

Medicine Hat Catholic Board of Education

2019-20 Fall Budget Update



**1251 – 1st Avenue SW
Medicine Hat, Alberta T1A 8B4
Phone 403-527-2292
www.mhcbe.ab.ca**

Table of Contents

Foundation Statements.....	5
Profile	6
General Comments and Budget Process.....	7
Board Strategic Priorities	8
Budget Summary	14
Net Assets.....	15
Budget Analysis	16
Revenue.....	23
Enrollment.....	25
Expenditures	
Level 1 – Expenses by Program.....	27
Level 2 – Expenses by Program (Instruction drill down).....	28
Level 3 – Expenses by Program (Learning Services drill down).....	29
Instruction Pool Details	30
Teacher Allocation (Instructional Pool).....	31
Average Teacher Costs Calculations.....	32
Religion Education Coordinator Details	33
School-Based Budgets and Breakdown by School and SGF	34
Nutrition Program	36
School Generated Fund	37
Technology Budget Details	38
Early Education <i>Level 3 – Expenses by Program</i>	29
Program Unit Funding <i>Level 3 – Expenses by Program</i>	29
Learning Services (Severe, ESL, FNMI) <i>Level 3 – Expenses by Program</i> ...	29
Transportation Budget Details.....	39
Plant Operations and Maintenance Budget Details	40
Capital Expenses and Financing Details and IMR	41
Administration Budget Details	43

MEDICINE HAT CATHOLIC BOARD OF EDUCATION

BOARD OF TRUSTEES

Mr. Dick Mastel, Chair

Rev. Robert Risling, Vice-Chair

Ms. Kathy Glasgo, Trustee

Mr. Peter Grad, Trustee

Mr. David Leahy, Trustee

SENIOR ADMINISTRATION

Mr. Dwayne Zarichny, Superintendent

Mr. Greg MacPherson, Secretary Treasurer

Mr. Chuck Hellman, Associate Superintendent

Mr. Hugh Lehr, Associate Superintendent

INSTRUCTIONAL TEACHER SUPPORT

Mrs. Sandra Richard, Religious Education Coordinator

Mrs. Terri Ball, Coordinator of Early Childhood Services

FALL BUDGET UPDATE APPROVAL RESOLUTION

November 25, 2019

Be it resolved that the Board of Trustees for The Medicine Hat Catholic Board of Education approve the 2019-2020 Fall Budget Update as presented.

FOUNDATION STATEMENTS

In partnership with family, Church, and community, we provide Catholic Education of the highest quality to our students.

Our Vision

A Gospel-centered community committed to:

- *Learning Excellence*
- *Christian service*
- *Living Christ*

Our Motto

Showing the face of Christ to all.

Our Values

We believe that Catholic Education is a ministry that is at the heart of the Church.

In our ministry we value and celebrate:

- *Teaching and living our Catholic faith*
- *Our Catholic traditions*
- *Our ability to offer a full range of educational programs for all students*
- *The uniqueness of each child (That each child is special)*

Our Principles of Practice

In our ministry we are called, always and everywhere, to:

- *Model Christ*
- *Prayer*
- *Service*
- *Strive for Excellence*
- *Build Community*

Our Schools work together for the benefit of the Division

PROFILE

Medicine Hat Catholic Board of Education is a publicly funded school division with approximately 2624 students and children in nine schools. Medicine Hat is located in Southeastern Alberta and is known as a community of choice. Also known as the sunniest city in Canada, Medicine Hat offers a low cost of living, many amenities and is an ideal place to raise a family. Our School District ensures the integrity and enhancement of Catholic Education. We are a faith-based community that strives to inspire and prepare our students to pray, to learn, to work, to live fully and serve God in one another. Our schools are immersed in faith, offering Liturgies, Masses, and many Celebrations throughout the school year including "Faith Development Days" that enrich the lives of students, our parents and our staff.

Our Division offers quality Catholic education with a focus on Academic Achievement and Success for all Students. We serve the communities of Medicine Hat, Redcliff, Dunmore and surrounding areas.

Our schools operate as Professional Learning Communities through School Success Teams that promote Effective Schools in Safe and Caring environments. We offer strong core Academic Programming, diverse and inclusive Fine Arts programming, French Immersion, Comprehensive Co-curricular Programming and Academy Programming in Fine Arts and Sports.

Demographics

- Enrolment 2624 students and children ECS - 12
- 132.74 Full Time Equivalent Certified Teachers;
- 143.9 Full Time Equivalent Support Staff plus many Out of School Care Staff
- 9 Schools
 - 4 Elementary Schools K – 6
 - 1 Elementary School K – 5
 - 1 French Immersion dual track Elementary School K – 6
 - 1 Middle School 7 – 9 Fine Arts Academy/English & French Immersion Dual Track
 - 1 Middle School 6 – 9 Sports Academy
 - 1 High School 10 – 12 English & French Immersion Dual Track
- 123 of our students study English as a Second Language (ESL)
- 81 FNMI student population
- International Education Students

GENERAL COMMENTS

The 2019-20 Fall Budget Update has been developed within the guidelines of the *Funding Manual for School Authorities* provided by Alberta Education. The *Funding Manual* provides school boards with the flexibility to spend on student needs and local priorities. The funding framework also requires that the school board is accountable for how funds are spent and to ensure outcomes are achieved with continuous improvement over time. The *Funding Manual* funds boards not only on a per student basis, but on specific profiles. In addition, the District's *Three-year Education Plan* and Strategic Priorities were used to prioritize spending. Alberta Education's Budget Guide was used for specific reporting requirements.

The *Combined Annual Education Results Report (AERR)* and *Three-year Education Plan* for 2018-2021 may be found at:

<https://www.mhcbe.ab.ca/our-district/documentscategory/documents>

Class size survey results may be found at:

<https://www.mhcbe.ab.ca/our-district/documentscategory/documents>

BUDGET PROCESS

Each year the Business Services team, in conjunction with senior administration, prepares a draft budget outlining projected revenues and expenditures. The draft budget is based on the priorities of the division as set out in the *Three Year Education Plan* and the Board's Strategic Priorities. The Board of Trustees have opportunities at various times to provide input into the budget and develop assumptions both during board meetings and during certain strategic planning sessions. Elements of the draft budget were presented to the Division Leadership Team for discussion and input. The Division Leadership Team, in a consultative process, provides input for teaching and support staff required in each school site and operating expenditures required for the delivery of effective Catholic education. The Budget concepts were presented to the Trustees at various times for input.

It is then the task of senior administration to produce a budget that is presented to the Board of Trustees for approval. Budget highlights can be found on the website at www.mhcbe.ab.ca. In November of the year, an updated budget will then be presented to the board for approval based on the updated and significant changes which have occurred since the original presentation. Discussions were held with the division leadership team and the board to ensure priorities are filled.

This is the 2019-20 Fall Budget Update of the Board based on the 2019-20 Budget Up approved in the spring and adjusted for known information coming from enrolments, staffing and prior year carry-forwards amounts along with adjustments needed for emergent needs and changing conditions. In addition, the provincial budget was released late in October and the impact of that announcement has been included in this update.

STRATEGIC PRIORITIES

The following Strategic Priorities have been approved by the Board of Trustees for the Medicine Hat Catholic Board of Education for 2019-20.

Continuous improvement is an expectation within our schools. Planning and reporting processes at the school level are essential for focusing efforts to improve the quality of education provided to students. Each year schools complete an annual plan. School plans focus on the strategic priorities of the Division and align with the Provincial Annual Education Results Report.

Medicine Hat Catholic Board of Education held a series of Strategic Planning sessions. The Strategic Planning sessions provided an opportunity for stakeholders to review the vision, mission, values, and to articulate the strategic priorities for the division. Representatives from stakeholder groups included trustees, senior administration, central office staff, and school based administration, teachers and parents. Based on the responses, the stakeholder groups brainstormed possible themes. The information collected was used to develop District Strategic Priorities. The Strategic Priorities are the focus for the MHCBE 3-year plan (2019-2020) and for School Based Annual Plans for the 2019-2020 school year.

2019-2020 Strategic Priorities

For the 2019-2020 school year we have agreed upon five priorities which will include *Catholic identity* plus four more. In addition we have determined a few areas that will be *Senior Admin Directed Goals and Actions Carried Forward*.

Strategic Priorities 2019-2020 (page 10)

- *Celebrating our Catholic identity through the Marks of a Catholic School;*
- *Proving a continuum of support for the mental health and well-being of parents, students and staff in a welcoming, caring, respectful and safe learning environment;*
- *Developing teachers with the necessary skills to teach 21st century learners;*
- *The effective use of technology to support learning;*
- *To foster meaningful parental involvement and stakeholder engagement.*

These strategic priorities were used by management in conjunction with the three-year plan to assist in funding decisions. A summary of the AERR and the three-year plan is included in the update.

Accountability Pillar Results continue to indicate strong results. The Accountability Pillar ensures all school jurisdictions are measuring success in the same way. Our school district has done exceptionally well and we have a lot to celebrate. Medicine Hat Catholic Schools continue to excel on the Alberta Education accountability pillars. Students are achieving well above the provincial average in 13 of 16 categories, outperforming their provincial counterparts. Our Grade 6 & 9 students average 9.3% higher than the province on meeting the acceptable standards in all Provincial Achievement Exams and our High School Completion Rate has improved the last 3 years and is more than 9% higher than the province. These results show the high quality of

education in our Catholic Schools and the commitment of staff and parents in ensuring students are safe, engaged and successful.

Medicine Hat Catholic Board of Education continues to provide excellent Catholic education in partnership with Family, Church & Community. We are continuing to work together in partnership to find ways to support and sustain our programs throughout the Division. We continue to be innovative in striving to become more effective and efficient. Supporting student with needs in an inclusive education model will continue to be a Division goal in order to achieve success for all students.

The Medicine Hat Board of Trustees is committed to strategic planning as a systematic process for developing a long term vision that engages stakeholders in meeting the needs of all students who attend the Medicine Hat Catholic School District.

STRATEGIC PRIORITIES

2019 -2020

1

Celebrating our Catholic identity through the **Marks of a Catholic School**;

2

Providing a **continuum of support** for the mental health and well-being of parents, students, and staff in a **welcoming, caring, respectful and safe learning environment**;

3

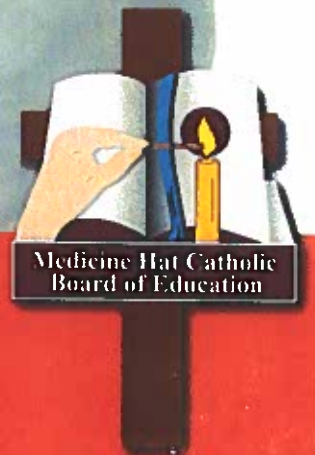
Developing teachers with the necessary skills to teach **21st century learners**;

4

The effective use of **technology to support learning**;

5

To foster **meaningful parental involvement and stakeholder engagement**.



These Priorities will form the basis of the upcoming Annual Education Report & School Education Plans.

Summary

Catholic Education

The Medicine Hat Catholic Board of Education is an inclusive learning community uniting home, parish and school and is rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity. We are dedicated to ensuring that people thrive in a safe, healthy and compassionate environment grounded in respect for the diversity of every person. We believe in the critical role that our Catholic schools play in promoting Gospel values, social justice, environmental responsibility, human solidarity and the common good.

This year our theme is "These things I have spoken to you, that my joy may be in you, and that your joy may be full," John 15:11. Having this focus helps us to understand that God wants us to be a joyful people who are faithful to the Scriptures. We have been given the mission to spread our faith to the youth, and it is through our daily living and everyday actions that they come to understand God's love in joyful abundance.

Catholic education invites each one of us - parents, students, teachers, principals, support staff, trustees, clergy, supervisory personnel, parishioners, to work together as a community of believers committed to putting the values of our faith into practice in the daily life of the school, the home, and in all of society.

District Profile

- 4 Elementary Schools K-6
- 1 Elementary School K-5
- 1 Dual-Track English/French Immersion Elementary School K-6
- 1 Middle School 7-9 Fine Arts Academy and English/French Immersion Dual Track
- 1 Middle School 6-9 Sports Academy
- 1 High School 10-12 English & French Immersion Dual Track

= 2601 students

151 English Language Learners

83 FNMI students

137.2 FTE Certified Teachers

93 FTE Support Staff

District Priorities

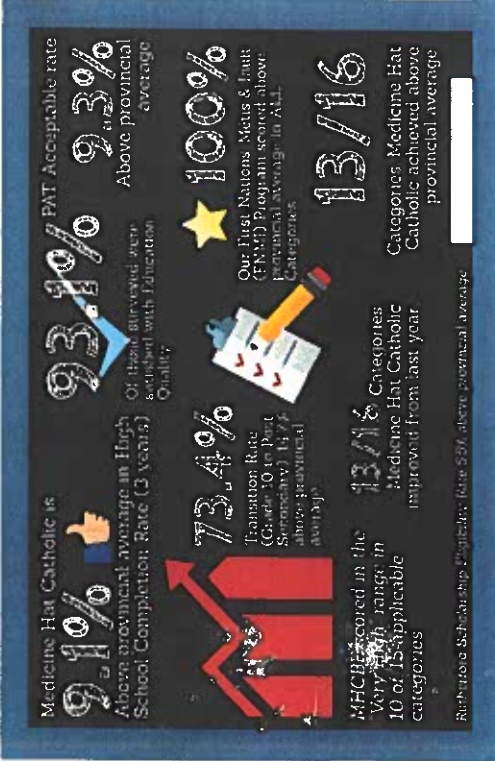
- 1 To enhance our Catholic Identity
- 2 To foster meaningful parental involvement and stakeholder engagement
- 3 To develop a Literacy and Numeracy Initiative to ensure every student is successful
- 4 To develop a vision for the use of technology to support student learning
- 5 To provide a continuum of support for the mental health and well-being of parents, students and staff in a welcoming, caring, respectful and safe learning environment.

The Board approved its Strategic Priorities for 2018/2019 following a strategic planning session held on June 11, 2018, with members of Administration, Teachers, Support Staff, and Parents & Trustees.

