ 82,000	\$ -	82,000	#DIV/0!
Amortization of Capital Allocations - Supported Education		\$ 1,344,502	\$ 1,323,836	20,666	1.6%
<b>Other Revenue</b>					
Insurance Claim	\$ 13,000	\$ -	\$ 90,000	(90,000)	-100.0%

**2019-20 SCHOOL YEAR JURISDICTION FUNDING**  
*Medicine Hat Catholic Board of Education*

	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>	
Credit Card Reimbursement	\$ 13,000	\$ 13,000	-	0.0%
<b>Total Other Revenue</b>	<b>\$ 3,652,651</b>	<b>\$ 3,628,898</b>	<b>\$ 23,753</b>	<b>0.7%</b>
<b>Total Division Revenue</b>	<b>\$ 32,485,571</b>	<b>\$ 32,630,320</b>	<b>\$ (144,749)</b>	<b>-0.4%</b>

**Medicine Hat Catholic Board of Education  
Budget Summary  
Budget Allocation by Programs  
2019-20**

**2019-20 Budget**

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	12,969,311	-	-	315,250	-	13,284,561	41%
Certificated Benefits	3,053,069	-	-	42,079	-	3,095,147	10%
Uncertificated Salaries	4,216,632	1,145,004	14,779	753,649	-	6,130,064	19%
Uncertificated Benefits	1,050,912	298,994	4,926	177,703	-	1,532,535	5%
Services Contracts and Supplies	2,421,269	1,059,742	1,279,055	384,574	285,712	5,430,352	17%
SGF	1,048,260	-	-	-	-	1,048,260	3%
Amort Exp	30,900	-	-	-	-	30,900	0%
Interest on Capital Debt	-	-	-	-	1,719,664	1,750,564	5%
Other Interest	-	-	-	5,000	-	5,000	0%
<b>Total Expenditures</b>	<b>24,790,354</b>	<b>2,503,740</b>	<b>1,298,760</b>	<b>1,678,254</b>	<b>2,005,376</b>	<b>32,276,484</b>	<b>100%</b>
<b>Percentage of Total</b>	<b>76.8%</b>	<b>7.8%</b>	<b>4.0%</b>	<b>5.2%</b>	<b>6.2%</b>	<b>100.0%</b>	

**2018-19 Fall Budget**

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	13,299,116	-	-	324,000	-	13,623,116	42%
Certificated Benefits	3,143,835	-	-	43,894	-	3,187,729	10%
Uncertificated Salaries	4,341,260	1,106,004	14,326	762,343	-	6,223,933	19%
Uncertificated Benefits	1,075,834	295,029	4,775	175,730	-	1,551,368	5%
Services Contracts and Supplies	2,268,049	1,165,385	1,227,616	390,111	285,712	5,336,872	16%
SGF	1,248,118	-	-	-	-	1,248,118	4%
Amort Exp	43,473	-	-	-	-	43,473	0%
Interest on Capital Debt	-	-	-	-	1,595,026	1,638,499	5%
Other Interest	-	-	-	5,000	-	5,000	0%
<b>Total Expenditures</b>	<b>25,419,685</b>	<b>2,566,417</b>	<b>1,246,717</b>	<b>1,701,079</b>	<b>1,880,738</b>	<b>32,814,635</b>	<b>100%</b>
<b>Percentage of Total</b>	<b>77.5%</b>	<b>7.8%</b>	<b>3.8%</b>	<b>5.2%</b>	<b>5.7%</b>	<b>100.0%</b>	<b>0</b>

**Variance**

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	(329,805)	-	-	(8,750)	-	(338,555)	63%
Certificated Benefits	(90,766)	-	-	(1,816)	-	(92,581)	17%
Uncertificated Salaries	(124,628)	39,000	453	(8,695)	-	(93,869)	17%
Uncertificated Benefits	(24,922)	3,965	151	1,973	-	(18,833)	3%
Services Contracts and Supplies	153,220	(105,642)	51,439	(5,537)	-	93,480	-17%
SGF	(199,858)	-	-	-	-	(199,858)	37%
Amort Exp	(12,573)	-	-	-	124,638	112,065	-21%
Interest on Capital Debt	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>(629,331)</b>	<b>(62,677)</b>	<b>52,044</b>	<b>(22,824)</b>	<b>124,638</b>	<b>(538,151)</b>	<b>100%</b>
<b>Percent change</b>	<b>-2.5%</b>	<b>-2.4%</b>	<b>4.2%</b>	<b>-1.3%</b>	<b>6.6%</b>	<b>-1.6%</b>	

**Medicine Hat Catholic Board of Education  
Budget Summary  
Budget Allocation by Program - Instruction  
2019-20**

**2019-20 Budget**

Category	Instructional			Instructional			Student			Total	%age
	Pool	Staffing	REC	SBDM	SGF	Nutrition	Technology	Services			
Certificated Salaries	20,916	11,750,078	163,350	118,595	-	-	-	916,372	12,969,311	52%	
Certificated Benefits	427	2,914,062	20,189	14,658	-	-	-	103,733	3,053,069	12%	
Uncertificated Salaries	49,884	729,228	7,864	189,039	-	37,130	240,290	2,963,198	4,216,632	17%	
Uncertificated Benefits	6,165	264,354	2,621	63,013	-	3,712	49,383	661,663	1,050,912	4%	
Services Contracts and Supplies	258,697	-	72,940	761,231	-	125,158	422,661	780,582	2,421,269	10%	
SGF	-	-	-	-	1,048,260	-	-	-	1,048,260	4%	
Amort Exp	-	-	-	30,900	-	-	-	-	30,900	0%	
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	0%	
Other Interest	-	-	-	-	-	-	-	-	-	0%	
<b>Total</b>	<b>336,089</b>	<b>15,657,721</b>	<b>266,965</b>	<b>1,177,437</b>	<b>1,048,260</b>	<b>166,000</b>	<b>712,333</b>	<b>5,425,549</b>	<b>24,790,354</b>	<b>100%</b>	
<b>Percentage of Total</b>	<b>1.4%</b>	<b>63.2%</b>	<b>1.1%</b>	<b>4.7%</b>	<b>4.2%</b>	<b>0.7%</b>	<b>2.9%</b>	<b>21.9%</b>	<b>100.0%</b>		

