

MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on October 8, 2019 at 6:35 p.m.

TRUSTEES AND OFFICERS PRESENT

Dick Mastel	Trustee, Board Chair
Robert Risling	Trustee, Vice-Chair
Kathy Glasgo	Trustee
Peter Grad	Trustee
David Leahy	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Associate Superintendent Human Resources
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Sandra Richard	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Stephanie Akehurst	Administrative Assistant – Business Services

OPENING PRAYER

Note: The meeting was opened with prayer led by Robert Risling.

Note: The meeting was chaired by Mr. Dick Mastel, Board Chair.

APPROVAL OF THE MINUTES OF REGULAR BOARD MEETING – SEPTEMBER 10, 2019

3543 Motion. Peter Grad: “THAT the Minutes of the Regular Meeting held September 10, 2019 be approved as circulated”.

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

3544 Motion. David Leahy: “THAT the Action Agenda dated October 8, 2019 be approved as amended”.

Note: Added: 7.5 AdHoc Committee Approval
7.6 Trustees’ Retreat
8.8 Communications Work Plan
9.11 International Trips

Carried unanimously.

APPROVAL OF THE NON-ACTION AGENDA

3545 Motion. Kathy Glasgo: “THAT the Non-Action Agenda dated October 8, 2019 be approved as circulated”.

Carried unanimously.

BOARD COMMUNICATIONS

Note:

- AMA Letter

CATHOLIC EDUCATION

RELIGIOUS EDUCATION REPORT – presented by Sandra Richard

Note:

- School Service Project
- Religious Education Network Update
- Catholic Education Sunday

- Catholic Education Week
- Religion Curriculum overview Grade 6
- Coats for Kids – Knights of Columbus
- Bishops Dinner – Fall 2020

PARISH COMMUNITY RELATIONS COMMITTEE REPORT – presented by Robert Risling

Note: Nothing to report

OCTOBER BOARD WORK PLAN ITEMS

Note: **MLA Fall Meeting Proposed Dates**

- Drew Barnes – January 17, 2020 at 10:00 AM
- Michaela Glagso – TBD

Note: **Supervised Consumption Site**

- Trustees can individually complete survey

Note: **Board DLT Retreat**

- Consider dates in January 2020 for spring meeting as new funding models and assurance models should be known.

Note: **Board and Superintendent Evaluation**

- Letter from Dr. Cindi Vaselenak for the Superintendent Evaluation to be completed by the end of December 2019 and the Board Evaluation to be completed in the Spring 2020. December 11, 2019 is the meeting date.

Note: **AdHoc Committee Approval**

3546 Motion. David Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education accept the presented terms of reference for the Sisters of Charity of St. Louis Arts and Athletic Performance Centre Adhoc Committee".

Carried unanimously.

Note: **Trustees' Retreat**

- October 11, 2019

CORPORATE COMMUNICATIONS REPORT – presented by Derrian Hallas

Note:

- Minister of Education Visit – September 11
- MHCBE International Education Program
- Grade 4 Bible Liturgy
- Prairie Mennonite School Grand Opening Celebration
- Orange Shirt Day
- Custodial Worker's Recognition Day
- World Teacher's Day
- Communications Work Plan

SUPERINTENDENT OF SCHOOLS REPORT – presented by Dwayne Zarichny

Note:

- Three Year Education Plan
- Nutrition Program
- Teacher Growth and Supervision Policy
- Workplace OH & S Update

- Dual Credit Opportunities
- Marked by God Conference – Red Deer – October 3 & 4
- Upcoming Meetings – AB Education Field Services (October 10, 2019) & Emergency Social Services (October 22, 2019)
- Curriculum Resource Coordinator Position
- Prairie Mennonite School
- Minister’s Youth Council
- International Trip – Monsignor McCoy Boys Basketball LA/San Diego December 2019/20 Amendment:

3547

Motion. David Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the amendment to Monsignor McCoy High School Boys Basketball Trip to LA/San Diego 2019/2020 on December 26, 2019 to January 02, 2020 to allow for the use of rented vehicles to transport students rather than the commercial transportation subject to:

- Submitting the final itinerary
- Submitting all required forms to the Superintendent at least 90 days prior to the trip
- Submitting a plan if a student is denied access to the flight and entry to the country
- Transportation details finalized and approved
- Submitting a plan if a driver is unable to drive
- Meet any other requirement of the School District insurance provider
- And, it is noted the Board has the right to cancel the trip at any time.”