MHCBE Students Succeed

Accountability Pillar Results continue to indicate strong results. The Accountability Pillar ensures all school jurisdictions are measuring success in the same way. Our School District has done exceptionally well and we have a lot to celebrate. Medicine Hat Catholic Schools continue to excel on the Alberta Education accountability pillars. Students are achieving well above the provincial average in 13 of 16 categories. Our Grade 6 & 9 Achievement Exams and our High School Completion Rate continues to be strong with results 9.1% higher than the provincial average.

In 13 of 16 categories measured in the accountability pillar survey, MHCBE results improved over 2016-2017. These results show the high quality of education in our Catholic Schools and the commitment of staff and parents in ensuring students are safe, engaged and successful.



Summary

Combined Annual Education Results Report (AERR) and Three Year Education Plan for 2018-2021

Educational Outcomes Highlights

District Outcome 1: Enhancement of Catholic Education

- Nurturing the relationship between parish, school and home.
- Implementation of the Grade 4 and 5 Religious Education curriculum.
- Introduction of a District School Chaplain.

Alberta Outcome 1: Alberta's students are successful

- In-service and support provided for administration and teachers on the new Alberta Education Curriculum
- Literacy and Numeracy initiative
- Further support for student learning and achievement in Mathematics

Alberta Outcome Two: Alberta's education system supports First Nations, Metis and Inuit students' success

- Increase focus and support for indigenous students
- Ensure all students, teachers and school leaders learn about First Nations, Metis and Inuit perspectives and experiences, treaties and the history and legacy of residential schools
- Collaborate with other Districts, education stakeholders, communities and other ministries to strengthen support for Indigenous students and programming.

Alberta Outcome 3: Alberta's Education system respects diversity and promotes inclusion

- Review Early Learning Program - Build and integrated early childhood development, learning and care system
- Mental Health Strategy
- Train staff in creating and maintaining holistic safety through SIVA, Self-regulation training and a focus on trauma-informed practices.

Alberta Outcome 4: Alberta has excellent teachers, and school and school authority leaders

- Implementation of the Teaching Quality Standard, Leadership Quality Standard, and Superintendent Leadership Quality Standard
- Focus on Instructional leadership
- To develop a vision for the use of technology to support student learning

Audited Financial Statements

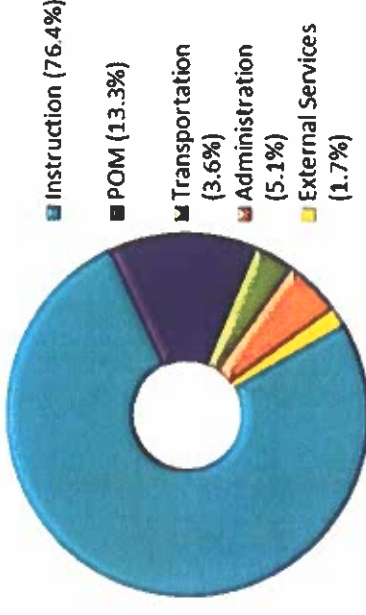
For the 2017-18 fiscal year ended August 31, 2018 the district had an operating deficit of \$481,000 which was better than the \$525,000 deficit forecasted in the Fall Budget Update. At the end of the 2017-18 fiscal year, the district's accumulated operating surplus was \$496,000 including school generated funds.

Total district revenues were \$32.6 million dollars in 2017-18 compared \$32.1 million in 2016-17. This increase of \$0.5 million is related to the classroom improvement fund, the school nutrition program.

Total district expenditures were \$33.1 million in 2017-185 which compares to \$32.4 million in 2016-17. The increased spending of \$0.7 million is a function of classroom improvement fund spending, nutrition program spending, increased experience costs related to teacher salaries and increased amortization expenses from the modernization of the high school.

For additional information please see the Districts 2017-18 Audited financial statements on the District's website.

Spending by Program 2017-18



Alberta Outcome 5: Alberta's education system is well governed and managed

- Review and update Policy and Administrative Procedures to ensure alignment with District Mission and Vision and government direction
- Develop a Communication Work Plan that outlines strategies for the coming year
- Parent and stakeholder engagement at the District and school level.

Parent & Community Engagement

A priority of the Medicine Hat Catholic Board of Education has been to ensure that the 3 year Education Plan is a living

document reviewed on a regular basis throughout the year. The document is not a compliance document, but rather an opportunity to focus on priorities and create a culture of continuous improvement. Stakeholder engagement plays a crucial role in ensuring this happens.

1. Strategic Planning Session June 2018 - Stakeholder Engagement including trustees, senior administration, teachers, support staff and parents to establish District & School Priorities.

2. Annual District parent, student and staff surveys.
3. Trustees and senior admin interview students.
4. Development of 2018-2021 AERR plan with stakeholder consultation.
5. AERR is reviewed with Parent Association representatives from each school.
6. November/December 2018, School Education Plans are presented to stakeholders including trustees, local parish community, teachers, staff, and parents.

Web Links

- | | |
|---|---|
| Fall Budget | Facility Capital Plan |
| District Accountability Pillar Results Report | Infrastructure Maintenance Renewal Plan |
| Audited Financial Statement | 2018-19 Combined AERR & 3-Year Plan |
| Class Size Report | |

Combined 2018 Accountability Pillar Overall Summary

Combined 2018 Accountability Pillar Overall Summary (Required for Public/Separate/Francophone/Charter School Authorities and Level 2 Private Schools)

Measure Category	Measure	Medicine Hat Roman Catholic Se			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	90.7	89.4	89.9	89.0	89.5	89.4	Very High	Maintained	Excellent
Student Learning Opportunities	Program of Studies	81.7	80.0	79.2	81.8	81.9	81.7	Very High	Improved	Excellent
	Education Quality	93.1	91.9	91.8	90.0	90.1	89.9	Very High	Improved	Excellent
	Drop Out Rate	0.8	1.0	0.9	2.3	3.0	3.3	Very High	Maintained	Excellent
	High School Completion Rate (3 yr)	87.1	85.4	87.0	78.0	78.0	77.0	Very High	Maintained	Excellent
Student Learning Achievement (Grades K-9)	PAT: Acceptable	82.9	84.0	84.2	73.6	73.4	73.3	High	Maintained	Good
	PAT: Excellence	18.8	18.7	19.1	19.9	19.5	19.2	Intermediate	Maintained	Acceptable
Student Learning Achievement (Grades 10-12)	Diploma: Acceptable	87.8	83.0	85.0	83.7	83.0	83.0	High	Maintained	Good
	Diploma: Excellence	26.9	23.4	21.7	24.2	22.2	21.7	Very High	Improved	Excellent
	Diploma Exam Participation Rate (4+ Exams)	61.6	57.0	57.7	55.7	54.9	54.7	High	Maintained	Good
	Rutherford Scholarship Eligibility Rate	68.9	70.6	68.8	63.4	62.3	61.5	n/a	Maintained	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Transition Rate (6 yr)	73.4	69.5	67.0	58.7	57.9	59.0	Very High	Improved	Excellent
	Work Preparation	86.5	86.0	83.4	82.4	82.7	82.4	Very High	Maintained	Excellent
	Citizenship	88.9	84.1	84.8	83.0	83.7	83.7	Very High	Maintained	Excellent
Parental Involvement	Parental Involvement	80.4	80.6	82.5	81.2	81.2	81.0	High	Maintained	Good
Continuous Improvement	School Improvement	85.5	83.2	85.1	80.3	81.4	80.7	Very High	Maintained	Excellent

Notes

- Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (*).
- Overall evaluations can only be calculated if both improvement and achievement evaluations are available.
- Results for the ACOL measures are available in the detailed report: see "ACOL Measures" in the Table of Contents.
- Student participation in the survey was impacted between 2014 and 2017 due to the number of students responding through the OurSCHOOL/TTFM (Tell Them From Me) survey tool.
- Aggregated PAT results are based upon a weighted average of percent meeting standards (Acceptable, Excellence). The weights are the number of students enrolled in each course. Courses included: English Language Arts (Grades 6, 9, 9 KAE); Français (Grades 6, 9); French Language Arts (Grades 6, 9); Mathematics (6, 9, 9 KAE); Science (Grades 6, 9, 9 KAE); and Social Studies (Grades 6, 9, 9 KAE).
- Participation in Provincial Achievement Tests was impacted by the fires in May to June 2016. Caution should be used when interpreting trends over time for the province and those school authorities affected by this event.
- Aggregated Diploma results are a weighted average of percent meeting standards (Acceptable, Excellence) on Diploma Examinations. The weights are the number of students writing the Diploma Examination for each course. Courses included: English Language Arts 30-1; English Language Arts 30-2; French Language Arts 30-1; Français 30-1; Mathematics 30-1; Mathematics 30-2; Chemistry 30; Physics 30; Biology 30; Science 30; Social Studies 30-1; and Social Studies 30-2.
- Caution should be used when interpreting evaluations and results over time for Mathematics 30-1/30-2, as equating was not in place until the 2016/17 school year. Alberta Education does not comment on province wide trends until it has five years of equated examination data.
- Participation in Diploma Examinations was impacted by the fires in May to June 2016. Caution should be used when interpreting trends over time for the province and those school authorities affected by this event.
- Weighting of school-awarded marks in diploma courses increased from 50% to 70% in the 2015/2016 school year. Caution should be used when interpreting trends over time.
- Due to the change from previous data source systems to Provincial Approach to Student Information (PASI), Rutherford Scholarship Eligibility Rate results prior to 2015 are not available.
- 2016 results for the 3-year High School Completion and Diploma Examination Participation Rates have been adjusted to reflect the correction of the Grade 10 cohort.

**Medicine Hat Catholic Board of Education
2019-20 Fall Budget Update Summary**

2019-20 FALL BUDGET UPDATE

Revenue	2019-20 Fall Budget Update	Percent of Revenue	2019-20 Budget	Percent of Revenue	Variance	Percent Change
Base Funding	\$ 17,364,837	54.1%	\$ 17,942,369	55.2%	\$ (577,532)	-3.2%
Differential Funding	\$ 8,813,307	27.5%	\$ 8,360,346	25.7%	\$ 452,961	5.4%
Provincial Support Funding	\$ 222,677	0.7%	\$ 161,170	0.5%	\$ 61,506	38.2%
Targeted Funding	\$ 1,750,601	5.5%	\$ 2,369,035	7.3%	\$ (618,434)	-26.1%
Federal French Immersion	\$ 74,000	0.2%	\$ 74,000	0.2%	\$ -	0.0%
Other Alberta Government	\$ 312,604	1.0%	\$ 312,604	1.0%	\$ -	0.0%
Instructional Resource Fees	\$ 739,599	2.3%	\$ 622,604	1.9%	\$ 116,995	18.8%
Other Sales and Services	\$ 996,669	3.1%	\$ 884,101	2.7%	\$ 112,568	12.7%
Investment Income	\$ 63,062	0.2%	\$ 55,200	0.2%	\$ 7,862	14.2%
Gifts and Donations	\$ 103,108	0.3%	\$ 74,000	0.2%	\$ 29,108	39.3%
Fundraising	\$ 188,945	0.6%	\$ 170,000	0.5%	\$ 18,945	11.1%
Rentals of Facilities	\$ 20,640	0.1%	\$ 20,640	0.1%	\$ -	0.0%
Other School Authorities	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Amortization of Capital Assets - Supported	\$ 1,418,850	4.4%	\$ 1,426,502	4.4%	\$ (7,652)	-0.5%
Other Revenue	\$ 13,000	0.0%	\$ 13,000	0.0%	\$ -	0.0%
Total Revenue	\$ 32,081,898	100.0%	\$ 32,485,571	100.0%	\$ (403,673)	-1.2%

Expenses	2019-20 Fall Budget Update	Percent of Expenditure	2019-20 Budget	Percent of Expenditure	Variance	Percent Change
Administration	\$ 1,664,009	5.1%	\$ 1,678,254	5.2%	\$ (14,245)	-0.8%
Instructional Pool	\$ 335,486	1.0%	\$ 336,089	1.0%	\$ (604)	-0.2%
Religious Education	\$ 267,817	0.8%	\$ 266,965	0.8%	\$ 852	0.3%
Instructional Staff Pool - Cert	\$ 14,435,248	44.0%	\$ 14,664,139	45.4%	\$ (228,891)	-1.6%
Instructional Staff Pool - Uncert	\$ 993,681	3.0%	\$ 993,581	3.1%	\$ 100	0.0%
School Based Budgets	\$ 1,270,595	3.9%	\$ 1,177,437	3.6%	\$ 93,158	7.9%
School Generated Funds	\$ 1,286,073	3.9%	\$ 1,048,260	3.2%	\$ 237,813	22.7%
Nutrition Program	\$ 166,000	0.5%	\$ 166,000	0.5%	\$ -	0.0%
Student Services	\$ 5,667,773	17.3%	\$ 5,425,549	16.8%	\$ 242,224	4.5%
Technology Support	\$ 720,125	2.2%	\$ 712,333	2.2%	\$ 7,792	1.1%
Plant Operations & Maintenance	\$ 2,590,434	7.9%	\$ 2,503,740	7.8%	\$ 86,694	3.5%
Capital Expenditures and Financing	\$ 2,057,313	6.3%	\$ 2,005,376	6.2%	\$ 51,937	2.6%
Transportation	\$ 1,320,407	4.0%	\$ 1,298,760	4.0%	\$ 21,647	1.7%
TOTAL ALLOCATIONS	\$ 32,774,961	100.0%	\$ 32,276,484	1.5%	\$ 498,477	1.5%
Annual Surplus (Deficit)	\$ (693,063)		\$ 209,087		\$ 902,150	

Amortization - Unsupported	\$ 249,267	0.8%	\$ 324,062	1.0%	\$ (74,795)
Monsignor McCoy Board Contributions	\$ -	0.0%	\$ -	0.0%	\$ -
Increase (Decrease) to Reserves	\$ (443,796)		\$ 533,149		\$ (976,945)
	-1.35%		1.65%		

**Medicine Hat Catholic Board of Education
Summary of Net Assets and Reserve Budget
2019-20 Fall Budget Update Summary**

	2019-20				2019-20	Change in
	Opening Balance	Transfers In	Transfers Out	Closing Balance	Balance	
Unrestricted Net Assets						
Unrestricted	477,346		693,063	160,086	(317,260)	
2019-20 Revenue over Expenses	(693,063)					
Unsupported Amortization from Investment in Capital Assets	249,267	249,267				
Transfer Portion of Amortization to Capital Assets	-		-			
Transfer to Capital Reserve - Child Care Modular Capital Reserve	(6,500)	6,500				
School Generated Fund Balances	63,441	63,441				
Learning Services CCT Program	-					
International Student Surplus - Restricted	(23,099)	23,099				
School and Department use of Restricted Reserve	46,495	46,495				
Restricted Reserves						
Working Capital (5-days = \$656,463)	-	-	-	-		
Department Reserves						
School Based	84,269		46,495	37,774		
Learning Services - CCT Program	1,076			1,076		
School Generated Funds	620,263		63,441	556,822		
International Student Program	40,605		23,099	17,505		
Band	36,028			36,028		
O&M Equipment	57,416			57,416		
Total Operating Reserves	839,657	-	133,035	706,621	(133,035)	
Total Accumulated Operating Surplus	1,317,003	382,302	832,598	866,707	(450,296)	
Capital Reserves						
Child Care Modular	52,000	6,500		58,500	6,500	
Amortization from Capital Assets	-			-		
Total Net Assets (Not invested in Capital Assets)	1,369,003	388,802	832,598	925,207	(443,796)	
Accumulated Surplus from Operations net of SGF	696,740			309,885		

**Medicine Hat Catholic Board of Education
2019-2020 Fall Budget Update
Analysis**

The 2019-2020 Fall Budget Update as presented has budgeted revenue of \$32,082,000 which is a decrease of \$403,000 from the spring budget.