**2018-19 Fall Budget**

Category	Instructional			Instructional			Student			Total	%age
	Pool	Staffing	REC	SBDM	SGF	Nutrition	Technology	Services			
Certificated Salaries	6,000	12,068,925	131,176	121,612	-	-	-	971,403	13,299,116	52%	
Certificated Benefits	-	3,005,737	16,213	15,031	-	-	-	106,854	3,143,835	12%	
Uncertificated Salaries	-	681,385	30,211	176,629	-	37,130	237,267	3,178,638	4,341,260	17%	
Uncertificated Benefits	-	244,703	10,070	58,876	-	3,712	49,111	709,362	1,075,834	4%	
Services Contracts and Supplies	204,222	-	71,940	739,598	-	125,158	375,108	752,023	2,268,049	9%	
SGF	-	-	-	-	1,248,118	-	-	-	1,248,118	5%	
Amort Exp	-	-	-	43,473	-	-	-	-	43,473	0%	
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	0%	
Other Interest	-	-	-	-	-	-	-	-	-	0%	
<b>Total</b>	<b>210,222</b>	<b>16,000,750</b>	<b>259,611</b>	<b>1,155,219</b>	<b>1,248,118</b>	<b>166,000</b>	<b>661,485</b>	<b>5,718,280</b>	<b>25,419,685</b>	<b>100%</b>	
<b>Percentage of Total</b>	<b>0.8%</b>	<b>62.9%</b>	<b>1.0%</b>	<b>4.5%</b>	<b>4.9%</b>	<b>0.7%</b>	<b>2.6%</b>	<b>22.5%</b>	<b>100.0%</b>		

**Variance**

Category	Instructional			Instructional			Student			Total	%age
	Pool	Staffing	REC	SBDM	SGF	Nutrition	Technology	Services			
Certificated Salaries	14,916	(318,847)	32,174	(3,016)	-	-	-	(55,031)	(329,805)	52%	
Certificated Benefits	427	(91,675)	3,977	(373)	-	-	-	(3,121)	(90,766)	14%	
Uncertificated Salaries	49,884	47,842	(22,347)	12,410	-	3,023	3,023	(215,440)	(124,628)	20%	
Uncertificated Benefits	6,165	19,651	(7,449)	4,137	-	272	272	(47,698)	(24,922)	4%	
Services Contracts and Supplies	54,475	-	1,000	21,634	-	47,553	47,553	28,559	153,220	-24%	
SGF	-	-	-	-	(199,858)	-	-	-	(199,858)	32%	
Amort Exp	-	-	-	(12,573)	-	-	-	-	(12,573)	2%	
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	0%	
Other Interest	-	-	-	-	-	-	-	-	-	0%	
<b>Total</b>	<b>125,667</b>	<b>(343,029)</b>	<b>7,354</b>	<b>22,218</b>	<b>(199,858)</b>	<b>-</b>	<b>50,848</b>	<b>(292,731)</b>	<b>(629,331)</b>	<b>100%</b>	
<b>Percent change</b>	<b>59.9%</b>	<b>-2.1%</b>	<b>2.8%</b>	<b>1.9%</b>	<b>-16.0%</b>	<b>0.0%</b>	<b>7.7%</b>	<b>-5.1%</b>	<b>-2.5%</b>		

**Medicine Hat Catholic Board of Education  
Budget Summary  
Budget Allocation by Program - Learning Services  
2019-20**

**2019-20 Budget**

<b>Category</b>	<b>Learning Services</b>	<b>CCT</b>	<b>PUF</b>	<b>Early Ed</b>	<b>Total</b>	<b>%age</b>
Certificated Salaries	495,325	-	120,014	301,032	916,372	17%
Certificated Benefits	56,071	-	13,586	34,077	103,733	2%
Uncertificated Salaries	1,335,230	196,194	1,065,967	365,806	2,963,198	55%
Uncertificated Benefits	295,620	49,049	236,005	80,990	661,663	12%
Services Contracts and Supplies	70,576	36,061	577,338	96,607	780,582	14%
SGF	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>2,252,822</b>	<b>281,304</b>	<b>2,012,910</b>	<b>878,512</b>	<b>5,425,549</b>	<b>100%</b>
<b>Percentage of Total</b>	<b>41.5%</b>	<b>5.2%</b>	<b>37.1%</b>	<b>16.2%</b>	<b>100.0%</b>	

**2018-19 Fall Budget**

<b>Category</b>	<b>Learning Services</b>	<b>CCT</b>	<b>PUF</b>	<b>Early Ed</b>	<b>Total</b>	<b>%age</b>
Certificated Salaries	556,872	-	120,360	294,171	999,916	18%
Certificated Benefits	61,256	-	13,240	32,359	109,991	2%
Uncertificated Salaries	1,288,255	196,194	1,337,426	356,762	3,064,319	55%
Uncertificated Benefits	285,220	49,049	296,106	78,987	684,160	12%
Services Contracts and Supplies	61,219	36,061	575,898	78,845	701,001	13%
SGF	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>2,252,822</b>	<b>281,304</b>	<b>2,343,030</b>	<b>841,124</b>	<b>5,559,387</b>	<b>100%</b>
<b>Percentage of Total</b>	<b>40.5%</b>	<b>5.1%</b>	<b>42.1%</b>	<b>15.1%</b>	<b>100.0%</b>	