Carried 4-1.

- International Trip – Notre Dame Academy Quebec/Ontario June/July 2020:

3548

Motion. Kathy Glasgo: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Notre Dame Academy Trip to Quebec and Ontario on June 27 to July 4, 2020 subject to:

- Submitting the final itinerary
- Submitting all required forms to the Superintendent at least 90 days prior to the trip
- Submitting a plan if a student is denied access to the flight or entry to the country
- Transportation details finalized and approved
- Meet any other requirements of the School District insurance provider
- And, it is noted the Board has the right to cancel the trip at any time.”

Carried unanimously.

ASSOCIATE SUPERINTENDENT OF HUMAN RESOURCES REPORT – presented by Chuck Hellman

Note: Junior Colts Football update

SECRETARY TREASURER REPORT – presented by Greg MacPherson

Note: **Alberta School Foundation Fund**

3549 Motion. Peter Grad: “THEREFORE BE IT RESOLVED that Division 4 of Part 6 of the recently amended *Education Act* (2012) s.164 (1-5) does not apply to this Board”.

Carried unanimously.

Note:

- **Corporate Name Change** – Submitted to ministry and waiting for approval.
- **ASEBP Trustees’ Report** – Presented.
- **Budget Survey Results** – Trustees’ to consider the report in the November Committee of the Whole.
- **Boundary Review** – Presented and no changes recommended.
- **2019 – 2020 Budget** – Updated enrollment presented. Provincial Budget October 24, 2019.

ASSOCIATE SUPERINTENDANT OF LEARNING SERVICES REPORT – presented by Hugh Lehr

Note:

- MHCBE Workplace Violence and Harassment Survey

COORDINATOR OF EARLY LEARNING REPORT – presented by Terri Ball

Note:

- Nothing to report

COMMITTEE REPORTS

Medicine Hat Catholic Schools’ Education Foundation – Dick Mastel

Note: Mr. Dick Mastel presented an update. Meeting took place on September 17, 2019.

Representative to ACSTA – Dick Mastel

Note: Mr. Dick Mastel presented an update.

Representative Teacher Board Advisory Committee – Kathy Glasgo

Note: Nothing to report

Representative to ASBA Zone 6 – Peter Grad

Note: Meeting to take place in November.

Representative to Support Staff Board Advisory Committee – Robert Risling

Note: Nothing to report

Representative to Parent Associate – Kathy Glasgo

Note: Meeting took place on September 30, 2019 at CEC with all parent councils.

Representative to Salary Negotiations – ATA – Peter Grad

Note: Mr. Peter Grad presented an update

- 1715 -

Representative to Salary Negotiations – CUPE – Dick Mastel

Note: Nothing to report

- 1715 -

Representative to CUPE Staff Board Advisory – David Leahy

Note: Meeting took place on September 26, 2019 at CEC. Mr. David Leahy provided an update about what was discussed during the meeting.

Representative to Student Board Advisory Committee – Dick Mastel

Note: Nothing to report

Representative to Student Enrolment & Retention (Adhoc) Committee – Dick Mastel

Note: Nothing to report

Representative to Community Centre Development Committee (Adhoc) – Kathy Glasgo

Note: Nothing to report

CLOSING PRAYER

Note: The meeting closed with prayer led by Peter Grad.

ADJOURNMENT

Note: The regular meeting was called adjourned by the Board Chair.

Note: The meeting adjourned at 9:35PM.

Dick Mastel, Board Chair

Greg MacPherson, Secretary Treasurer