The expenditure budget is \$32,775,000 which is an increase in expenses of \$499,000.

This will result in a deficit of \$693,000 as opposed to the spring budget surplus of \$209,000 which represents a swing of \$902,000.

REVENUE

Grants affected by Provincial Budget compared to Assumptions

Loss of Class-size Funding	(1,114,000)
Vision Plan Unfunded	(41,000)
Administrator Allowance Unfunded	(47,000)
Loss of School Fee Replacement	(232,000)
Loss of Classroom Improvement Fund	(385,000)
CIF from Deferred Revenue - retention of unspent funds	10,000
One-time Transition Funding	503,000
Effect of Grants by Provincial Budget	(1,306,000)

Grants affected by other Factors

Enrollment Increase	33,000
PUF Funding - Increased Activity	271,000
ESL - higher activity	38,000
FNMI - lower enrollment	(2,000)
Plant Operations and Maintenance - enrollment from prior year	145,000
Small Schools by Necessity - readjustment of calculation	20,000
Small Board Administration	(3,000)
Transportation - lower activity	(16,000)
Adjustment on Admin clawback	3,000
IMR from Deferred Revenue (increased expense)	147,000
ATRF Contributions	(22,000)
Supernet	10,000
Other grants	
Effect of Grants by other factors	624,000

Other Revenues

School Fees	1,000	
Academy Fees - Compared to 2018-19 FBU	93,000	
Gifts and Donations -Increased Education Foundation Commitment	7,000	
SGF - based on estimated activity	183,000	
Other Factors	2,000	
Amortization of Capital Allocations - Supported	(8,000)	
Effect of Other Revenues	<u>278,000</u>	
Division Revenue Budget Impact		<u>(404,000)</u>

Of note with this analysis is that the effect of the provincial budget was a decrease of \$1,114,000 base grant funding offset by \$503,000 of one-time funding. As well there was the loss of the school fee replacement grant which was not able to be replaced with school fees at this time.

The division also was expecting the government to honor the collective agreement increases they negotiated with the ATA with regards to the Vision Plan and the increased principal allowances.

The loss of the Classroom Improvement Fund has further impacted the classroom conditions.

EXPENDITURES

Instruction

Certificated Staffing Impact of average teacher cost - Savings	<u>(229,000)</u>	
Instruction Expense Impact		(229,000)

School Budgets

St. Mary's use of Reserve for microphone, FA Trip, Band and furniture	37,000	
Monsignor McCoy - increased staffing 0.59 FTE	9,000	
NDA - Sports Academy - Higher enrollment	93,000	
School payback of overages in reserve	(46,000)	
School Allocations for enrollment	2,000	
Oether adjustments	<u>(2,000)</u>	
School Budget Expense Impact		93,000
School Generated Fund Activity - Estimated		238,000

Technology

Additional Licence for Powerschool	3,000	
Supernet fees	<u>5,000</u>	
		8,000

Learning Services

Savings on Average Teacher Cost	(7,000)	
Higher average LA salary	6,000	
Savings on Contracts and Services	<u>(5,000)</u>	
Learning Services Impact		(6,000)

PUF - Additional allocation based on higher activity		303,000
<u>Early Ed/Preschool Combined</u>		
Reduction for Transfer to Division	(13,000)	
Less PUF transfer	(31,000)	
Staffing impacts	18,000	
Less PD	(2,000)	
Elimination of Contingency	<u>(26,000)</u>	
Total Early Ed/Preschool Impacts		(54,000)
<u>Plant Operations and Maintenance</u>		
Insurance Rate Increases	37,000	
Utility Increases	<u>50,000</u>	
Total POM Impact		87,000
<u>Transportation</u>		
Fuel Escalation	20,000	
Parent Provided Transportation	<u>2,000</u>	
Total Transportation Impact		22,000
<u>Capital</u>		
Increased IMR Expenses	147,000	
Decreased Amortization Expenses - Supported	<u>(95,000)</u>	
Total Capital Expense Impact		52,000
<u>Administration</u>		
Staffing Impacts	(18,000)	
Contracted Services	11,000	
Advertising	<u>(7,000)</u>	
Total Administration Impact		<u>(14,000)</u>
Total Expenditure Impact		<u>500,000</u>

NET ASSETS

The deficit of \$693,063 will be absorbed by the net assets of the division. The unrestricted reserve has \$477,000 available and combined with the inflow of \$249,000 to from the unsupported amortization from investment in capital assets will be used to cover the deficit.

As well, from the restricted reserve, \$46,000 from the School Reserve is being transferred to unrestricted to cover school requests for additional spending. Further, \$63,000 from School Generated funds will be transferred to unrestricted to cover increased SGF spending.

The result will leave \$160,000 available in the unrestricted reserve for future use.

	Spring Budget	Fall Budget Update	Variance
<u>Unrestricted Reserve</u>			
September 1, 2019 Opening Balance	106,674	477,346	370,672
2019-20 Revenue over expenses	209,087	(693,063)	(902,150)
Unsupported Amortization from Investment in Capital Assets	324,062	249,267	(74,795)
Transfer Amortization to Capital Reserves	(324,062)	-	324,062
Transfer Child Care Modular Amortization to Capital Reserve	(6,500)	(6,500)	-
SGF Inflow	8,500	63,411	54,911
School Use of Reserves	-	46,495	46,495
International Student Use of Reserve	23,099	23,099	-
Budgeted Unrestricted Reserve Closing Balance - August 31, 2020	340,860	160,055	(180,805)

<u>Restricted Reserve</u>			
September 1, 2019 Opening Balance	633,069	839,657	206,588
SGF Use	(8,500)	(63,441)	(54,941)
International Student Use of Reserve	(23,099)	(23,099)	-
School Use of Reserves	-	(46,495)	(46,495)
Budgeted Restricted Reserve Closing Balance - August 31, 2020	601,470	706,622	105,152

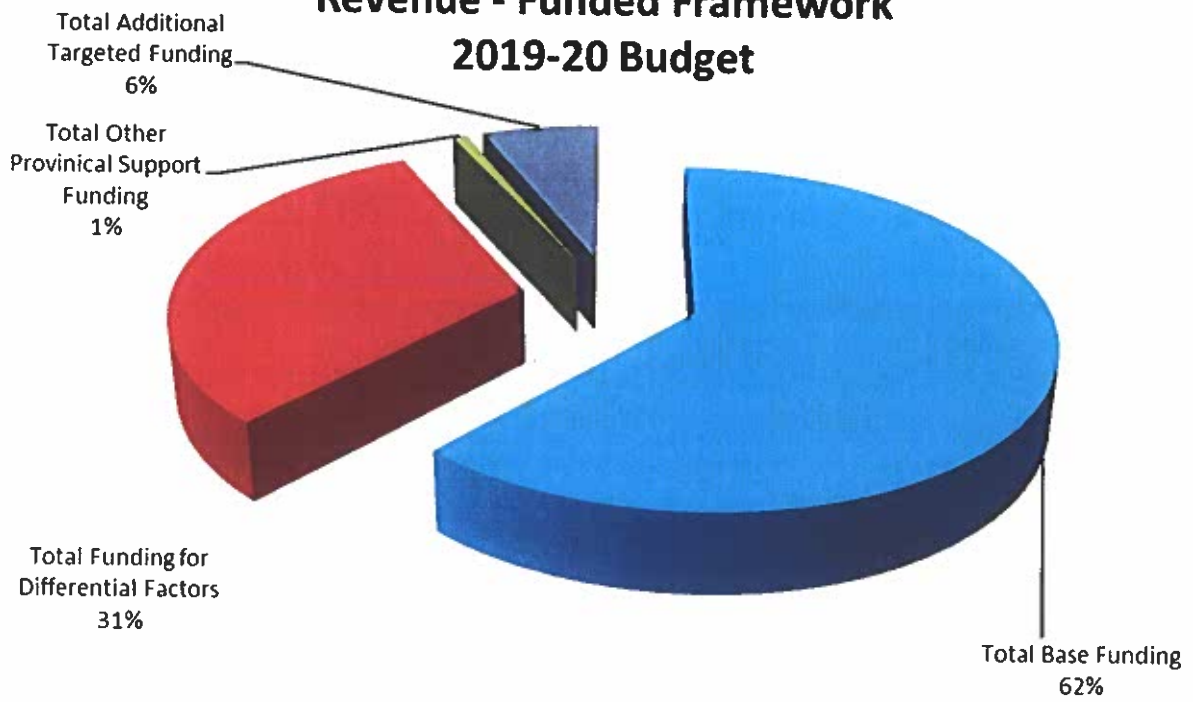
Details on the opening Restricted Balances

<i>School Based - Opening</i>	52,376	84,269	31,893
<i>Learning Services CCT - Opening</i>	-	1,076	1,076
<i>SGF - Opening</i>	442,631	620,263	177,632
<i>International Student - Opening</i>	57,101	40,605	(16,496)
<i>Band - Opening</i>	23,545	36,028	12,483
<i>O&M - Opening</i>	57,416	57,416	-
<i>Total - Restricted Opening</i>	633,069	839,657	206,588

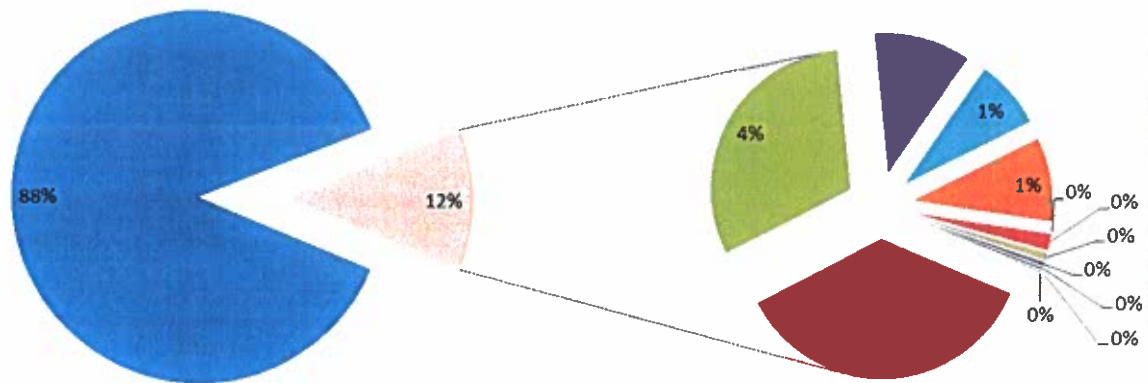
Capital Reserve

September 1, 2019 Opening Balance	52,000	52,000	-
Transfer Amortization to Capital Reserves	324,062	-	(324,062)
Transfer Child Care Modular Amortization to Capital Reserve	6,500	6,500	-
Budgeted Restricted Reserve Closing Balance - August 31, 2020	382,562	58,500	(324,062)