**Variance**

<b>Category</b>	<b>Learning Services</b>	<b>CCT</b>	<b>PUF</b>	<b>Early Ed</b>	<b>Total</b>	<b>%age</b>
Certificated Salaries	(61,546)	-	(346)	6,861	(55,031)	19%
Certificated Benefits	(5,185)	-	346	1,718	(3,121)	1%
Uncertificated Salaries	46,975	-	(271,459)	9,045	(215,440)	74%
Uncertificated Benefits	10,400	-	(60,101)	2,003	(47,698)	16%
Services Contracts and Supplies	9,357	-	1,440	17,762	28,559	-10%
SGF	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>0</b>	<b>-</b>	<b>(330,120)</b>	<b>37,388</b>	<b>(292,731)</b>	<b>100%</b>
<b>Percent change</b>	<b>0.0%</b>	<b>0.0%</b>	<b>-14.1%</b>	<b>4.4%</b>	<b>-5.3%</b>	

**Medicine Hat Catholic Board of Education  
Instructional Pool Budget  
2019-20 Budget**

	2019-20 Budget	2018-19 Fall Budget	Variance
Monsignor McCoy Staff Work experience Payments Salary	12,500	12,500	-
PLC Facilitors	3,235	3,235	-
Teacher Mentorship	6,000	6,000	-
French Monitor - Salary	17,480	-	17,480
French Monitor - Benefits	1,520	-	1,520
French Monitor - Supplies/Travel	2,000	-	2,000
<u>International Student Program</u>			
Home Placements	15,000	14,684	316
International Education Supervisor	56,049	-	56,049
International Education Supplies	10,000	-	10,000
International Education Travel	15,000	-	15,000
Insurance	1,230	1,230	-
Supplies	1,270	1,586	(316)
<u>Monsignor McCoy Staff Work Experience Mileage</u>	1,800	1,800	-
<u>Insurance - School Council</u>	7,200	8,000	(800)
<u>Dues and Fees</u>			
Centralized Cyberschool Payments	10,000	10,000	-
Digital Sites - IRC plus ACF	13,091	16,169	(3,078)
Alberta School Council Association	585	-	585
Entandem	2,600	1,293	1,307
<u>Contracted Services</u>			
School Resource Officer	61,081	60,806	275
Grant Advance Software	1,000	-	1,000
Youth Career Development	15,000	15,000	-
Division Fine Arts	2,000	2,000	-
<u>Scholarships and Awards</u>			
School Art Awards	200	200	-
Chief Gord Earl Scholarship	200	200	-
Zirka Ukrainain Dance Ensemble	638	-	638
Gershaw	775	-	775
AHS/STC Reunion	300	-	300
Social Spirit	500	-	500
Religious Ed Scholarships	1,100	1,100	-
Science Fair	1,000	1,000	-
<u>Moving and Choosing Lead Teacher Subs</u>	1,000	1,000	-
<u>Professional Development Budget</u>	10,000	10,000	-
<u>Hour Zero</u>			
Hour-Zero Annual Fee - Software	5,700	3,600	2,100
Hour-Zero Supplies	6,000	6,000	-
Hour-Zero Amortization Expense 3-year expires end 2019-20	15,250	15,250	-
<u>Software</u>			
KevSoft Fee	14,000	-	-
KevSoft (SGF Program) Training	1,785	-	-
Grant Advance	900	-	-
<u>Registration Printing - Supplies</u>	3,000	-	-
<u>Classroom Improvement Fund</u>	-	-	-
<u>Band Central Pool</u>	12,100	11,570	530
<u>Advertising - Recruitment</u>	6,000	6,000	-
<b>Total Instruction Pool</b>	<b>336,089</b>	<b>210,222</b>	<b>125,867</b>



**Medicine Hat Catholic Board of Education  
Instructional Staff Pool FTE and Budget  
2019-20**

School	# of FTE Students	ISP		Direct		ISP		Direct		ISP		Direct		2018-19 Fall	
		Regular Staff	3rd Party	REC	Severe	Early Ed	PUF	CIF	SBDM	Total Staff 2019-20	Budget	Variance			
Monsignor McCoy	495.0	21.6250	-	-	0.5250	-	-	0.75	-	22.9000	25.5348	(2.63)			
Mother Teresa	238.5	10.8000	-	-	-	-	0.50	-	-	11.3000	14.0000	(2.70)			
Notre Dame	438.0	21.0000	-	-	0.4000	-	0.50	0.5000	-	22.4000	21.4000	1.00			
St. Francis	96.5	5.5000	-	-	-	-	-	-	-	5.5000	5.5000	-			
St. Louis	92.0	5.7500	-	-	-	-	-	-	-	5.7500	5.7500	-			
St. Mary	361.0	16.9000	-	-	0.8000	-	0.60	-	-	18.3000	18.3000	-			
SMMH	165.0	8.2400	-	-	0.3000	-	0.36	-	-	8.9000	9.1600	(0.26)			
St. Patrick	341.0	16.5000	-	-	-	-	0.50	-	-	17.0000	18.0000	(1.00)			
St. John Paul II	188.0	9.7000	-	-	-	-	0.30	-	-	10.0000	10.0000	-			
ESL	-	-	-	-	0.6000	-	-	-	-	0.6000	0.6000	-			
Early Education	55.0	-	-	2.6000	-	-	-	-	-	2.6000	2.6000	-			
PUF	-	-	-	-	-	1.0000	-	-	-	1.0000	1.0000	-			
FNMI	-	-	-	-	0.4000	-	-	-	-	0.4000	0.4000	-			
Inclusion Specialist	-	-	-	-	0.6000	0.4000	-	-	-	1.0000	1.0000	-			
CIF	-	-	-	-	-	-	-	-	-	-	-	-			
Unallocated	-	-	-	-	-	-	-	-	-	-	-	-			
Rel. Ed	-	-	1.5000	-	-	-	-	-	-	-	-	-			
<b>Total</b>	<b>2,470.0</b>	<b>116.0150</b>	<b>-</b>	<b>1.5000</b>	<b>3.6250</b>	<b>3.0000</b>	<b>3.5100</b>	<b>0.5000</b>	<b>0.5000</b>	<b>129.1500</b>	<b>134.2448</b>	<b>(5.09)</b>			
<b>2018-19 Fall Budget</b>	<b>2,391.0</b>	<b>120.9098</b>	<b>-</b>	<b>1.0000</b>	<b>4.3250</b>	<b>3.0000</b>	<b>3.5100</b>	<b>0.5000</b>	<b>0.5000</b>	<b>134.2448</b>	<b>134.2448</b>	<b>(5.09)</b>			
<b>Variance</b>	<b>(78.0)</b>	<b>(4.8948)</b>	<b>-</b>	<b>0.5000</b>	<b>(0.7000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5.09)</b>	<b>-</b>	<b>-</b>			

