

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT
CATHOLIC BOARD OF EDUCATION held by Google Meet and recorded on
January 12, 2021 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

Dick Mastel	Trustee, Board Chair
Robert Risling	Trustee, Vice-Chair
Kathy Glasgo	Trustee
Peter Grad	Trustee
David Leahy	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Sandra Richard	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Coordinator
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

OPENING PRAYER

- Note: The opening prayer was led by Deacon Robert Risling.
- Note: The meeting was chaired by Mr. Dick Mastel, Board Chair.
- Note: Deepest condolences to Deacon Robert and his family for the death of their son, Derrick. The Risling family is in everyone's prayers.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – December 8, 2020

- 3723 Motion. David Leahy: "THAT the Minutes of the Regular Meeting held December 8, 2020 be approved as circulated."

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

- 3724 Motion. Peter Grad: "THAT the Action Agenda dated January 12, 2021 be approved as circulated."

Carried unanimously.

BOARD COMMUNICATIONS

- Note: Employee Recognition will be held on March 19, 2021 along with Faith Formation Day. If we are unable to gather together at this time the gifts will be distributed to the schools to hand out on-site. Chelsey is working with IdeaSource to organize the gifts and those employees being recognized will be notified by the end of January.

CATHOLIC EDUCATION

- Note: MHCBE Awards
Mrs. Richard let the Board know that in our Administrative Procedure 491 that we have a "Power of One Award" that recognizes support staff. As a division it is important to recognize support staff who have went above and beyond so we will be moving forward to look for nominations for this award.

Note: Our winners of Excellence in Catholic Education Award are sent to Blueprints or SPICE but due to COVID this year the last years' winner did not get to go. We may need to look budgeting for both the 2020 and 2021 winners trips to the conference once they open back up. More information about SPICE and Blueprints and what they look like this year will come out in March.

BOARD WORK PLAN

2021-22 School Fees (MacPherson)

Note: School principals have been consulted regarding school fees at their buildings. Will bring forward for the March board meeting.

Boundary Review and Attendance Areas (MacPherson)

Note: Senior Admin has had a discussion regarding boundary review. There are no recommendations for changing boundaries or attendance areas. This will be brought forward for approval at the March board meeting.

2021-22 Budget Assumptions (MacPherson)

Note: See report in agenda package. These assumptions will assist with the creation of the budget for the upcoming year. The provincial budget will be released in mid to late February.

3725 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2021-22 Budget assumptions as presented".

Carried unanimously.

INFORMATION ITEMS

Johnson Controls Project (MacPherson)

Note: The Johnson Controls Project is well underway and we can expect to see an immediate reduction of utility costs. They will be switching out all lighting to LED, installing new access controls (swipe cards) and building automation upgrades. There have been some delays due to COVID (product delays) so the project is taking a little longer than anticipated. There is constant communication with Johnson Control and they are confident to have a completion date at the end of July 2021.

School Council Financial Statements (MacPherson)

Note: See report in Board agenda package.

Note: Detailed statements are in a binder at CEC if Trustees would like to review them.

2021 School Board Elections (MacPherson)

Note: The election will be held on October 18th. The nomination process opened on January 1st and closes on September 20th at noon. Nomination packages are available at CEC as well as on the MHCBE website.

Community Connection Series (Lehr)

Note: See attached report in Board package.

Note: Mr. Leahy let the Board know that when meeting with MLA Glasgo she passed on her compliments to Mr. Lehr and his team for their response to the mental health crisis.

Communications Report (Hallas)

Note: See attached report in the Board package.

Note: At this time open houses and registration information will be done virtually. Private tours will be held by appointment only. We will revisit in-person open houses in the spring.

Note: Kindergarten and Early Learning videos are being developed for all six elementary schools for registration.

Note: Nine videos (one per school) are being produced for Learning Services. These will highlight mental health supports in each school building (i.e. CCT, School Resource Officer, School Liaison Counsellor – 9 videos (one per school) highlighting mental health supports in their building (CCT, School Resource Officer, School Liaison Councilor, etc.) and who students can access for assistance.

ACTION AND DISCUSSION ITEMS

Strategic Priorities Update (Zarichny)

Note: See attached report in the Board package. The division is going to look at developing goals for the jurisdiction to help measure the success of the strategic priorities. These goals will help guide the strategic priorities.

Education Plan Update (Zarichny)

Note: The Education Plan model is new this year. The information will be a lot more meaningful and focused on goals as well as be a longer-term plan (3-5 years). The deadline for the plan is May 31, 2021. There will still be an AERR done at the end of the November. This will be used to inform the Education Plan for May. The budgeting process will also help inform the Education Plan.

Note: A large part of the Education plan will be stakeholder engagement. We will be reaching out to Trustees to gather questions for our stakeholders in the coming weeks.

Notre Dame Academy Modular Construction Approval (MacPherson)

Note: Work is complete. Motion required for last payment.

3726 Motion. Robert Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve effective July 2, 2020 Amron Construction Ltd. For the installation of the Modular Washrooms at Notre Dame Academy for \$257,625.00 funded by Alberta Education.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee (Grad)

Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee (Mastel)

Note: Nothing to report.

Teacher Board Advisory Committee (Glasgo)

Note: Nothing to report.

Support Staff Board Advisory Committee (Risling)

Note: Nothing to report.

CUPE Support Staff Board Advisory Committee (Leahy)

Note: Nothing to report.

Student Board Advisory Committee (Mastel)

Note: Nothing to report.

Audit Committee (TBD)

Note: The Audit Committee has not been constituted yet.

Sisters of Charity of St. Louis Arts and Performance Center Committee (Leahy)

Note: Nothing to report.

Alberta School Boards' Association – Zone 6 Representative (Grad)

Note: See attached report.

Note: Mr. Grad sent the motions and recommendations to Trustees earlier in the week. There will be a meeting on January 20th to vote on proposed motions and Mr. Grad invited Trustees to attend.

Alberta Catholic School Trustees' Association (ACSTA) Representative (Mastel)

Note: Mr. Mastel reported that this will be the last year ACSTA is funding GRACE. \$50,000 per year for three years. Right now GRACE is fairly inactive but may be required in the future. It is a great organization and Trustee Glasgo feels that it should be continued to be funded.

Medicine Hat Catholic Schools' Education Foundation Representative (Mastel)

Note: Annual meeting will be held on July 19th. The first meeting of the golf committee was held last week.

Parent Association Representative (Glasgo)

Note: Next meeting will be on January 25, 2021

Spiritual Leadership Scholarship Committee Representative (Leahy)

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative (Grad)

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with prayer led by David Leahy.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 5:55 PM.

Dick Mastel, Board Chair

Greg MacPherson, Secretary Treasurer