Revenue - Funded Framework 2019-20 Budget

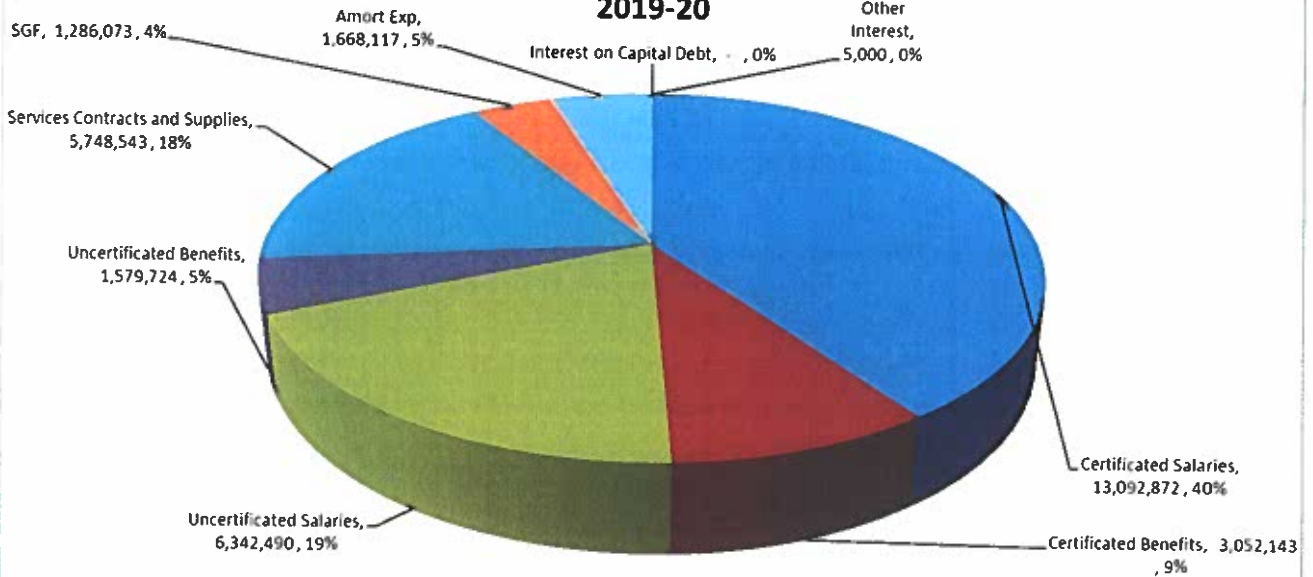


Total Revenue 2019-20 Budget

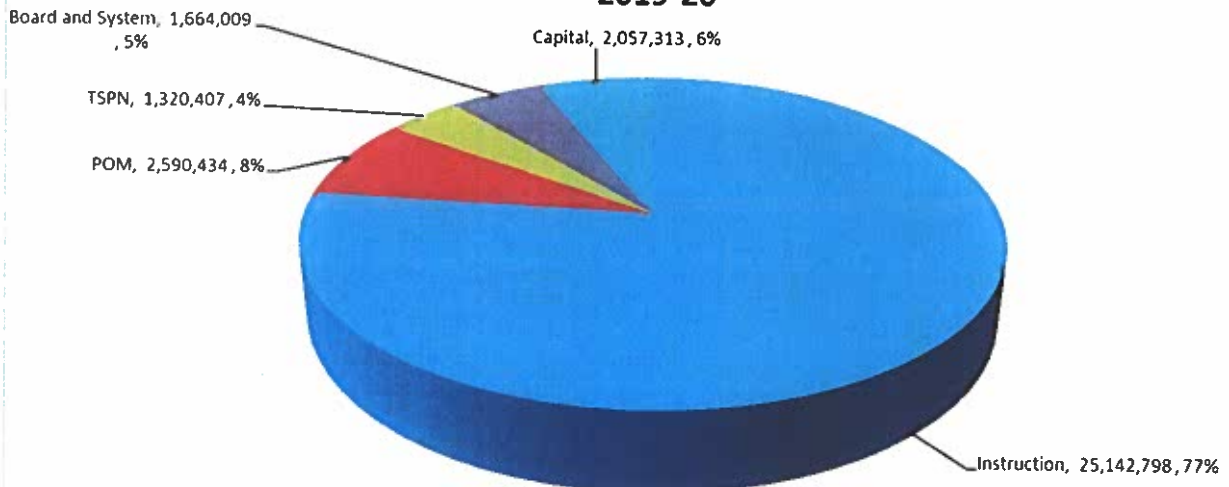


- | | |
|-------------------------------|--|
| ■ FUNDING FRAMEWORK REVENUE | ■ Amortization of Capital Allocations |
| ■ School Generated Funds | ■ Other Sales & Services |
| ■ Other Alberta Government | ■ Instructional Resource |
| ■ Other School Authorities | ■ Federal Government - ALBERTA EDUCATION |
| ■ Investment Income | ■ Rentals of Facilities |
| ■ Other Revenue | ■ Gifts and Donations |
| ■ Gains on Disposal of Assets | |

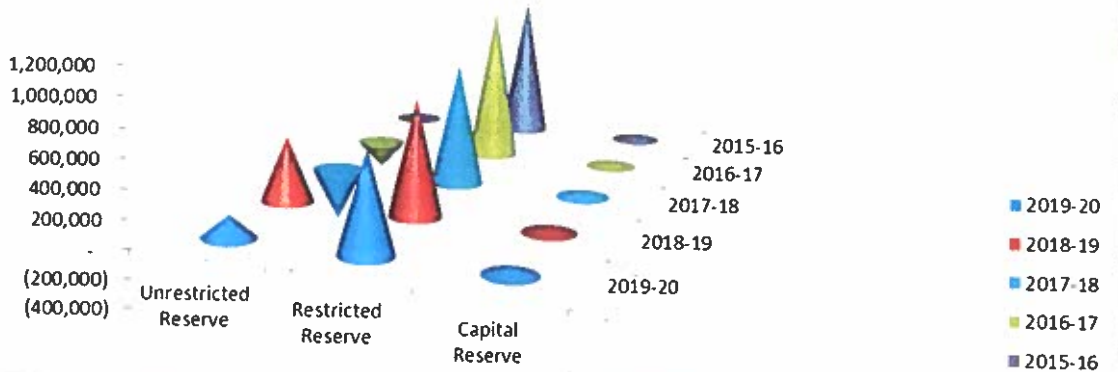
Expenditures by Category 2019-20



Expenditures by Program 2019-20

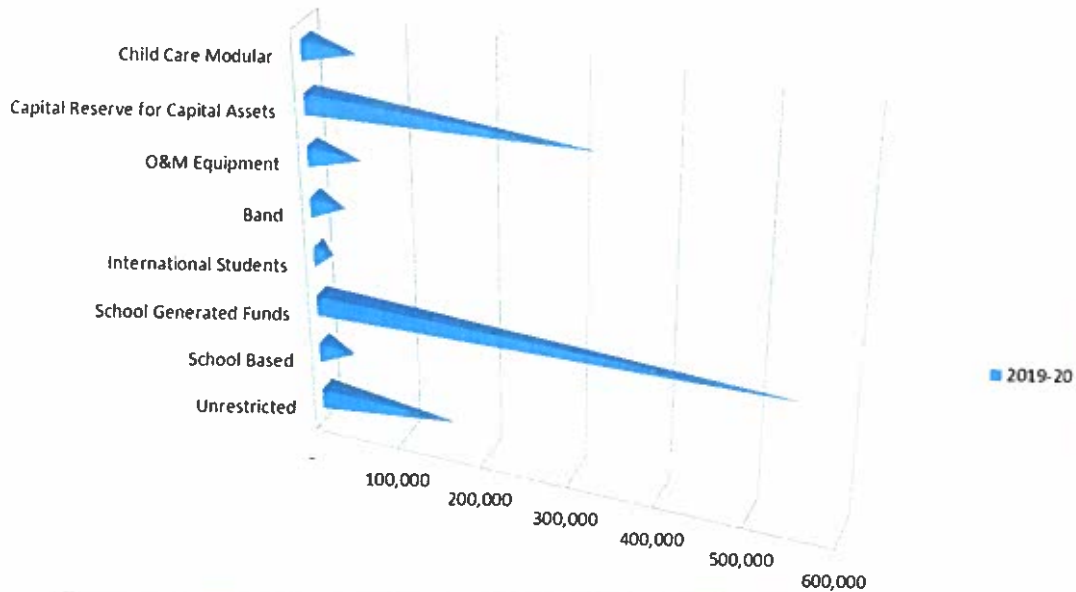


Net Assets



	Unrestricted Reserve	Restricted Reserve	Capital Reserve
2019-20	160,086	706,621	58,500
2018-19	477,346	839,657	52,000
2017-18	(393,540)	889,134	45,500
2016-17	(200,179)	1,144,448	39,000
2015-16	(40,183)	1,095,463	32,500

Net Assets - August 31, 2020



	Unrestricted	School Based	School Generated Funds	International Students	Band	O&M Equipment	Capital Reserve for Capital Assets	Child Care Modular
2019-20	160,086	37,774	556,822	17,505	36,028	57,416	324,062	58,500

2019-20 SCHOOL YEAR JURISDICTION FUNDING PROFILE

Medicine Hat Catholic Board of Education

	2019-20 Fall Budget Update	2019-20 Budget	Variance
Funded Enrolment for Grades 1-9	1,846.0	1,825.0	21.0
Funded Enrolment for Grades 10-12	483.0	495.0	(12.0)
Funded Enrolment for Kindergarten	92.5	95.0	(2.5)
Funded Enrolment for Pre-School	55.0	55.0	-
Total Enrolment	2,476.5	2,470.0	6.5
Change in Enrolment	6.5		6.5
Percent Change			
Enrollment 1-3	533.0	545.0	12.0
ECS Enrollment	295.0	300.0	5.0

FUNDING FRAMEWORK	RATE	CEU per FTE	ENROL	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget Update	Variance to 2019-20 FBU
BASE FUNDING								
Base Instruction (Grades 1-9)	\$ 6,679.79		1,846	\$ 12,330,892	\$ 12,190,617	140,276	\$ 11,990,223	340,669
Class Size Funding (Grades 1-3)	\$ -		533	\$ -	\$ 829,316	(829,316)	\$ 811,055	(811,055)
ECS Base Instruction	\$ 3,339.90		185	\$ 617,882	\$ 634,581	(16,700)	\$ 637,921	(20,039)
Pre-School Base Instruction (PUF Eligible)	\$ 3,339.90		110	\$ 367,389	\$ 367,389	0	\$ 367,389	0
Class Size Funding (ECS)	\$ -		295	\$ -	\$ 228,252	(228,252)	\$ 229,013	(229,013)
CEU Tier 1 (Grades 10-12)	\$ 190.85	30.92	483	\$ 2,850,154	\$ 2,920,959	(70,805)	\$ 2,980,123	(129,969)
CEU Tier 2	\$ 190.85	0.43	483	\$ 39,697	\$ 43,386	(3,689)	\$ 44,201	(4,504)
CEU Tier 3	\$ 190.85	3.11	483	\$ 286,657	\$ 349,399	(62,742)	\$ 356,664	(70,007)
CEU Tier 4	\$ 114.50	5.22	483	\$ 288,655	\$ 295,868	(7,214)	\$ 301,822	(13,168)
CEU ADLC Tier 1	\$ 83.97	1.70	483	\$ 68,943	\$ 70,706	(1,763)	\$ 72,134	(3,191)
CEU ADLC Tier 2	\$ 83.97	0.02	483	\$ 840	\$ 896	(56)	\$ 896	(56)
CEU ADLC Tier 3	\$ 83.97	-	483	\$ -	\$ -	0	\$ -	0
CEU portion from online partners				\$ 11,000	\$ 11,000	0	\$ 11,000	0
Dual Credit				\$ -	\$ -	0	\$ -	0
One Time Transition	\$ 203.00	2,476.50		\$ 502,730	\$ -	502,730	\$ -	502,730
Prior Year Funding Recovery				\$ -	\$ -	0	\$ -	0
Total Base Funding				\$ 17,364,837	\$ 17,942,369	(577,532)	\$ 17,802,441	(437,604)
ADDITIONAL FUNDING-FOR DIFFERENTIAL FACTORS								
ECS Program Unit (PUF)	\$ 18,714.12		137	\$ 2,563,834	\$ 2,292,500	271,334	\$ 2,622,620	(58,786)
ESL & Franciscation	\$ 1,178.10		123	\$ 144,906	\$ 107,207	37,699	\$ 107,207	37,699
First Nations Metis & Inuit Education	\$ 1,178.10		81	\$ 95,426	\$ 97,782	(2,356)	\$ 97,782	(2,356)
Francophone Language Program				\$ 13,315	\$ 13,315	0	\$ 13,315	0
Plant Operation & Maintenance				\$ 2,266,090	\$ 2,121,573	144,517	\$ 2,121,573	144,517
Small Board Administration			2,477	\$ 246,475	\$ 249,536	(3,060)	\$ 258,717	(12,242)
Small Schools by Necessity				\$ 384,900	\$ 365,076	19,824	\$ 375,351	9,549
Socio-Economic Status	\$ 471.24			\$ 246,242	\$ 245,596	646	\$ 243,657	2,585
Inclusive Education				\$ 1,406,000	\$ 1,406,000	0	\$ 1,406,000	0
Equity of Opportunity	\$ 101.00		2,477	\$ 250,127	\$ 249,470	657	\$ 247,501	2,626
Narrowing Teachers' Salary Gap				\$ 6,490	\$ 6,490	0	\$ 6,490	0
Transportation				\$ 1,189,501	\$ 1,205,801	(16,300)	\$ 1,205,802	(16,301)
Total Funding for Differential Factors				\$ 8,813,307	\$ 8,360,346	452,961	\$ 8,706,014	107,293
OTHER PROVINCIAL SUPPORT FUNDING								
Reduction in Administration Spending				\$ (191,795)	\$ (194,345)	2,549	\$ (191,598)	(197)
Decrease of LAPP Employer Contributions				\$ (18,197)	\$ (18,197)	0	\$ (18,197)	0
Funding to Support TEBA negotiated mandated Vision Plan				\$ 0	\$ 41,000	(41,000)	\$ 0	0
Funding to Support TEBA negotiated mandated Administration Allowances				\$ 0	\$ 47,000	(47,000)	\$ 0	0
IMR from Deferred Revenue				\$ 432,669	\$ 285,712	146,957	\$ 285,712	146,957
Total Other Provincial Support Funding				\$ 222,677	\$ 161,170	61,506	\$ 75,917	146,760
ADDITIONAL TARGETED FUNDING FOR PROVINCIAL INITIATIVES								
ATFR Contributions				\$ 1,478,185	\$ 1,499,827	(21,642)	\$ 1,538,050	(59,865)
Nutrition Program				\$ 166,000	\$ 166,000	0	\$ 166,000	0
School Fees				\$ -	\$ 232,000	(232,000)	\$ 232,000	(232,000)
Classroom Improvement Fund				\$ 10,416	\$ 385,000	(374,584)	\$ 385,000	(374,584)
SuperNet Funding				\$ 96,000	\$ 86,208	9,792	\$ 86,000	0
Total Additional Targeted Funding				\$ 1,750,601	\$ 2,369,035	(618,434)	\$ 2,417,050	(666,449)
TOTAL FUNDING FRAMEWORK				\$ 28,151,421	\$ 28,832,920	(681,499)	\$ 28,001,422	(850,000)