	No. of Staff	Rate	COST	Less: SUBS	Allowance*	Allow Ben Cost	TOTAL
Certificated Staff	119.53	107.568	12,857,020	103,253	314,629	34,609	13,103,005
ATRF	-	-	-	-	-	-	1,499,827
add: Division PD initiative	-	-	-	-	-	-	5,000
add: Superintendent Approved Subs, BYOD, Etc	-	-	-	-	-	-	18,000
add: Administrator Lieu Days	-	-	-	-	-	-	4,968
add: Acting Administration Allowances	-	-	-	-	-	-	11,250
add SBDM benefits	0.50	\$ 3,100	-	-	-	-	1,550
add SS benefits	6.63	\$ 3,100	-	-	-	-	20,539
							<b>\$ 14,664,139</b>
							<b>\$ 15,074,662</b>
							<b>(365,903)</b>
							<b>(38,223)</b>
							<b>2,403</b>
							<b>(424)</b>
							<b>(8,376)</b>
							<b>(410,523)</b>

Medicine Hat Catholic Board of Education  
 Calculation of Certificated Teacher Salary  
 2019-20 Budget

Certificated Teacher Salary Increase 0.00%

Budgeted Teacher Distribution as of September 30, 2018 (FTE)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	0	8.00	3.00		11.00
	1	2.00	-	-	2.00
	2	-	-	-	-
	3	-	1.00	1.00	2.00
	4	2.00	1.00	-	3.00
	5	1.00	0.80	1.00	2.80
	6	1.40	-	1.00	2.40
	7	2.00	0.86	-	2.86
	8	4.00	1.50	2.00	7.50
	9	3.00	1.50	1.00	5.50
	10	35.50	26.00	33.79	95.29
11				-	
TOTAL		58.90	35.66	39.79	134.35

Budgeted Teacher Distribution as of September 30, 2019 (FTE)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	0	1.00	-	-	1.00
	1	5.15	3.00	-	8.15
	2	2.00	-	-	2.00
	3	-	-	-	-
	4	-	1.00	1.00	2.00
	5	2.00	1.00	-	3.00
	6	1.00	0.80	1.00	2.80
	7	1.40	-	1.00	2.40
	8	2.00	0.86	-	2.86
	9	4.00	1.50	2.00	7.50
	10	34.11	27.54	35.79	97.44
TOTAL		52.66	35.70	40.79	129.15

Teacher Salary Grid as of September 1, 2018 (\$)				
		CAT 4	CAT 5	CAT 6
EXPERIENCE	0	61,452	65,129	68,529
	1	65,062	68,738	72,134
	2	68,667	72,344	75,743
	3	72,273	75,949	79,350
	4	75,882	79,559	82,956
	5	79,488	83,165	86,564
	6	83,095	86,772	90,169
	7	86,702	90,378	93,777
	8	90,308	93,984	97,382
	9	93,917	97,591	100,990
	10	93,917	97,591	100,990

Teacher Salary Grid as of September 1, 2019 (\$)				
		CAT 4	CAT 5	CAT 6
EXPERIENCE	0	61,452	65,129	68,529
	1	65,062	68,738	72,134
	2	68,667	72,344	75,743
	3	72,273	75,949	79,350
	4	75,882	79,559	82,956
	5	79,488	83,165	86,564
	6	83,095	86,772	90,169
	7	86,702	90,378	93,777
	8	90,308	93,984	97,382
	9	93,917	97,591	100,990
	10	93,917	97,591	100,990

Teacher Salary Grid as of September 1, 2017 (\$)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	Feb Increment				19,833
	Masters Inc				6,500
	0	491,616	195,387	-	687,003
	1	130,124	-	-	130,124
	2	-	-	-	-
	3	-	75,949	79,350	155,299
	4	151,764	79,559	-	231,323
	5	79,488	66,532	86,564	232,584
	6	116,333	-	90,169	206,502
	7	173,404	77,725	-	251,129
	8	361,232	140,976	194,764	696,972
9	281,751.00	146,386.50	100,990	529,128	
10	3,334,054	2,537,366	3,412,452	9,283,872	
TOTAL		5,119,766	3,319,881	3,964,289	12,430,268

Teacher Salary Grid as of September 1, 2018(\$)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	Feb Inc				19,833
	Masters Inc				6,500
	0	61,452	-	-	61,452
	1	335,069	206,214	-	541,283
	2	137,334	-	-	137,334
	3	-	-	-	-
	4	-	79,559	82,956	162,515
	5	158,976	83,165	-	242,141
	6	83,095	69,418	90,169	242,682
	7	121,383	-	93,777	215,160
	8	180,616	80,826	-	261,442
9	375,668	146,387	201,980	724,035	
10	3,203,509	2,687,656	3,614,432	9,505,597	
TOTAL		4,657,102	3,353,224	4,083,314	12,119,974

2018-19 Budget Average Teacher Cost Fall 92,522

2019-20 Average Teacher Cost 93,844  
 Increase over PY 1.43%

Benefits	11.32%	10,623
Teacher PD		500
Mat Leaves		542
Mat Leave Benefits		231
ERIP		-
Sub costs <3 (Schools/Depls)		890
Sub costs >3		937
<b>Total Salary 2019-20</b>		<b>107,568</b>
<b>Total Salary 2019-20 Full Cost</b>		<b>\$ 119,181</b>

