

MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on January 14, 2020 at 3:15 p.m.

TRUSTEES AND OFFICERS PRESENT

Dick Mastel	Trustee, Board Chair
Robert Risling	Trustee, Vice-Chair
Kathy Glasgo	Trustee
Peter Grad	Trustee
David Leahy	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Associate Superintendent Human Resources
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Sandra Richard	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Stephanie Akehurst	Administrative Assistant – Business Services (Recording Secretary)

OPENING PRAYER

Note: The meeting was opened with prayer led by Robert Risling.

Note: The meeting was chaired by Mr. Dick Mastel, Board Chair.

APPROVAL OF THE MINUTES OF REGULAR BOARD MEETING – December 10, 2019

3571 Motion. Kathy Glasgo: “THAT the Minutes of the Regular Meeting held December 10, 2019 be approved as circulated”.

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

3572 Motion. David Leahy: “THAT the Action Agenda dated January 14, 2020 be approved as amended.”

Note: Additions: 10.12 - Superintendent Evaluation
9.20 Agenda for Meeting with Drew Barnes, MLA
9.21 Board Meeting Schedule Dates
9.4.1 – Personnel Discussion (IN CAMERA)

Carried unanimously.

APPROVAL OF THE NON-ACTION AGENDA

3573 Motion. Robert Risling: “THAT the Non-Action Agenda dated January 14, 2020 be approved as circulated”.

Carried unanimously.

BOARD COMMUNICATIONS

Note:

- Meeting scheduled with Michaela Glasgo, MLA for February 12, 2020 at 1:00 PM.

CATHOLIC EDUCATION

RELIGIOUS EDUCATION REPORT – presented by Sandra Richard

Note:

- Bishop McGrattan’s Visit Highlights
- Blueprints/SPICE Conference in Kananaskis

PARISH COMMUNITY RELATIONS COMMITTEE REPORT – presented by Robert Risling

Note: Nothing to report.

JANUARY BOARD WORK PLAN ITEMS

Note:

- AP 500 – Budget Review

3574 Motion. Peter Grad: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2020-21 Budget Assumptions as presented.”

Carried unanimously.

- AP 505 – School Fees

3575 Motion. David Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2020-21 academy fees as presented.”

Carried unanimously.

- AP 305 – Boundaries and Attendance Areas
- Board DLT Retreat – Spring 2020
- Workplace Survey
- Board Policy Review

SUPERINTENDENT OF SCHOOLS REPORT – presented by Dwayne Zarichny

Note:

- Strategic Priorities Update – will become a standing report for every meeting
- Revision of Central Office Staff Job Descriptions
- Monsignor McCoy International Trip – Greece

3576 Motion. David Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Monsignor McCoy High School trip to Greece that will take place in April 2021.”

Carried unanimously.

- School Plans – Sharing Sessions

PERSONNEL

MOVE IN-CAMERA - Personnel

3577 Motion. Peter Grad: “THAT the Board of Trustees move In-Camera”.

Carried unanimously.

Note: The Board moved In-Camera at 4:34 pm.

MOVE OUT OF IN-CAMERA

3578 Motion. David Leahy: "THAT the Board of Trustees move out of In-Camera".

Carried unanimously.

Note: The Board moved out of In-Camera at 4:49 pm.

CORPORATE COMMUNICATIONS REPORT – presented by Derrian Hallas

Note:

- Accountability Pillar Results, AERR & Three Year Education Plan
- Education Foundation Annual General Meeting
- Excellence in Catholic Education Award
- Online Student Registration
- Bishop McGrattan's Visit
- Spreading Christmas Joy! MHCBE Service Projects 2019

ASSOCIATE SUPERINTEDENT OF HUMAN RESOURCES REPORT – presented by Chuck Hellman

Note:

- DELF – B2 Exam
- Dual Credit

3579 Motion. Kathy Glasgo: "THAT the Board of Trustees approve the dual credit partnership opportunity between East Central Alberta Catholic School Division No. 16 and the Medicine Hat Catholic Board of Education from January 31, 2020 to June 29, 2020."

Carried unanimously.

- Employee Resignations
- Health and Wellness Committee

SECRETARY TREASURER REPORT – presented by Greg MacPherson

Note:

- AP500 – Approve Budget Assumptions (Board Work Plan)
- AP305 – Boundaries and Attendance Areas (Board Work Plan)
- Energy Efficiency Request for Qualification (Information Item)
- Academy Fees for 2020-21 (Board Work Plan)

ASSOCIATE SUPERINTENDENT OF LEARNING SERVICES REPORT – presented by Hugh Lehr

Note: Nothing to report.

COORDINATOR OF EARLY LEARNING REPORT – presented by Terri Ball

Note:

- Where in My World Can I Find 12 Types of Play?

Note: Addition: 9.20 Agenda for Meeting with Drew Barnes, MLA

Addition: 9.21 Board Meeting Schedule Dates

3580 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education hold their regularly scheduled Board meetings at 4:30 p.m. on the second Tuesday of the Month. The Committee of the Whole meetings will be held at 3:15 p.m. prior to the regularly scheduled Board meetings and that the meetings are to be held at the Catholic School Board Office."

Carried unanimously.

COMMITTEE REPORTS

Medicine Hat Catholic Schools' Education Foundation – Dick Mastel

Note: AGM is January 21, 2020.

Representative to ACSTA – Dick Mastel

Note: Nothing to report.

Representative Teacher Board Advisory Committee – Kathy Glasgo

Note: Nothing to report.

Representative to ASBA Zone 6 – Peter Grad

Note: See attached report.

Representative to Support Staff Board Advisory Committee – Robert Risling

Note: Nothing to report.

Representative to Parent Associate – Kathy Glasgo

Note: Nothing to report.

Representative to Salary Negotiations – ATA – Peter Grad

Note: Meeting to take place on February 5, 2020.

Representative to Salary Negotiations – CUPE – Dick Mastel

Note: Nothing to report.

Representative to CUPE Staff Board Advisory – David Leahy

Note: Meeting to take place later in January 2020.

Representative to Student Board Advisory Committee – Dick Mastel

Note: Nothing to report.

Represented to Sister of Charity of St. Louis Arts and Athletics Performance Centre (Adhoc) Committee – David Leahy

Note: See board report.

SUPERINTENDENT EVALUATION AND BOARD EVALUATION

MOVE IN-CAMERA

3581 Motion. Peter Grad: "THAT only the Board of Trustees move In-Camera".

Carried unanimously.

Note: The Board moved In-Camera at 5:48 pm.

MOVE OUT OF IN-CAMERA

3582 Motion. David Leahy: "THAT the Board of Trustees move out of In-Camera".

Carried unanimously.

Note: The Board moved out of In-Camera at 6:08 pm.

3583 Motion. David Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education accept the successful evaluation dated December 2019 for Mr. Dwayne Zarichny, Superintendent of Schools and as a result reappoint Mr. Dwayne Zarichny as Superintendent of Schools for five-years ending July 31, 2023, subject to Ministerial approval of the reappointment and successful renegotiation of a contract of employment. The Board appoints Mr. Dick Mastel, Board Chair to negotiate the employment contract for the Superintendent of Schools and submit the employment contract to the Board of Trustees for ratification".

Carried unanimously.

3584 Motion. David Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education accept the Board Self Evaluation as presented."

Carried unanimously.

CLOSING PRAYER

Note: The meeting closed with prayer led by Robert Risling.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:15PM.

Dick Mastel, Board Chair

Greg MacPherson, Secretary Treasurer