-2.9%

2019-20 SCHOOL YEAR JURISDICTION FUNDING
Medicine Hat Catholic Board of Education

	2019-20 Fall Budget Update	2019-20 Budget	Variance
FUNDING FRAMEWORK REVENUE	\$ 28,151,421	\$ 28,832,920	\$ (681,499)
OTHER REVENUE			
Federal Government - ALBERTA EDUCATION	\$ 74,000		
Federal French Immersion Expansion Grant	\$ 74,000	\$ 74,000	-
Other Alberta Government	\$ 312,604		
French Partnership Lead Teacher	\$ 10,300	\$ 10,300	-
French Monitor	\$ 21,000	\$ 21,000	-
Regional Collaborative Service Delivery	\$ -	\$ -	-
Communities Coming Together (end Aug 31 2019)	\$ 281,304	\$ 281,304	-
Instructional Resource	\$ 382,871		
School Fees	\$ 58,640	\$ 57,640	1,000
Academy Fees	\$ 312,131	\$ 219,350	92,781
Band Fees	\$ 12,100	\$ 12,100	-
Other Sales & Services	\$ 439,880		
Pre-School Fees (External Services)	\$ 360,620	\$ 360,620	-
Chief Gord Earl	\$ 600	\$ 200	400
Zirka Ukrainian Dance Ensemble	\$ 645	\$ -	645
Gershaw Scholarship	\$ 780	\$ -	780
International Students	\$ 75,450	\$ 75,450	-
Parking Plugs	\$ 1,785	\$ 1,785	-
Investment Income	\$ 35,000		
Interest on Investments	\$ 35,000	\$ 35,000	-
Gifts and Donations	\$ 11,000		
Gifts & Donations - Education Foundation Chaplin	\$ 10,000	\$ 3,000	7,000
School Donations	\$ 1,000	\$ 1,000	-
Rentals of Facilities	\$ 20,640		
Lease Child Care Modular (External Services)	\$ 17,640	\$ 17,640	-
Federal Election	\$ 3,000	\$ 3,000	-
Other School Authorities	\$ -		
Lease POM GOA - CAPE	\$ -	\$ -	-
School Generated Funds	\$ 1,222,632		
Fees	\$ 356,728	\$ 333,514	23,214
Donations	\$ 92,108	\$ 70,000	22,108
Fundraising	\$ 188,945	\$ 170,000	18,945
Interest	\$ 28,062	\$ 20,200	7,862
Before and After School (External Services - OSS)	\$ 313,215	\$ 272,000	41,215
Other Sales and Services (OSS)	\$ 243,574	\$ 174,046	69,528

2019-20 SCHOOL YEAR JURISDICTION FUNDING
Medicine Hat Catholic Board of Education

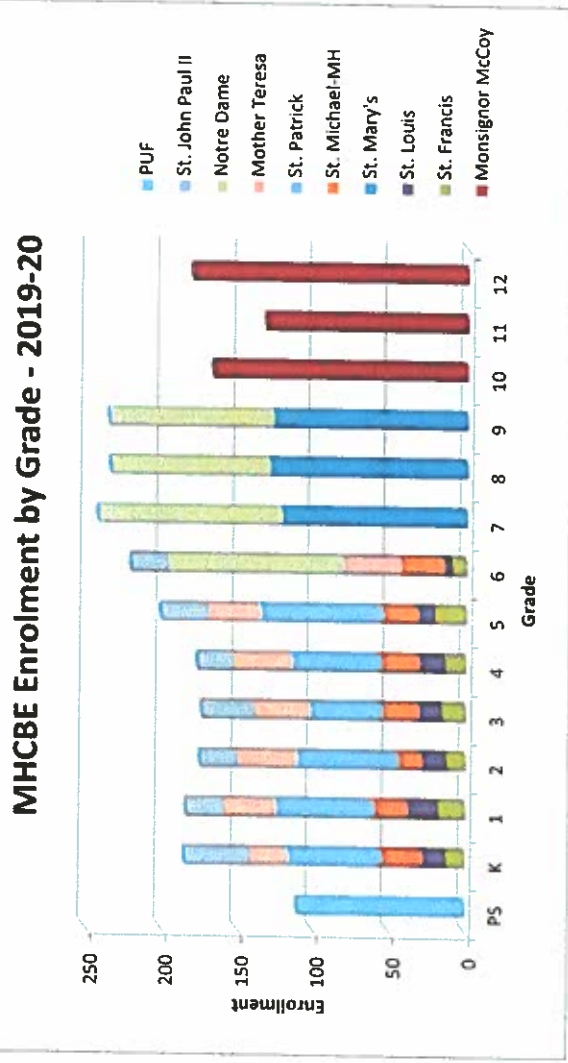
		2019-20 Fall Budget Update	2019-20 Budget	Variance
Gains on Disposal of Assets	\$ -			
Gains on Disposal of Assets		\$ -	\$ -	-
Amortization of Capital Allocations	\$ 1,418,850			
Amortization of Capital Allocations - Supported Infrastructure		\$ 59,535	\$ 82,000	(22,465)
Amortization of Capital Allocations - Supported Education		\$ 1,359,315	\$ 1,344,502	14,813
Other Revenue	\$ 13,000			
Insurance Claim		\$ -	\$ -	-
Credit Card Reimbursement		\$ 13,000	\$ 13,000	-
Total Other Revenue		\$ 3,930,477	\$ 3,652,651	\$ 277,826
Total Division Revenue		\$ 32,081,898	\$ 32,485,571	\$ (403,673)

Medicine Hat Catholic Board of Education
 Budget
 2019-20 Fall Budget Update
 Enrollments

Enrolment as of September 30, 2019

School	Grade												ECS 2019/20 Total	PUF Preschool 2019/20	FTE 2019/20	FTE 19/20 Budget	Variance	%age change		
	1	2	3	4	5	6	7	8	9	10	11	12								
Monsignor McCoy									168	133	182	483						495.0	(12.0)	-2.4%
St. Francis	18	13	16	14	21	10						92	13					96.5	2.0	2.1%
St. Louis	20	16	15	17	11	5						84	15					92.0	(0.5)	-0.5%
St. Mary's						122	130	128				380						361.0	19.0	5.3%
St. John Paul II	25	24	35	23	30	24						161	43					188.0	(5.5)	-2.9%
St. Michael-MH	22	15	24	25	23	28						137	27					165.0	(14.5)	-8.8%
St. Patrick	65	67	48	59	81							320	62					341.0	10.0	2.9%
Mother Teresa	34	40	36	39	35	39						223	25					238.5	(3.0)	-1.3%
Notre Dame		115	121	105	108							449						438.0	11.0	2.5%
PUF												0						55.0	-	0.0%
TOTALS	184	175	174	177	201	221	243	235	236	168	133	182	185	110	2,476.5	2,470.0	6.5	0.3%		
2019-20 Budget	185	180	180	172	200	217	236	224	231	184	139	172	190	110	2,470.0	2,470.0	0.0%			
Budget Change	(1)	(5)	(6)	5	1	4	7	11	5	(16)	(6)	10	(5)	-	7	0.3%				

Grade 1-9	1,846.0
Grade 10-12	483.0
Sub-Total	2,329.0
ECS FTE	147.5
TOTAL FTE	2,476.5



**Medicine Hat Catholic Board of Education
Budget Summary
Budget Allocation by Programs
2019-20**

2019-20 Fall Budget Update

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	12,777,621	-	-	315,250	-	13,092,872	40%
Certificated Benefits	3,010,065	-	-	42,079	-	3,052,143	9%
Uncertificated Salaries	4,444,014	1,145,004	14,779	738,693	-	6,342,490	19%
Uncertificated Benefits	1,101,590	298,994	4,926	174,214	-	1,579,724	5%
Services Contracts and Supplies	2,479,962	1,146,436	1,300,702	388,774	432,669	5,748,543	18%
SGF	1,286,073	-	-	-	-	1,286,073	4%
Amort Exp	43,473	-	-	-	-	43,473	0%
Interest on Capital Debt	-	-	-	-	1,624,644	1,668,117	5%
Other Interest	-	-	-	-	-	-	0%
Total Expenditures	25,142,798	2,590,434	1,320,407	1,664,009	2,057,313	32,774,961	100%
Percentage of Total	76.7%	7.9%	4.0%	5.1%	6.3%	100.0%	

2019-20 Budget

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	12,969,311	-	-	315,250	-	13,284,561	41%
Certificated Benefits	3,053,069	-	-	42,079	-	3,095,147	10%
Uncertificated Salaries	4,216,632	1,145,004	14,779	753,649	-	6,130,064	19%
Uncertificated Benefits	1,050,912	298,994	4,926	177,703	-	1,532,535	5%
Services Contracts and Supplies	2,421,269	1,059,742	1,279,055	384,574	285,712	5,430,352	17%
SGF	1,048,260	-	-	-	-	1,048,260	3%
Amort Exp	30,900	-	-	-	-	30,900	0%
Interest on Capital Debt	-	-	-	-	1,719,664	1,750,564	5%
Other Interest	-	-	-	-	-	-	0%
Total Expenditures	24,790,354	2,503,740	1,298,760	1,678,254	2,005,376	32,276,484	100%
Percentage of Total	76.8%	7.8%	4.0%	5.2%	6.2%	100.0%	0

Variance

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	(191,690)	-	-	-	-	(191,690)	-38%
Certificated Benefits	(43,004)	-	-	-	-	(43,004)	-9%
Uncertificated Salaries	227,381	-	-	(14,956)	-	212,426	43%
Uncertificated Benefits	50,678	-	-	(3,489)	-	47,189	9%
Services Contracts and Supplies	58,693	86,694	21,647	4,200	146,957	318,191	64%
SGF	237,813	-	-	-	-	237,813	48%
Amort Exp	12,573	-	-	-	(95,020)	(82,447)	-17%
Interest on Capital Debt	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	0%
Total Expenditures	352,444	86,694	21,647	(14,245)	51,937	498,477	100%
Percent change	1.4%	3.5%	1.7%	-0.8%	2.6%	1.5%	

2018-19 Fall Budget

Category	Instruction	POM	TSPN	Board and		Total	%age
				System	Capital		
Certificated Salaries	13,299,116	-	-	324,000	-	13,623,116	42%
Certificated Benefits	3,143,835	-	-	43,894	-	3,187,729	10%
Uncertificated Salaries	4,341,260	1,106,004	14,326	762,343	-	6,223,933	19%
Uncertificated Benefits	1,075,834	295,029	4,775	175,730	-	1,551,368	5%
Services Contracts and Supplies	2,268,049	1,165,385	1,227,616	390,111	285,712	5,336,872	16%
SGF	1,248,118	-	-	-	-	1,248,118	4%
Amort Exp	43,473	-	-	-	-	43,473	0%
Interest on Capital Debt	-	-	-	-	1,595,026	1,638,499	5%
Other Interest	-	-	-	-	-	-	0%
Total Expenditures	25,419,685	2,566,417	1,246,717	1,701,079	1,880,738	32,814,635	100%
Percentage of Total	78.3%	8.1%	3.7%	4.6%	5.2%	100.0%	

Medicine Hat Catholic Board of Education
 Budget Summary
 Budget Allocation by Program - Instruction
 2019-20

2019-20 Fall Budget Update

Category	Instructional Pool		Instructional Staffing		REC	SBDM	SGF	Nutrition	Technology	Student Services		Total	%age
	Pool	Staffing	Pool	Staffing						Services	%age		
Certificated Salaries	20,916	11,563,676	162,945	-	127,073	-	-	-	-	903,012	-	12,777,621	51%
Certificated Benefits	427	2,871,572	20,139	-	15,706	-	-	-	-	102,221	-	3,010,065	12%
Uncertificated Salaries	49,884	729,228	9,970	-	189,039	-	-	37,130	240,290	3,188,474	-	4,444,014	18%
Uncertificated Benefits	6,165	264,454	3,323	-	63,013	-	-	3,712	49,383	711,539	-	1,101,590	4%
Services Contracts and Supplies	258,094	-	71,440	-	832,291	-	-	125,158	430,453	762,527	-	2,479,962	10%
SGF	-	-	-	-	-	-	1,286,073	-	-	-	-	1,286,073	5%
Amort Exp	-	-	-	-	-	-	43,473	-	-	-	-	43,473	0%
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total	335,486	15,428,930	267,817	1,270,595	1,286,073	1,270,595	1,286,073	166,000	720,125	5,667,773	5,667,773	25,142,798	100%
Percentage of Total	1.3%	61.4%	1.1%	5.1%	5.1%	5.1%	5.1%	0.7%	2.9%	22.5%	22.5%	100.0%	100.0%

2019-20 Budget

Category	Instructional Pool		Instructional Staffing		REC	SBDM	SGF	Nutrition	Technology	Student Services		Total	%age
	Pool	Staffing	Pool	Staffing						Services	%age		
Certificated Salaries	20,916	11,750,078	163,350	-	118,595	-	-	-	-	916,372	-	12,969,311	52%
Certificated Benefits	427	2,914,062	20,189	-	14,658	-	-	-	-	103,733	-	3,053,069	12%
Uncertificated Salaries	49,884	729,228	7,864	-	189,039	-	-	37,130	240,290	2,963,198	-	4,216,632	17%
Uncertificated Benefits	6,165	264,354	2,621	-	63,013	-	-	3,712	49,383	661,663	-	1,050,912	4%
Services Contracts and Supplies	258,697	-	72,940	-	761,231	-	-	125,158	422,661	780,562	-	2,421,269	10%
SGF	-	-	-	-	-	-	1,048,260	-	-	-	-	1,048,260	4%
Amort Exp	-	-	-	-	-	-	30,900	-	-	-	-	30,900	0%
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total	336,089	15,657,721	266,965	1,177,437	1,048,260	1,177,437	1,048,260	166,000	712,333	5,425,549	5,425,549	24,790,354	100%
Percentage of Total	1.4%	63.2%	1.1%	4.7%	4.2%	4.7%	4.2%	0.7%	2.9%	21.9%	21.9%	100.0%	100.0%