**Medicine Hat Catholic Board of Education  
Religion Education Coordinator Budget  
2019-20 Budget**

	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>	<b>2017-18 Fall Budget</b>
Grade Level Meetings	2,500	2,000	500	2,000
Religion Reps 5 meetings 5 prep sessions (Subs)	5,000	5,000	-	5,000
Meeting Expenses	1,000	1,000	-	1,000
School Resources	5,000	5,000	-	5,000
ACSTA/CCSSA Curr Development	1,000	-	1,000	-
Faith Formation Day - speakers, rental etc.	5,500	4,500	1,000	7,000
District Wide Mass	1,500	-	1,500	-
Conference Subsidies (SPICE)	3,000	2,000	1,000	2,000
Meetings - Travel	6,000	6,000	-	6,000
Music Licencing/digital site (CCLI and LicensIng)	3,000	3,000	-	6,000
Library and media	3,000	3,000	-	3,000
Admin Assistant (0.20 FTE)	10,485	10,281	204	12,406
Certificated Staffing	176,040	164,889	11,150	136,484
<u>Miscellaneous</u>				
New Textbooks grade 4&5 Implementation	35,000	49,000	(14,000)	24,000
Chaplain Supplies	5,000			
Telephone	840	840	-	840
Car Allowance	2,400	2,400	-	2,400
Photocopying/Laminating 10000 Colour copies	700	700	-	700
<b>Total Religious Education Coordinator</b>	<b>266,965</b>	<b>259,611</b>	<b>7,354</b>	<b>213,830</b>

**Medicine Hat Catholic Board of Education  
School Based Allocation Budget  
2019-20**

**School Allocations**

	<b>Number</b>	<b>Rate</b>	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
Certificated Substitute	116.02	890.00	\$ 103,253	\$ 106,642	\$ (3,389)
Learning Assistant - 0.75	4	43,801	\$ 131,404	\$ 122,777	\$ 8,626
Learning Assistant - half (.5)	4	26,811	\$ 107,243	\$ 100,203	\$ 7,040
Learning Assistant - Quarter	1	13,405	\$ 13,405	\$ 12,525	\$ 880
ECS Supplies (95)	190	47.5	\$ 9,025	\$ 9,073	\$ (48)
Grade 1-5 Supplies (190)	917	95	\$ 87,115	\$ 87,875	\$ (760)
Grade 6-8 Supplies (208)	677	102	\$ 69,054	\$ 66,708	\$ 2,346
Grade 9-12 Supplies (227)	726	124	\$ 90,024	\$ 89,404	\$ 620
Special Needs Allocations (in the SS Budget)			\$ 17,000	\$ 17,000	\$ -
Transfer of PUF School Based Allocation			\$ 6,000	\$ 6,000	\$ -
M. McCoy Advanced Acting			\$ 12,000	\$ 12,000	\$ -
M. McCoy Work Experience - Admin Fees			\$ 1,325	\$ 1,325	\$ -
Advanced Placement - Ongoing from Instruction Pool			\$ 10,000	\$ 10,000	\$ -
Monsignor McCoy Top up on Reduction of School Fees			\$ -	\$ -	\$ -
Church Trip Funding			\$ 10,598	\$ 10,598	\$ -
Nutrition Program			\$ -	\$ -	\$ -
Classroom Improvement Fund			\$ -	\$ -	\$ -
School/Academy Fees			\$ 57,640	\$ 35,558	\$ 22,082
School Fee Replacement			\$ 232,000	\$ 232,000	\$ -
Academy Fees			\$ 219,350	\$ 204,000	\$ 15,350
Adjustment			\$ -	\$ (10,000)	\$ 10,000
Donations			\$ 1,000	\$ 1,000	\$ -
Surplus Transferred			\$ -	\$ 40,530	\$ (40,530)
<b>TOTAL</b>			<b>\$ 1,177,437</b>	<b>\$ 1,155,219</b>	<b>\$ 22,218</b>

**School Based Allocation Budget  
Fiscal Year 2019-20**

**School Allocations**

	Monsignor McCoy	Mother Teresa	Notre Dame Academy	St. Francis Xavier	St. Louis	St. Mary	St. Michael	St. Patrick	St. John Paul II Playground	St. John Paul	2019-20 Budget	2018-19 Budget	Variance
Certificated Substitute	19,246	9,612	18,690	4,895	5,118	15,041	7,334	14,685		8,633	103,253	106,642	(3,389)
Learning Assistant - half (.5)	32,851		32,851			32,851		32,851			131,404	122,777	8,626
Learning Assistant - Quarter		26,811		26,811			26,811			26,811	107,243	100,203	7,040
ECS Supplies (100 to 95)		1,378		618	13,405		1,425	2,755		2,090	13,405	12,525	880
Grade 1-5 Supplies (200 to 190)		17,480		7,505	7,315		11,685	29,640		13,490	9,025	9,073	(48)
Grade 6-8 Supplies (218 to 208)		4,080	33,762	1,122	714	24,174	2,754			2,448	87,115	87,875	(760)
Grade 9-12 Supplies (237 to 227)	61,380		13,268			15,376					69,054	66,708	2,346
Special Needs Allocations (in the SS Budget)	6,700	1,400	600	1,000	1,400	2,700	1,100	1,100		1,000	90,024	89,404	620
Transfer of PUF School Based Allocation		1,000		500	1,000		1,000	2,000		500	17,000	17,000	-
Advanced Acting	12,000										6,000	6,000	-
Work Experience Admin Fees	1,325										12,000	12,000	-
Monsignor McCoy Top up on Reduction of S											1,325	1,325	-
Church Trip Funding	2,136	1,358	1,536	652	423	1,432	912	1,734		415	10,598	10,598	-
Nutrition Program													-
Classroom Improvement Fund													-
Advanced Placement - Ongoing from Instruc	10,000										10,000	10,000	-
School Fees	22,640		30,000			5,000					57,640	35,556	22,082
School Fee Replacement	52,645	19,662	56,904	7,319	3,314	52,162	11,842	21,240		6,912	232,000	232,000	-
Academy Fees			180,000	11,000		28,350					219,350	204,000	15,350
Adjustment												(10,000)	10,000
Donations						1,000					1,000		-
Prior Year Surplus												40,530	(40,530)
<b>TOTAL</b>	<b>220,923</b>	<b>82,780</b>	<b>367,611</b>	<b>61,421</b>	<b>33,449</b>	<b>178,086</b>	<b>64,862</b>	<b>106,005</b>	<b>-</b>	<b>62,299</b>	<b>1,177,437</b>	<b>1,339,526</b>	<b>22,218</b>
2018-19 Budget	227,322	89,874	330,833	48,700	34,492	205,564	61,893	100,421		56,121	1,155,220		
Year over year Change	(6,399)	(7,094)	36,778	12,721	(1,043)	(27,478)	2,969	5,584		6,178	22,217		

