

**MINUTES OF THE ORGANIZATIONAL BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1<sup>st</sup> Avenue S.W., Medicine Hat, Alberta on October 8, 2019 @ 6:00 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Peter Grad	Trustee
Dick Mastel	Trustee
Kathy Glasgo	Trustee
Robert Risling	Trustee
David Leahy	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Associate Superintendent Human Resources
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Sandra Richard	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Stephanie Akehurst	Administrative Assistant – Business Services

**OPENING PRAYER**

Note: The meeting was opened with prayer led by Mr. David Leahy.

**ORGANIZATIONAL MEETING AND ELECTION OF OFFICERS**

Note: The meeting was chaired by Mr. Greg MacPherson, Secretary Treasurer until the appointment of the Chair of the Board. Mr. MacPherson announced all Trustees are present, and there was a quorum.

**APPROVAL OF THE ACTION AGENDA**

3539 Motion. David Leahy: "THAT the Action Agenda dated October 8, 2019 be approved as circulated".

Carried unanimously.

**ELECTION OF OFFICER – BOARD CHAIR**

Note: Mr. MacPherson called for nomination for Board Chair.

Ms. Kathy Glasgo nominated Mr. Dick Mastel for Chair. Mr. Dick Mastel accepted the nomination.

Note: Mr. MacPherson called for further nominations for Board Chair. No further nominations.

3540 Motion. Mr. Peter Grad. Nominations are closed.

Carried unanimously.

Note: Mr. MacPherson announced that Mr. Dick Mastel is elected Board Chair by acclamation for the Medicine Hat Catholic Board of Education for the 2019-2020 school year.

Note: Mr. Mastel assumed chair, extended his gratitude and thanked his fellow Trustees for their support.

**ELECTION OF OFFICER – VICE CHAIR**

Note: Mr. Dick Mastel called for nominations for Vice Chair.

Mr. Peter Grad nominated Mr. Robert Risling for Vice Chair. Mr. Robert Risling accepted the nomination

Note: Mr. Dick Mastel called for further nominations for Vice Chair. No further nominations.

3541 Motion. Ms. Kathy Glasgo. Nominations are closed.

Carried unanimously.

Note: Mr. Dick Mastel announced that Mr. Robert Risling is elected Vice-Chair by acclamation for the Medicine Hat Catholic Board of Education for the 2019-2020 school year.

### **COMMITTEE APPOINTMENTS**

Reference: Board Policy 8 – Committees of the Board

Note: Mr. Dick Mastel announced that the Committee Appointments will remain the same.

Committee: Negotiations Committee – ATA – Peter Grad  
Negotiations Committee – CUPE – Dick Mastel  
Teacher Board Advisory Committee – Kathy Glasgo  
Support Staff Board Advisory Committee – Robert Risling  
CUPE Support Staff Board Advisory Committee – David Leahy  
Student Board Advisory Committee – Dick Mastel  
School Parish Relations Committee – Robert Risling  
Student Enrollment and Retention Adhoc Committee – Dick Mastel  
Sisters of Charity of St. Louis Arts and Athletics Performance Centre  
Committee – Kathy Glasgo

### **BOARD REPRESENTATIVES**

Reference: Board Policy 9 – Board Representatives

Note: Mr. Dick Mastel announced that the Board Representative remain the same.

Representatives: Alberta School Board's Association – Zone 6 – Peter Grad  
Alberta Catholic School Trustee's Association – Dick Mastel  
Medicine Hat Catholic Schools' Education Foundation – Dick Mastel  
Spiritual Leadership Scholarship Committee - David Leahy  
Parent Association – Kathy Glasgo

### **SIGNING AUTHORITY**

Reference: Administrative Procedure 517 Authorized Signatures

Note: No changes required to the signature plate.

### **REGULARLY SCHEDULED BOARD MEETINGS**

Reference: Board Policy 7 - Board Operations

3542 Motion. Robert Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education hold their regularly scheduled Board meetings at 3:15 p.m. on the second Tuesday of the Month. The Committee of the Whole meetings will be held at 3:15 p.m. on the Monday prior to the regularly scheduled Board meetings and that the meetings held at the Catholic School Board Office unless otherwise determined commencing December 2019. In the event that the meeting is on a Statutory Holiday, the Committee of the Whole will be at 3:15 p.m. on the 2<sup>nd</sup> Tuesday of the month and the Public Meeting will be at 6:00 p.m.".

Carried 3-2.

**ADJOURNMENT**

Note: The organizational meeting was adjourned by Mr. Dick Mastel, Board Chair.

Note: No closing prayer.

Note: The meeting adjourned at 6:33 p.m.

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Dick Mastel, Board Chair

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Greg MacPherson, Secretary Treasurer