Variance

Category	Instructional Pool		Instructional Staffing		REC	SBDM	SGF	Nutrition	Technology	Student Services		Total	%age
	Pool	Staffing	Pool	Staffing						Services	%age		
Certificated Salaries	-	(186,402)	(406)	-	8,477	-	-	-	-	(13,360)	-	(191,690)	-54%
Certificated Benefits	-	(42,490)	(50)	-	1,048	-	-	-	-	(1,512)	-	(43,004)	-12%
Uncertificated Salaries	-	2,106	702	-	-	-	-	-	-	225,275	-	227,381	65%
Uncertificated Benefits	-	100	(1,500)	-	-	-	-	-	-	49,876	-	50,678	14%
Services Contracts and Supplies	(604)	-	-	-	-	-	-	-	7,792	(18,055)	-	58,693	17%
SGF	-	-	-	-	-	-	237,813	-	-	-	-	237,813	67%
Amort Exp	-	-	-	-	-	-	12,573	-	-	-	-	12,573	4%
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total	(604)	(228,791)	852	93,158	237,813	237,813	237,813	166,000	7,792	242,224	242,224	352,444	100%
Percent change	-0.2%	-1.5%	0.3%	7.9%	22.7%	22.7%	22.7%	0.0%	1.1%	4.5%	4.5%	1.4%	1.4%

2018-19 Fall Budget

Category	Instructional Pool		Instructional Staffing		REC	SBDM	SGF	Nutrition	Technology	Student Services		Total	%age
	Pool	Staffing	Pool	Staffing						Services	%age		
Certificated Salaries	6,000	12,068,925	131,176	-	121,612	-	-	-	-	971,403	-	13,299,116	52%
Certificated Benefits	-	3,005,737	16,213	-	15,031	-	-	-	-	106,854	-	3,143,835	12%
Uncertificated Salaries	-	681,385	30,211	-	176,629	-	-	37,130	237,267	3,178,638	-	4,341,260	17%
Uncertificated Benefits	-	244,703	10,070	-	58,876	-	-	3,712	49,111	709,362	-	1,075,834	4%
Services Contracts and Supplies	204,222	-	71,940	-	739,598	-	-	125,158	375,108	752,023	-	2,268,049	9%
SGF	-	-	-	-	-	-	1,248,118	-	-	-	-	1,248,118	5%
Amort Exp	-	-	-	-	-	-	43,473	-	-	-	-	43,473	0%
Interest on Capital Debt	-	-	-	-	-	-	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total	210,222	16,000,750	259,611	1,155,219	1,248,118	1,155,219	1,248,118	166,000	661,485	5,718,280	5,718,280	25,419,685	100%
Percentage of Total	1.1%	62.0%	0.8%	5.0%	3.5%	5.0%	3.5%	0.0%	2.8%	24.0%	24.0%	100.0%	100.0%

**Medicine Hat Catholic Board of Education
Budget Summary
Budget Allocation by Program - Learning Services
2019-20**

2019-20 Fall Budget Update

Category	Learning Services	CCT	PUF	Early Ed	Preschool	Total	%age
Certificated Salaries	488,005	-	120,014	294,992	-	903,012	16%
Certificated Benefits	55,242	-	13,586	33,393	-	102,221	2%
Uncertificated Salaries	1,340,173	196,194	1,271,921	-	380,185	3,188,474	56%
Uncertificated Benefits	296,714	49,049	281,603	-	84,173	711,539	13%
Services Contracts and Supplies	65,363	36,061	628,510	12,046	20,547	762,527	13%
SGF	-	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	0%
Total Expenditures	2,245,498	281,304	2,315,634	340,432	484,905	5,667,773	100%
Percentage of Total	39.6%	5.0%	40.9%	6.0%	8.6%	100.0%	

2019-20 Budget

Category	Learning Services	CCT	PUF	Early Ed	Total	%age
Certificated Salaries	495,325	-	120,014	301,032	999,916	18%
Certificated Benefits	56,071	-	13,586	34,077	109,991	2%
Uncertificated Salaries	1,335,230	196,194	1,065,967	365,806	3,064,319	55%
Uncertificated Benefits	295,620	49,049	236,005	80,990	684,160	12%
Services Contracts and Supplies	70,576	36,061	577,338	96,607	701,001	13%
SGF	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	0%
Total Expenditures	2,252,822	281,304	2,012,910	878,512	5,559,387	100%
Percentage of Total	40.5%	5.1%	36.2%	15.8%	100.0%	

Variance

Category	Learning Services	CCT	PUF	Early Ed	Preschool	Total	%age
Certificated Salaries	(7,320)	-	-	(6,040)	-	(13,360)	6%
Certificated Benefits	(829)	-	-	(684)	-	(1,512)	1%
Uncertificated Salaries	4,943	(0)	205,954	(365,806)	380,185	(154,910)	64%
Uncertificated Benefits	1,094	(0)	45,598	(80,990)	84,173	(34,297)	14%
Services Contracts and Supplies	(5,213)	-	51,172	(84,561)	20,547	(38,602)	16%
SGF	-	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	-	0%
Total Expenditures	(7,324)	(0)	302,724	(538,081)	484,905	(242,681)	100%
Percent change	-0.3%	0.0%	15.0%	-61.2%	#DIV/0!	-4.4%	

2018-19 Fall Budget

Category	Learning Services	CCT	PUF	Early Ed	Total	%age
Certificated Salaries	556,872	-	120,360	294,171	1,000,051	18%
Certificated Benefits	61,256	-	13,240	32,359	108,305	2%
Uncertificated Salaries	1,288,255	196,194	1,337,426	356,762	3,017,906	53%
Uncertificated Benefits	285,220	49,049	296,106	78,987	754,477	13%
Services Contracts and Supplies	61,219	36,061	575,898	78,845	765,710	14%
SGF	-	-	-	-	-	0%
Amort Exp	-	-	-	-	-	0%
Interest on Capital Debt	-	-	-	-	-	0%
Other Interest	-	-	-	-	-	0%
Total Expenditures	2,252,822	281,304	2,343,030	841,124	5,646,449	100%
Percentage of Total	54.1%	4.4%	27.9%	11.5%	100.0%	

**Medicine Hat Catholic Board of Education
Instructional Pool Budget
2019-20 Fall Budget Update**

	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Monsignor McCoy Staff Work experience Payments Salary	12,500	12,500	\$ -	12,500
PLC Facilitators	3,235	3,235	\$ -	3,235
Teacher Mentorship	6,000	6,000	\$ -	6,000
French Monitor - Salary	17480	17480		
French Monitor - Benefits	1520	1520		
French Monitor - Supplies/Travel	2000	2000		
<u>International Student Program</u>				
Home Placements	15,000	15,000	\$ -	14,684
International Education Supervisor	56,049	56,049	\$ -	-
International Education Supplies	10,000	10,000		
International Education Travel	15,000	15,000		
Insurance	1,230	1,230		1,230
Supplies	1,270	1,270		1,586
<u>Monsignor McCoy Staff Work Experience Mileage</u>	1,800	1,800	\$ -	1,800
<u>Insurance - School Council</u>				
	7,200	7,200	\$ -	8,000
<u>Dues and Fees</u>				
Centralized Cyberschool Payments	10,000	10,000	\$ -	10,000
Digital Sites - IRC plus ACF	13,125	13,091	\$ 34	16,169
Alberta School Council Association	585	585	\$ -	-
Entandem	2,600	2,600	\$ -	1,293
<u>Contracted Services</u>				
School Resource Officer	61,081	61,081	\$ -	60,806
Grant Advance Software	1,000	1,000	\$ -	-
Youth Career Development	15,000	15,000	\$ -	15,000
Division Fine Arts	2,000	2,000	\$ -	2,000
<u>Scholarships and Awards</u>				
School Art Awards	250	200	\$ 50	200
Chief Gord Earl Scholarship	600	200	\$ 400	200
Zrka Ukrainain Dance Ensemble	645	638	\$ 7	
Gershaw	780	775	\$ 5	
AHS/STC Reunion	300	300	\$ -	
Spiritual Leadership	500	500	\$ -	
Religious Ed Scholarships	-	1,100	\$ (1,100)	1,100
Science Fair	1,000	1,000	\$ -	1,000
<u>Moving and Choosing Lead Teacher Subs</u>	1,000	1,000	\$ -	1,000
<u>Professional Development Budget</u>	10,000	10,000	\$ -	10,000
<u>Hour Zero</u>				
Hour-Zero Annual Fee - Software	5,700	5,700	\$ -	3,600
Hour-Zero Supplies	6,000	6,000	\$ -	6,000
Hour-Zero Amortization Expense 3-year expire end 2019-20	15,250	15,250	\$ -	15,250
<u>Software</u>				
KevSoft Fee	14,000	14,000		
KevSoft (SGF Program) Training	1,785	1,785		
Grant Advance	900	900		
<u>Registration Printing - Supplies</u>	3,000	3,000		
<u>Classroom Improvement Fund</u>	-	-	\$ -	-
<u>Band Central Pool</u>	12,100	12,100	\$ -	11,570
<u>Advertising - Recruitment</u>	6,000	6,000	\$ -	6,000
Total Instruction Pool	\$ 335,486	\$ 336,089	\$ (604)	\$ 210,222

**Medicine Hat Catholic Board of Education
Instructional Staff Pool FTE and Budget
2019-20**

School	# of FTE Students	ISP		Direct		ISP		Direct		Total Staff 2020	2019-20 Fall Budget	Variance
		Regular Staff	3rd Party	REC	Severe	Early Ed	PUF	CIF	SBDM			
Monsignor McCoy	483.0	22.2150	-	-	0.5250	-	0.75	-	-	23.4900	22,9000	0.59
Mother Teresa	235.5	10.8000	-	-	-	-	0.50	-	-	11.3000	11,3000	-
Notre Dame	449.0	21.0000	-	-	0.4000	-	0.50	0.5000	-	22.4000	22,4000	-
St. Francis	98.5	5.5000	-	-	-	-	-	-	-	5.5000	5,5000	-
St. Louis	91.5	5.7500	-	-	-	-	-	-	-	5.7500	5,7500	-
St. Mary	380.0	16.9000	-	-	0.8000	-	0.60	-	-	18.3000	18,3000	-
SMMH	150.5	8.2400	-	-	0.3000	-	0.36	-	-	8.9000	8,9000	-
St. Patrick	351.0	16.5000	-	-	-	-	0.50	-	-	17.0000	17,0000	-
St. John Paul II	182.5	9.7000	-	-	-	-	0.30	-	-	10.0000	10,0000	-
ESL	-	-	-	-	0.6000	-	-	-	-	0.6000	0,6000	-
Early Education	55.0	-	-	-	-	2.6000	-	-	-	2.6000	2,6000	-
PUF	-	-	-	-	-	-	-	1.0000	-	1.0000	1,0000	-
FNMI	-	-	-	-	0.4000	-	-	-	-	0.4000	0,4000	-
Inclusion Specialist	-	-	-	-	0.6000	-	-	-	-	0.6000	0,6000	-
CIF	-	-	-	-	-	0.4000	-	-	-	0.4000	0,4000	-
Unallocated	-	-	-	-	-	-	-	-	-	-	-	-
Rel. Ed	-	-	-	-	-	1.5000	-	-	-	1.5000	1,5000	-
Total	2,476.5	116.5050	-	1.5000	3.6250	3.0000	3.5100	0.5000	0.5000	129.7400	129,1500	0.59
2019-20 Budget	2,470.0	116.0150	-	1.5000	3.6250	3.0000	3.5100	0.5000	0.5000	129.1500		
Variance		0.5900								0.5900		

Certificated Staff	No. of Staff	Rate	105,319	COST	12,650,351	Less:SUBS	103,778	Allowances	314,629	Allow Ben Cost	TOTAL	12,895,810
ATRF												
add: Division PD initiative												5,000
add: Superintendent Approved Subs, BYOD, Etc												18,000
add: Administrator Lieu Days												4,968
add: Acting Administration Allowances												11,250
add SBDM benefits		0.50 \$	3.093									1,550
add SS benefits		6.63 \$	3.093									20,488
												\$ 14,435,248
												\$ 14,664,139
												\$ (228,891)

Medicine Hat Catholic Board of Education
 Calculation of Certificated Teacher Salary
 2019-20 Fall Budget Update

Certificated Teacher Salary Increase

0.00%

Budgeted Teacher Distribution as of September 30, 2019 (FTE)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	0	1.00	-	-	1.00
	1	5.15	3.00	-	8.15
	2	2.00	-	-	2.00
	3	-	-	-	-
	4	-	1.00	1.00	2.00
	5	2.00	1.00	-	3.00
	6	1.00	0.80	1.00	2.80
	7	1.40	-	1.00	2.40
	8	2.00	0.86	-	2.86
	9	4.00	1.50	2.00	7.50
	10	34.11	27.54	35.79	97.44
	11	-	-	-	-
TOTAL		52.66	35.70	40.79	129.15

Budgeted Teacher Distribution as of September 30, 2019 (FTE)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	0	3.80	3.37	-	7.17
	1	5.00	2.50	-	7.50
	2	2.00	-	1.83	3.83
	3	-	-	-	-
	4	1.00	1.00	1.00	3.00
	5	2.00	-	-	2.00
	6	1.00	0.80	1.00	2.80
	7	1.70	-	1.00	2.70
	8	2.00	0.70	-	2.70
	9	3.00	4.00	1.00	8.00
	10	35.19	24.50	30.35	90.04
	TOTAL		56.69	36.87	36.18

Teacher Salary Grid as of September 1, 2019 (\$)				
		CAT 4	CAT 5	CAT 6
EXPERIENCE	0	61,452	65,129	68,529
	1	65,062	68,738	72,134
	2	68,667	72,344	75,743
	3	72,273	75,949	79,350
	4	75,882	79,559	82,956
	5	79,488	83,165	86,564
	6	83,095	86,772	90,169
	7	86,702	90,378	93,777
	8	90,308	93,984	97,382
	9	93,917	97,591	100,990
	10	93,917	97,591	100,990