**Medicine Hat Catholic Board of Education  
Nutrition Program  
2019-20 Budget**

Revenue

Government Grant	\$ 166,000
Total Revenue	<u>166,000</u>

Expenditures

Staffing

Uncertificated Salaries	\$ 37,130	
Uncertificated Benefits	<u>3,712</u>	
Total Staffing		40,842

Services, Contracts and Supplies

Car Allowance	941	
Travel and Subsistence	2,100	
Supplies - Non-consumables	116,360	
New Furniture and Equipment	<u>5,757</u>	
Total Services Contracts and Supplies		<u>125,158</u>

Total Expenditures		<u>166,000</u>
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Surplus/(Deficit)	<u>\$ -</u>
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**Medicine Hat Catholic Board of Education  
School Generated Funds  
2019-20 Budget**

	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
<b><u>Revenue</u></b>			
Fees	333,514	318,068	15,446
Donations	70,000	68,979	1,021
Fundraising	170,000	217,397	(47,397)
Interest	20,200	21,814	(1,614)
Before and After School (Extern	272,000	242,966	29,034
Other Sales and Services (OSS	174,046	267,592	(93,546)
<b>Total SGF Revenue</b>	<b>1,039,760</b>	<b>1,136,816</b>	<b>(97,056)</b>
<b><u>Expenditures</u></b>			
Use of SGF	776,260	977,690	(201,430)
Before and After School	272,000	270,428	1,572
Cost to Raise Funds	-	-	-
<b>Total SGF Expenditure</b>	<b>1,048,260</b>	<b>1,248,118</b>	<b>(199,858)</b>
<b>Residual from SGF</b>	<b>(8,500)</b>	<b>(111,302)</b>	<b>102,802</b>

**Medicine Hat Catholic Board of Education  
Technology Budget  
2019-20**

**Ever-Greening**

	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
Workstations <sup>1</sup>	70,000	66,450	3,550
Projectors and Smartboards <sup>2</sup>	0	0	0
School based Infrastructure <sup>3</sup>	0	0	0
Data Centre Infrastructure	0	0	0
	0	0	0
Software Licensing <sup>4</sup>	113,223	111,991	1,232
<b>Evergreening Totals</b>	<b>183,223</b>	<b>178,441</b>	<b>4,782</b>

**Operating Costs**

	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
Salary & Benefits	289,672	286,377	3,295
Contract	0	0	0
Car Allowances	8,400	8,400	0
Internet Allowance	1,800	1,800	0
Professional Development	0	8,000	-8,000
Travel	15,000	7,000	8,000
Telephone	2,880	2,880	0
Internet Fees <sup>5</sup>	28,164	28,164	0
SuperNet Fees <sup>6</sup>	90,708	110,423	-19,715
Digitization Project - Implementation (Capitalize 3- years) Year 1	44,522		44,522
Digitization Project - Annual Costs	17,964	0	17,964
Online Registration Project	0	0	0
Hardware Maintenance <sup>7</sup>	30,000	30,000	0
<b>Operating Costs Totals</b>	<b>529,110</b>	<b>483,044</b>	<b>46,066</b>

<b>Totals</b>	<b>712,333</b>	<b>661,485</b>	<b>50,848</b>
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**Medicine Hat Catholic Board of Education  
Transportation Budget  
2019-20 Budget**

<b>Revenue</b>	<b>Students</b>	<b>Rate</b>	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
Rural Transportation			\$ 277,543	\$ 277,543	\$ -
Urban Transportation	2450.5	\$ 313.00	\$ 717,438	\$ 717,438	\$ -
Bus Pass			\$ -	\$ -	\$ -
<b>Regular Transportation</b>			<b>\$ 994,980</b>	<b>\$ 994,980</b>	<b>\$ -</b>
Urban Special Needs			\$ 94,472	\$ 94,472	\$ -
Rural Special Trans			\$ 26,992	\$ 26,992	\$ -
ECS Transportation-Disabilities Transported			\$ 25,973	\$ 25,973	\$ -
ECS Transportation-Disabilities - Parent Provided			\$ 55,449	\$ 55,449	\$ -
Family Oriented			\$ 7,934	\$ 7,934	\$ -
<b>Special Needs Transportation</b>			<b>\$ 210,820</b>	<b>\$ 210,820</b>	<b>\$ -</b>
<b>Total Revenue</b>			<b>\$ 1,205,801</b>	<b>\$ 1,205,801</b>	<b>\$ -</b>
<b>Transportation Expense</b>					
<i>Regular Transportation</i>					
Regular Bussing			\$ 1,096,006	\$ 1,074,516	\$ 21,490
Fuel Escalation			\$ -	\$ -	\$ -
Salary and Benefits	0.30	FTE	\$ 19,705	\$ 19,101	\$ 604
Southridge Bus			\$ -	\$ -	\$ -
STAA Membership			\$ 600	\$ 600	\$ -
Early Dismissal			\$ -	\$ -	\$ -
GPS and Camera - Placeholder for 2019-20 \$30000			\$ -	\$ -	\$ -
Software			\$ 8,000	\$ 7,500	\$ 500
Parent Provided As needed			\$ -	\$ 3,000	\$ (3,000)
<b>Total Regular Transportation Expense</b>			<b>\$ 1,124,311</b>	<b>\$ 1,104,717</b>	<b>\$ 19,595</b>
<i>Special Needs Transportation</i>					
Special Needs District Transportation			\$ 80,000	\$ 80,000	\$ -
Special Needs Parent Provided Transportation			\$ 55,449	\$ 62,000	\$ (6,551)
PUF Transportation			\$ 35,000	\$ -	\$ 35,000
FOPS Expenses			\$ 4,000	\$ -	\$ 4,000
<b>Total Special Needs Transportation</b>			<b>\$ 174,449</b>	<b>\$ 142,000</b>	<b>\$ 32,449</b>
<b>Total Transportation Expense</b>			<b>\$ 1,298,760</b>	<b>\$ 1,246,717</b>	<b>\$ 52,044</b>
<b>Net Envelope Surplus(deficit)</b>			<b>\$ (92,959)</b>	<b>\$ (40,916)</b>	<b>\$ (52,044)</b>
<i>Regular Transportation Surplus/(Deficit)</i>			\$ (129,331)	\$ (109,736)	\$ (19,595)
<i>Special Needs Transportation Surplus/(Deficit)</i>			\$ 36,371	\$ 68,820	\$ (32,449)