Teacher Salary Grid as of September 1, 2019 (\$)				
		CAT 4	CAT 5	CAT 6
EXPERIENCE	0	61,452	65,129	68,529
	1	65,062	68,738	72,134
	2	68,667	72,344	75,743
	3	72,273	75,949	79,350
	4	75,882	79,559	82,956
	5	79,488	83,165	86,564
	6	83,095	86,772	90,169
	7	86,702	90,378	93,777
	8	90,308	93,984	97,382
	9	93,917	97,591	100,990
	10	93,917	97,591	100,990

Teacher Salary Grid as of September 1, 2017 (\$)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	Feb Increment				19,833
	Masters Inc				6,500
	0	61,452	-	-	61,452
	1	335,069	206,214	-	541,283
	2	137,334	-	-	137,334
	3	-	-	-	-
	4	-	79,559	82,956	162,515
	5	158,976	83,165	-	242,141
	6	83,095	69,418	90,169	242,682
	7	121,383	-	93,777	215,160
	8	180,616	80,826	-	261,442
	9	375,668.00	146,386.50	201,980	724,035
10	3,203,509	2,687,656	3,614,432	9,505,597	
TOTAL		4,657,102	3,353,224	4,083,314	12,119,974

Teacher Salary Grid as of September 1, 2018(\$)					
		CAT 4	CAT 5	CAT 6	TOTAL
EXPERIENCE	Feb Inc.				19,833
	Masters Inc				6,500
	0	233,518	219,485	-	453,002
	1	325,310	171,845	-	497,155
	2	137,334	-	138,610	275,944
	3	-	-	-	-
	4	75,882	79,559	82,956	238,397
	5	158,976	-	-	158,976
	6	83,095	69,418	90,169	242,682
	7	147,393	-	93,777	241,170
	8	180,616	65,789	-	246,405
	9	281,751	390,364	100,990	773,105
10	3,304,704	2,390,980	3,065,047	8,760,730	
TOTAL		4,928,579	3,387,439	3,571,548	11,913,899

2019-20 Budgeted Average Teacher Cost 93,844

2019-20 Actual Average Teacher Cost 91,831
 Increase over PY -2.15%

Benefits	11%	10,623
Teacher PD		500
Mat Leaves		542
Mat Leave Benefits		231
ERIP		-
Sub costs <3 (Schools/Depts)		890
Sub costs >3		937
		13,723

Benefits	11.32%	10,395
Teacher PD		500
Mat Leaves		540
Mat Leave Benefits		230
ERIP		-
Sub costs <3 (Schools/Depts)		890
Sub costs >3		933

Total Salary 2019-20	107,568	13,723
Total Salary 2019-20 Full Cost	119,181	

Total Salary 2019-20	105,319
Total Salary 2019-20 Full Cost	\$ 116,712

**Medicine Hat Catholic Board of Education
Religion Education Coordinator Budget
2019-20 Fall Budget Update**

	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Grade Level Meetings	2,500	2,500	-	2,000
Religion Reps 5 meetings 5 prep sessions (Subs)	5,000	5,000	-	5,000
Meeting Expenses	1,000	1,000	-	1,000
School Resources	5,000	5,000	-	5,000
ACSTA/CCSSA Curr Development Hire	1,000	1,000	-	-
Faith Formation Day - speakers, rental etc.	5,500	5,500	-	4,500
District Wide Mass	-	1,500	(1,500)	-
Conference Subsidies (SPICE)	3,000	3,000	-	2,000
Meetings - Travel	6,000	6,000	-	6,000
Music Licencing/digital site (CCLI and LicenSing)	3,000	3,000	-	3,000
Library and media	3,000	3,000	-	3,000
Admin Assistant (0.20 FTE)	13,293	10,485	2,808	10,281
Certificated Staffing	175,584	176,040	(456)	164,889
<u>Miscellaneous</u>				
New Textbooks grade 4&5 Implementation	35,000	35,000	-	49,000
Chaplain Supplies	5,000	5,000	-	
Telephone	840	840	-	840
Car Allowance	2,400	2,400	-	2,400
Photocopying/Laminating 10000 Colour copies	700	700	-	700
Total Religious Education Coordinator	267,817	266,965	852	259,611

**Medicine Hat Catholic Board of Education
School Based Allocation Budget
2019-20**

School Allocations

			2019-20 Fall			
	Number	Rate	Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Certificated Substitute	116.61	890.00	\$ 103,778	\$ 103,253	\$ 525	\$ 106,642
Learning Assistant - 0.75	4	43,801	\$ 131,404	\$ 131,404	\$ -	\$ 122,777
Learning Assistant - half (.5)	4	26,811	\$ 107,243	\$ 107,243	\$ -	\$ 100,203
Learning Assistant - Quarter	1	13,405	\$ 13,405	\$ 13,405	\$ -	\$ 12,525
ECS Supplies (95)	185	47.5	\$ 8,788	\$ 9,025	\$ (238)	\$ 9,073
Grade 1-5 Supplies (190)	911	95	\$ 86,545	\$ 87,115	\$ (570)	\$ 87,875
Grade 6-8 Supplies (208)	699	102	\$ 71,298	\$ 69,054	\$ 2,244	\$ 66,708
Grade 9-12 Supplies (227)	719	124	\$ 89,156	\$ 90,024	\$ (868)	\$ 89,404
Special Needs Allocations (in the SS Budget)			\$ 16,400	\$ 17,000	\$ (600)	\$ 17,000
Transfer of PUF School Based Allocation			\$ 6,000	\$ 6,000	\$ -	\$ 6,000
M. McCoy Advanced Acting			\$ 12,000	\$ 12,000	\$ -	\$ 12,000
M. McCoy Work Experience - Admin Fees			\$ 1,325	\$ 1,325	\$ -	\$ 1,325
Advanced Placement - Ongoing from Instruction Pool			\$ 10,000	\$ 10,000	\$ -	\$ 10,000
Monsignor McCoy Top up on Reduction of School Fees			\$ -	\$ -	\$ -	\$ -
Church Trip Funding			\$ 10,598	\$ 10,598	\$ -	\$ 10,598
Nutrition Program			\$ -	\$ -	\$ -	\$ -
Classroom Improvement Fund			\$ -	\$ -	\$ -	\$ -
School/Academy Fees			\$ 58,640	\$ 57,640	\$ 1,000	\$ 35,558
School Fee Replacement			\$ 232,000	\$ 232,000	\$ -	\$ 232,000
Academy Fees			\$ 312,131	\$ 219,350	\$ 92,781	\$ 204,000
Adjustment			\$ (47,612)	\$ -	\$ (47,612)	\$ (10,000)
Donations			\$ 1,000	\$ 1,000	\$ -	\$ 1,000
Surplus Transferred			\$ 46,495	\$ -	\$ 46,495	\$ 40,530
TOTAL			\$ 1,270,595	\$ 1,177,437	\$ 93,158	\$ 1,155,219

**School Based Allocation Budget
Fiscal Year 2019-20**

School Allocations

	2019-20										2018-19 Budget	Variance
	Monsignor McCoy	Mother Teresa	Notre Dame Academy	St. Francis Xavier	St. Louis	St. Mary	St. Michael	St. Patrick	St. John Paul II Playground	St. John Paul		
Certificated Substitute	19,771	9,612	18,690	4,895	5,118	15,041	7,334	14,685	8,633	103,778	103,253	525
Learning Assistant - half (.5)	32,851	26,811	32,851	26,811		32,851	26,811	32,851	26,811	131,404	131,404	-
Learning Assistant - Quarter										107,243	107,243	-
ECS Supplies (100 to 95)		1,188		618	13,405		1,283	2,945	2,043	13,405	13,405	-
Grade 1-5 Supplies (200 to 190)		17,480		7,790	7,505		10,355	30,400	13,015	86,545	9,025	(238)
Grade 6-8 Supplies (218 to 208)		3,978		1,020	510		2,856		2,448	71,298	69,054	(2,244)
Grade 9-12 Supplies (237 to 227)	59,892					25,704				89,156	90,024	(868)
Special Needs Allocations (in the SS Budget)	6,600	1,100	600	1,100	1,100	2,600	1,100	1,100	1,100	16,400	17,000	(600)
Transfer of PUF School Based Allocation		1,000		500	1,000		1,000	2,000	500	6,000	6,000	-
Advanced Acting	12,000									12,000	12,000	-
Work Experience Admin Fees	1,325									1,325	1,325	-
Monsignor McCoy Top up on Reduction of S												-
Church Trip Funding	2,136	1,358	1,536	652	423	1,432	912	1,734	415	10,598	10,598	-
Nutrition Program												-
Classroom Improvement Fund												-
Advanced Placement - Ongoing from Instruc	10,000									10,000	10,000	-
School Fees	22,640		30,000			6,000				58,640	57,640	1,000
School Fee Replacement	52,645	19,682	56,904	7,319	3,314	52,162	11,842	21,240	6,912	232,000	232,000	-
Academy Fees			273,600	11,000		27,531				312,131	219,350	92,781
Adjustment	(30,149)		(6,179)		(423)		(1,026)	(6,323)	(3,512)	(47,612)	-	(47,612)
Donations						1,000				1,000	1,000	-
Prior Year Surplus	9,000					37,495				46,495	-	46,495
Foreign Tuition												-
TOTAL	198,711	82,188	456,176	61,704	32,664	217,688	62,466	100,632	58,365	1,270,595	1,339,526	93,158
2018-19	227,322	89,874	330,833	48,700	34,492	205,584	61,893	100,421	56,121	1,155,220		
Year over year Change	(28,611)	(7,686)	(125,343)	(13,004)	(1,828)	(87,896)	(1,427)	(2,789)	(2,756)	(114,625)	1,339,526	(93,158)
												(0.16)
School Restricted Reserve												
September 1, 2019	(21,149)	20,487	(6,179)	15,885	(423)	96,957	(1,026)	(6,323)	(3,512)	84,269		
Use of Reserve	(9,000)					(37,495)				(46,495)		
Forecasted Closing August 31, 2020	(30,149)	20,487	(6,179)	15,885	(423)	59,462	(1,026)	(6,323)	(3,512)	37,774		
School Generated Fund September 1, 2019	260,456	71,727	50,940	35,899	7,147	46,104	37,995	93,569	16,426	620,262		
Budgetd SGF Revenue (estimate)	210,257	76,935	357,246	72,058	11,293	192,760	136,819	90,595	74,671	1,222,633		
Budgetd SGF Expenditures (estimate)	256,642	75,942	330,444	65,706	8,050	186,798	119,841	172,294	70,355	1,286,073		
Projected SGF August 31, 2020	214,071	72,720	77,742	42,250	10,390	52,065	54,973	11,870	20,742	556,822		
Change in year	(46,386)	993	26,802	6,351	3,243	5,961	16,978	(81,699)	4,316	(63,440)		

**Medicine Hat Catholic Board of Education
Nutrition Program
2019-20 Fall Budget Update**

<u>Revenue</u>		
Government Grant		\$ 166,000
Total Revenue		<u>166,000</u>
 <u>Expenditures</u>		
Staffing		
Uncertificated Salaries	\$ 37,130	
Uncertificated Benefits	<u>3,712</u>	
Total Staffing		40,842
 Services, Contracts and Supplies		
Car Allowance	941	
Travel and Subsistance	2,100	
Supplies - Non-consumables	116,360	
New Furniture and Equipment	<u>5,757</u>	
Total Services Contracts and Supplies		<u>125,158</u>
Total Expenditures		<u>166,000</u>
Surplus/(Deficit)		<u>\$ -</u>

**Medicine Hat Catholic Board of Education
School Generated Funds
2019-20 Fall Budget Update**

	2019-20 Fall		
	Budget Update	2019-20 Budget	Variance
<u>Revenue</u>			
Fees	356,728	333,514	23,214
Donations	92,108	70,000	22,108
Fundraising	188,945	170,000	18,945
Interest	28,062	20,200	7,862
Before and After School (Extern	313,215	272,000	41,215
Other Sales and Services (OSS	243,574	174,046	69,528
Total SGF Revenue	1,222,632	1,039,760	182,872
<u>Expenditures</u>			
Use of SGF	903,024	776,260	126,764
Before and After School	281,849	272,000	9,849
Cost to Raise Funds	101,200	-	101,200
Total SGF Expenditure	1,286,073	1,048,260	237,813
Residual from SGF	(63,441)	(8,500)	(54,941)

**Medicine Hat Catholic Board of Education
Technology Budget
2019-20**

Ever-Greening

	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Workstations ¹	70,000	70,000	0	66,450
Projectors and Smartboards ²	0	0	0	-
School based Infrastructure ³	0	0	0	-
Data Centre Infrastructure	0	0	0	-
	0	0	0	-
Software Licensing ⁴	115,723	113,223	2,500	111,991
Evergreening Totals	185,723	183,223	2,500	178,441

Operating Costs

	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Salary & Benefits	289,672	289,672	0	286,377
Contract	0	0	0	-
Car Allowances	8,400	8,400	0	8,400
Internet Allowance	1,800	1,800	0	1,800
Professional Development	0	0	0	8,000
Travel	15,000	15,000	0	7,000
Telephone	2,880	2,880	0	2,880
Internet Fees ⁵	28,164	28,164	0	28,164
SuperNet Fees ⁶	96,000	90,708	5,292	110,423
Digitization Project - Implementation (Capitalize 3- years) Year 1	44,522	44,522	0	
Digitization Project - Annual Software Costs	17,964	17,964	0	-
Online Registration Project	0	0	0	-
Hardware Maintenance ⁷	30,000	30,000	0	30,000
Operating Costs Totals	534,402	529,110	5,292	483,044

Totals	720,125	712,333	7,792	661,485
---------------	----------------	----------------	--------------	----------------