**Medicine Hat Catholic Board of Education  
Plant Operations & Maintenance  
2019-20 Budget**

<b>Projected Revenue</b>	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
Grant Alberta Education	\$ 2,121,573	\$ 2,121,573	\$ -
CAPE O&M	\$ -	\$ 69,000	\$ (69,000)
Other Income	\$ 1,785	\$ 1,785	\$ -
Crayon Academy	\$ 11,129	\$ 11,129	\$ -
	<b>\$ 2,134,487</b>	<b>\$ 2,203,487</b>	<b>\$ (69,000)</b>

<b>Projected Expenditures</b>	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
Salaries & Benefits	\$ 1,450,897	\$ 1,407,932	\$ 42,965
<b>MANPOWER</b>	<b>\$ 1,450,897</b>	<b>\$ 1,407,932</b>	<b>\$ 42,965</b>
Contracted Services	\$ 10,500	\$ 10,500	\$ -
Inspections	\$ 23,000	\$ 23,000	\$ -
Grounds Contract	\$ 111,557	\$ 108,306	\$ 3,251
Playground and Grounds Maint.	\$ 16,000	\$ 16,000	\$ -
Telephone	\$ 2,880	\$ 2,880	\$ -
Travel & Subsistence	\$ 2,500	\$ 2,500	\$ -
Repairs & Maintenance	\$ 90,000	\$ 90,000	\$ -
Vehicle Expense	\$ 10,300	\$ 10,300	\$ -
Rental-Equipment	\$ 1,500	\$ 1,500	\$ -
Dues & Fees	\$ 1,000	\$ 1,000	\$ -
Licenses & Permits	\$ 500	\$ 500	\$ -
Supplies	\$ 5,000	\$ 5,000	\$ -
Custodian Supplies	\$ 58,000	\$ 58,000	\$ -
Board Projects (Utility Review)	\$ 5,000	\$ 5,000	\$ -
New Furniture & Equipment	\$ 5,000	\$ 5,000	\$ -
<b>OPERATIONS</b>	<b>\$ 342,737</b>	<b>\$ 339,486</b>	<b>\$ 3,251</b>
Insurance	\$ 168,306	\$ 161,000	\$ 7,306
Utilities	\$ 530,000	\$ 530,000	\$ -
Taxes/Improvements	\$ 4,000	\$ 4,000	\$ -
OHS - SD76	\$ -	\$ 55,000	\$ (55,000)
OHS Supplies and travel	\$ 7,800	\$ -	\$ 7,800
CAPE School (utilities, R&M, etc)	\$ -	\$ 69,000	\$ (69,000)
<b>FIXED</b>	<b>\$ 710,106</b>	<b>\$ 819,000</b>	<b>\$ (108,894)</b>
<b>TOTAL POM</b>	<b>\$ 2,503,740</b>	<b>\$ 2,566,417</b>	<b>\$ (62,677)</b>
<b>Net</b>	<b>\$ (369,253)</b>	<b>\$ (362,930)</b>	<b>\$ (6,323)</b>

**Plant Operations & Maintenance  
Capital Expenditures and Financing  
2019-20 Budget**

<b>Projected Revenue</b>	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
IMR	\$ 285,712	\$ 285,712	\$ -
Amort - Supported by Education	\$ 1,344,502	\$ 1,323,836	\$ 20,666
Amort - Supported by Infrastructure	\$ 82,000	\$ -	\$ 82,000
Amort - Unsupported	\$ 293,162	\$ 271,190	\$ 21,972
Amort - School - charged to school	\$ 30,900	\$ 43,473	\$ (12,573)
IMR Carry-forward	\$ -	\$ -	\$ -
	<b>\$ 2,036,276</b>	<b>\$ 1,924,211</b>	<b>\$ 112,065</b>

<b>Projected Expenditures</b>	<b>2019-20 Budget</b>	<b>2018-19 Fall Budget</b>	<b>Variance</b>
IMR (ESTIMATE)	\$ 285,712	\$ 285,712	\$ -
IMR Capitalized (ESTIMATE)	\$ -	\$ -	\$ -
Amortization Expense - Division	\$ 1,719,664	\$ 1,595,026	\$ 124,638
Photocopier Expense - offset	\$ -	\$ -	\$ -
Monsignor McCoy Board Contributions	\$ -	\$ -	\$ -
<b>CAPITAL</b>	<b>\$ 2,005,376</b>	<b>\$ 1,880,738</b>	<b>\$ 124,638</b>
<b>Net</b>	<b>\$ 30,900</b>	<b>\$ 43,473</b>	<b>\$ (12,573)</b>