**Medicine Hat Catholic Board of Education
Transportation Budget
2019-20 Fall Budget Update**

		2019-20 Fall				2018-19 Fall	
Revenue	Students	Rate	Budget Update	2019-20 Budget	Variance	Budget	
Rural Transportation			\$ 271,087	\$ 277,543	\$ (6,456)	\$ 277,543	
Urban Transportation	2470	\$ 313.00	\$ 718,203	\$ 717,438	\$ 765	\$ 717,438	
Bus Pass			\$ -	\$ -	\$ -	\$ -	
Regular Transportation			\$ 989,290	\$ 994,980	\$ (5,690)	\$ 994,980	
Urban Special Needs			\$ 94,472	\$ 94,472	\$ -	\$ 94,472	
Rural Special Trans			\$ 20,244	\$ 26,992	\$ (6,748)	\$ 26,992	
ECS Transportation-Disabilities Transported			\$ 19,480	\$ 25,973	\$ (6,493)	\$ 25,973	
ECS Transportation-Disabilities - Parent Provided			\$ 57,096	\$ 55,449	\$ 1,647	\$ 55,449	
Family Oriented			\$ 8,919	\$ 7,934	\$ 985	\$ 7,934	
Special Needs Transportation			\$ 200,211	\$ 210,820	\$ (10,609)	\$ 210,820	
Total Revenue			\$ 1,189,501	\$ 1,205,801	\$ (16,300)	\$ 1,205,801	
Transportation Expense							
<i>Regular Transportation</i>							
Regular Bussing			\$ 1,096,006	\$ 1,096,006	\$ -	\$ 1,074,516	
Fuel Escalation			\$ 20,000	\$ -	\$ 20,000	\$ -	
Salary and Benefits	0.30	FTE	\$ 19,705	\$ 19,705	\$ -	\$ 19,101	
Southridge Bus			\$ -	\$ -	\$ -	\$ -	
STAA Membership			\$ 600	\$ 600	\$ -	\$ 600	
Early Dismissal			\$ -	\$ -	\$ -	\$ -	
GPS and Camera - Placeholder for 2019-20 \$30000			\$ -	\$ -	\$ -	\$ -	
Software			\$ 8,000	\$ 8,000	\$ -	\$ 7,500	
Parent Provided As needed			\$ -	\$ -	\$ -	\$ 3,000	
Total Regular Transportation Expense			\$ 1,144,311	\$ 1,124,311	\$ 20,000	\$ 1,104,717	
<i>Special Needs Transportation</i>							
Special Needs District Transportation			\$ 80,000	\$ 80,000	\$ -	\$ 80,000	
Special Needs Parent Provided Transportation			\$ 57,096	\$ 55,449	\$ 1,647	\$ 62,000	
PUF Transportation			\$ 35,000	\$ 35,000	\$ -	\$ -	
FOPS Expenses			\$ 4,000	\$ 4,000	\$ -	\$ -	
Total Special Needs Transportation			\$ 176,096	\$ 174,449	\$ 1,647	\$ 142,000	
Total Transportation Expense			\$ 1,320,407	\$ 1,298,760	\$ 21,647	\$ 1,246,717	
Net Envelope Surplus(deficit)			\$ (130,906)	\$ (92,959)	\$ (37,947)	\$ (40,916)	
<i>Regular Transportation Surplus/(Deficit)</i>			\$ (155,021)	\$ (129,331)	\$ (25,690)	\$ (109,736)	
<i>Special Needs Transportation Surplus/(Deficit)</i>			\$ 24,115	\$ 36,371	\$ (12,256)	\$ 68,820	

**Medicine Hat Catholic Board of Education
Plant Operations & Maintenance
2019-20 FALL BUDGET UPDATE**

Projected Revenue	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Grant Alberta Education	\$ 2,266,090	\$ 2,121,573	\$ 144,517	\$ 2,121,573
CAPE O&M	\$ -	\$ -	\$ -	\$ 69,000
Other Income	\$ 1,785	\$ 1,785	\$ -	\$ 1,785
Crayon Academy	\$ 11,129	\$ 11,129	\$ -	\$ 11,129
	\$ 2,279,004	\$ 2,134,487	\$ 144,517	\$ 2,203,487

Projected Expenditures	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Salaries & Benefits	\$ 1,450,897	\$ 1,450,897	\$ -	\$ 1,407,932
MANPOWER	\$ 1,450,897	\$ 1,450,897	\$ -	\$ 1,407,932
Contracted Services	\$ 10,500	\$ 10,500	\$ -	\$ 10,500
Inspections	\$ 23,000	\$ 23,000	\$ -	\$ 23,000
Grounds Contract	\$ 111,557	\$ 111,557	\$ -	\$ 108,306
Playground and Grounds Maint.	\$ 16,000	\$ 16,000	\$ -	\$ 16,000
Telephone	\$ 2,880	\$ 2,880	\$ -	\$ 2,880
Travel & Subsistence	\$ 2,500	\$ 2,500	\$ -	\$ 2,500
Repairs & Maintenance	\$ 90,000	\$ 90,000	\$ -	\$ 90,000
Vehicle Expense	\$ 10,300	\$ 10,300	\$ -	\$ 10,300
Rental-Equipment	\$ 1,500	\$ 1,500	\$ -	\$ 1,500
Dues & Fees	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
Licenses & Permits	\$ 500	\$ 500	\$ -	\$ 500
Supplies	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Custodian Supplies	\$ 58,000	\$ 58,000	\$ -	\$ 58,000
Board Projects (Utility Review)	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
New Furniture & Equipment	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
OPERATIONS	\$ 342,737	\$ 342,737	\$ -	\$ 339,486
Insurance	\$ 205,000	\$ 168,306	\$ 36,694	\$ 161,000
Utilities	\$ 580,000	\$ 530,000	\$ 50,000	\$ 530,000
Taxes/Improvements	\$ 4,000	\$ 4,000	\$ -	\$ 4,000
OHS SD-76 Contract	\$ -	\$ -	\$ -	\$ 55,000
OHS Supplies and travel	\$ 7,800	\$ 7,800	\$ -	\$ -
CAPE School (utilities, R&M, etc)	\$ -	\$ -	\$ -	\$ 69,000
FIXED	\$ 796,800	\$ 710,106	\$ 86,694	\$ 819,000
TOTAL POM	\$ 2,590,434	\$ 2,503,740	\$ 86,694	\$ 2,566,417
Net	\$ (311,430)	\$ (369,253)	\$ 57,823	\$ (431,930)

-14%

**Plant Operations & Maintenance
Capital Expenditures and Financing
2019-20 Fall Budget Update**

Projected Revenue	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
IMR	\$ 432,669	\$ 285,712	\$ 146,957	285,712
Amort - Supported by Education	\$ 1,359,315	\$ 1,344,502	\$ 14,813	1,323,836
Amort - Supported by Infrastructure	\$ 59,535	\$ 82,000		
Amort - Unsupported	\$ 205,794	\$ 293,162	\$ (87,368)	271,190
Amort - School - charged to school	\$ 43,473	\$ 30,900	\$ 12,573	43,473
IMR Carry-forward	\$ -	\$ -	\$ -	-
	\$ 2,100,786	\$ 2,036,276	\$ 86,975	\$ 1,924,211

Projected Expenditures	2019-20 Fall Budget Update	2019-20 Budget	Variance	
IMR (ESTIMATE)	\$ 432,669	\$ 285,712	\$ 146,957	285,712
IMR Capitalized (ESTIMATE)	\$ -	\$ -	\$ -	-
Amortization Expense - Division	\$ 1,624,644	\$ 1,719,664	\$ (95,020)	1,595,026
Photocopier Expense - offset	\$ -	\$ -	\$ -	-
Monsignor McCoy Board Contributions	\$ -	\$ -	\$ -	-
CAPITAL	\$ 2,057,313	\$ 2,005,376	\$ 51,937	\$ 1,880,738
Net	\$ 43,473	\$ 30,900	\$ 35,038	\$ 43,473

Amortization Expense - School \$ 43,473

**Plant Operations & Maintenance
IMR Funding
2019-20 Fall Budget Update**

	\$ 1,297,992
Deferred IMR available from 2018-19	942,898
2019-20 IMR - to Deferred Revenue	2,240,890
Total Deferred IMR Revenue (UDCR)	
less: IMR costs in 2018-19 to be capitalized	(1,706,282)
less: IMR costs in 2018-19 to be expensed	(432,669)
2018-19 IMR Activity	(2,138,951)
Total Deferred IMR available for 2019-20 (UDCR)	101,939

**Medicine Hat Catholic Board of Education
Administration Budget
2019-20 Fall Budget Update**

Maximum Expense Limit	\$ 1,721,325	
Provincial Clawback of Administration	\$ 191,795	11.14%
Contribution to Instruction	\$ 57,315	3.33%
Net Administration Allocation	\$ 1,664,009	

Expenses	2019-20 Fall Budget Update	2019-20 Budget	Variance	2018-19 Fall Budget
Salary/Benefits/Honorarium	\$ 1,270,236	\$ 1,288,681	\$ (18,445)	\$ 1,305,968
Car Allowance	\$ 9,756	\$ 9,756	\$ -	\$ 12,756
Audit Fees	\$ 16,591	\$ 16,591	\$ -	\$ 16,591
<u>Data Processing</u>				
SRB	\$ 85,000	\$ 85,000	\$ -	\$ 95,443
MyBudgetFile	\$ 5,286	\$ 5,286	\$ -	\$ 5,132
Baragar	\$ 10,089	\$ 10,089	\$ -	\$ 9,427
Legal Fees	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
Public Relations	\$ 7,000	\$ 7,000	\$ -	\$ 7,000
Division Staff Recognition	\$ 3,500	\$ 3,500	\$ -	\$ 3,500
Contracted Services - General	\$ 25,000	\$ 13,800	\$ 11,200	\$ 13,800
Postage	\$ 5,200	\$ 5,200	\$ -	\$ 5,200
Telephone	\$ 14,500	\$ 14,500	\$ -	\$ 14,500
Meeting Expenses - General	\$ 4,000	\$ 4,000	\$ -	\$ 4,000
<u>Travel & Subsistence</u>				
Trustee Mastel	\$ 6,700	\$ 6,700	\$ -	\$ 7,000
Trustee Risling	\$ 10,600	\$ 10,600	\$ -	\$ 3,000
Trustee Glasgo	\$ 7,000	\$ 7,000	\$ -	\$ 7,000
Trustee Grad	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
Trustee Leahy	\$ -	\$ -	\$ -	\$ 172
Superintendent	\$ 9,000	\$ 9,000	\$ -	\$ 9,000
Secretary Treasurer	\$ 9,000	\$ 9,000	\$ -	\$ 9,000
Associate Superintendent - HR	\$ 8,000	\$ 8,000	\$ -	\$ 8,000
Business Services	\$ 7,000	\$ 7,000	\$ -	\$ 7,000
Communications	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
Support Staff	\$ 1,500	\$ 1,500	\$ -	\$ 1,500
<u>Professional Development</u>				
Superintendent - Contracted	\$ 3,000	\$ 3,000	\$ -	\$ -
Secretary Treasurer - Contracted	\$ 3,000	\$ 3,000	\$ -	\$ 4,000
Associate Superintendent - HR Con	\$ 3,000	\$ 3,000	\$ -	\$ -
Business Services - Contracted	\$ 2,500	\$ 2,500	\$ -	\$ 3,400
Photocopiers	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
Amortization	\$ 3,252	\$ 3,252	\$ -	\$ 3,252
<u>Dues & Fees</u>				
ACSTA	\$ 15,418	\$ 15,418	\$ -	\$ 14,971
ASBA	\$ 23,662	\$ 23,662	\$ -	\$ 23,662
ASBA Zone 6	\$ 3,800	\$ 3,800	\$ -	\$ 3,800
Alberta School Council Assn	\$ -	\$ -	\$ -	\$ 448
Superintendent (CASS, CASS6 and CCSA)	\$ 2,200	\$ 2,200	\$ -	\$ 2,150
Secretary Treasurer (ASBOA and CPA)	\$ 2,186	\$ 2,186	\$ -	\$ 2,186
Associate Superintendent - HR	\$ 2,150	\$ 2,150	\$ -	\$ 2,150
Bus Svcs (ASBOA/CPA/Payroll/ COO)	\$ 2,574	\$ 2,574	\$ -	\$ 2,574
Advertising	\$ 18,000	\$ 25,000	\$ (7,000)	\$ 25,000
Software	\$ 100	\$ 100	\$ -	\$ -
Supplies	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
New Furniture & Eq	\$ 2,210	\$ 2,210	\$ -	\$ 1,600
Donations (Foundation Services)	\$ -	\$ -	\$ -	\$ 2,300
Repairs and Maintenance	\$ 500	\$ 500	\$ -	\$ 3,000
Books and Materials	\$ 500	\$ 500	\$ -	\$ 1,000
Bank Charges	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Total	\$ 1,664,009	\$ 1,678,254	\$ (14,245)	\$ 1,701,482

-0.85%

**Medicine Hat Catholic Board of Education
Calculation of Administration Expense Limit
2019-20 Fall Budget Update**

Total Expenses \$ 32,774,961
FTE Grade 1-12 2,329

Limit	6,000
less: Enrollment	2,329
<u>Addition FTE Eligible for calculation</u>	<u>3,671</u>
Multiple by proration	0.0005%
Additional allowance	1.8355%
<u>Add: Min limit</u>	<u>4.0000%</u>
Eligible rate	5.8355%
10% Reduction	0.5836%
<u>Eligible Rate</u>	<u>5.2520%</u>

Total Expenses	\$ 32,774,961
Eligible rate	5.2520%
	<u>\$ 1,721,325</u>

**Medicine Hat Catholic Board of Education
Calculation of Administration Deduction
2019-20 Fall Budget Update**

Total Expenses 2018-19 FS \$ 32,841,658
FTE Grade 1-12 2018-19 2,320

Limit	6,000
less: Enrollment	2,320
<u>Addition FTE Eligible for calculation</u>	<u>3,680</u>
Multiple by proration	0.0005%
Additional allowance	1.8400%
<u>Add: Min limit</u>	<u>4.0000%</u>
Eligible rate	5.8400%
10% Reduction	0.0000%
<u>Eligible Rate</u>	<u>5.8400%</u>

Total Expenses 2018-19 FS	\$ 32,841,658
Eligible rate	5.8400%
	<u>\$ 1,917,953</u>

Administration reduction \$ (191,795)

Our Motto:

"Showing the face of Christ to all."