**Plant Operations & Maintenance  
IMR Funding  
2019-20 Budget**

Deferred IMR available from 2017-18	<u>\$ 1,808,977</u>	
2018-19 IMR - Deferred Revenue	<u>857,239</u>	
Total Deferred IMR Revenue (UDCR)	<u><b>2,666,216</b></u>	
less: IMR costs in 2018-19 to be capitalized	(1,362,313)	Transfer to EDCR
less: IMR costs in 2018-19 to be expensed	(285,712)	Expensed
<b>2018-19 IMR Activity</b>	<u><b>(1,648,025)</b></u>	
<b>Total Deferred IMR available for 2019-20 (UDCR)</b>	<u><b>1,018,191</b></u>	

**Medicine Hat Catholic Board of Education  
Administration Budget  
2019-20 Budget**

Maximum Expense Limit	\$ 1,696,452	
Provincial Clawback of Administrator	\$ 194,345	11.46%
Contribution to Instruction	\$ 18,198	1.07%
Net Administration Allocation	\$ 1,678,254	

Expenses	2018-19 Fall		
	2019-20 Budget	Budget	Variance
Salary/Benefits/Honorarium	\$ 1,288,681	\$ 1,305,968	\$ (17,287)
Car Allowance	\$ 9,756	\$ 12,756	\$ (3,000)
Audit Fees	\$ 16,591	\$ 16,591	\$ -
<u>Data Processing</u>			
SRB	\$ 85,000	\$ 95,443	\$ (10,443)
MyBudgetFile	\$ 5,286	\$ 5,132	\$ 154
Baragar	\$ 10,089	\$ 9,427	\$ 662
Legal Fees	\$ 20,000	\$ 20,000	\$ -
Public Relations	\$ 7,000	\$ 7,000	\$ -
Division Staff Recognition	\$ 3,500	\$ 3,500	\$ -
Contracted Services - General	\$ 13,800	\$ 13,800	\$ -
Postage	\$ 5,200	\$ 5,200	\$ -
Telephone	\$ 14,500	\$ 14,500	\$ -
Meeting Expenses - General	\$ 4,000	\$ 4,000	\$ -
<u>Travel &amp; Subsistence</u>			
Trustee Mastel	\$ 6,700	\$ 7,000	\$ (300)
Trustee Risling	\$ 10,600	\$ 3,000	\$ 7,600
Trustee Glasgo	\$ 7,000	\$ 7,000	\$ -
Trustee Grad	\$ 6,000	\$ 6,000	\$ -
Trustee Leahy	\$ -	\$ 172	\$ (172)
Superintendent	\$ 9,000	\$ 9,000	\$ -
Secretary Treasurer	\$ 9,000	\$ 9,000	\$ -
Associate Superintendent - HR	\$ 8,000	\$ 8,000	\$ -
Business Services	\$ 7,000	\$ 7,000	\$ -
Communications	\$ 3,000	\$ 3,000	\$ -
Support Staff	\$ 1,500	\$ 1,500	\$ -
<u>Professional Development</u>			
Superintendent - Contracted	\$ 3,000	\$ -	\$ 3,000
Secretary Treasurer - Contracted	\$ 3,000	\$ 4,000	\$ (1,000)
Associate Superintendent - HR Con	\$ 3,000	\$ -	\$ 3,000
Business Services - Contracted	\$ 2,500	\$ 3,400	\$ (900)
Photocopiers	\$ 15,000	\$ 15,000	\$ -
Amortization	\$ 3,252	\$ 3,252	\$ -
<u>Dues &amp; Fees</u>			
ACSTA	\$ 15,418	\$ 14,971	\$ 447
ASBA	\$ 23,662	\$ 23,662	\$ -
ASBA Zone 6	\$ 3,800	\$ 3,800	\$ -
Alberta School Council Assn	\$ -	\$ 448	\$ (448)
Superintendent (CASS, CASS6 and CCSA)	\$ 2,200	\$ 2,150	\$ 50
Secretary Treasurer (ASBOA and CPA)	\$ 2,186	\$ 2,186	\$ -
Associate Superintendent - HR	\$ 2,150	\$ 2,150	\$ -
Bus Svcs (ASBOA/CPA/Payroll/ COO)	\$ 2,574	\$ 2,574	\$ -
Advertising	\$ 25,000	\$ 25,000	\$ -
Software	\$ 100	\$ -	\$ 100
Supplies	\$ 12,000	\$ 12,000	\$ -
New Furniture & Eq	\$ 2,210	\$ 1,600	\$ 610
Donations (Foundation Services)	\$ -	\$ 2,300	\$ (2,300)
Repairs and Maintenance	\$ 500	\$ 3,000	\$ (2,500)
Books and Materials	\$ 500	\$ 1,000	\$ (500)
Bank Charges	\$ 5,000	\$ 5,000	\$ -
<b>Total</b>	<b>\$ 1,678,254</b>	<b>\$ 1,701,482</b>	<b>\$ (23,227)</b>

-1.37%

**Medicine Hat Catholic Board of Education  
Calculation of Administration Expense Limit  
2019-20 Budget**

Total Expenses \$ 32,276,484  
FTE Grade 1-12 2,320

Limit	6,000
less: Enrollment	2,320
Addition FTE Eligible for calculation	3,680
Multiple by proration	0.0005%
Additional allowance	1.8400%
Add: Min limit	4.0000%
Eligible rate	5.8400%
10% Reduction	0.5840%
Eligible Rate	5.2560%

Total Expenses	\$ 32,276,484
Eligible rate	5.2560%
	<u>\$ 1,696,452</u>

**Medicine Hat Catholic Board of Education  
Calculation of Administration Deduction  
2019-20 Budget**

Total Expenses 2017-18 FS \$ 33,119,418  
FTE Grade 1-12 2017-18 2,264

Limit	6,000
less: Enrollment	2,264
Addition FTE Eligible for calculation	3,736
Multiple by proration	0.0005%
Additional allowance	1.8680%
Add: Min limit	4.0000%
Eligible rate	5.8680%
10% Reduction	0.0000%
Eligible Rate	5.8680%

Total Expenses 2017-18 FS	\$ 33,119,418
Eligible rate	5.8680%
	<u>\$ 1,943,447</u>

**Administration reduction \$ (194,345)**



**Our Motto:**

**"Showing the face of Christ to all."**

