

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT
CATHOLIC BOARD OF EDUCATION held by Google Meet and recorded on
March 9, 2021 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

Dick Mastel	Trustee, Board Chair	ABSENT
Robert Risling	Trustee, Vice-Chair	
Kathy Glasgo	Trustee	
Peter Grad	Trustee	
David Leahy	Trustee	
Dwayne Zarichny	Superintendent of Schools	
Chuck Hellman	Deputy Superintendent	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Sandra Richard	Religious Education Coordinator	
Terri Ball	Coordinator of Early Childhood Services	
Sean Rooney	Communications Officer	
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)	

OPENING PRAYER

Note: The opening prayer was led by Deacon Robert Risling.

Note: The meeting was chaired by Deacon Robert Risling, Board Vice-Chair.

PRESENTATION OF EXCELLENCE IN CATHOLIC EDUCATION AWARD

Note: Laura Hoffman was honoured as the recipient of the Excellence in Catholic Education Award for 2021. She was nominated by Brianna MacPherson who was also in attendance. Dawn Forbes was also nominated for this award.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – February 9, 2021

3730 Motion. David Leahy: "THAT the Minutes of the Regular Meeting held February 9, 2021 be approved as circulated."

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

3731 Motion. Peter Grad: "THAT the Action Agenda dated March 9, 2021 be approved as circulated."

Carried unanimously.

BOARD COMMUNICATIONS

CATHOLIC EDUCATION

Faith Formation (Richard)

Note: On Friday, March 19, 2021 we will be having a division wide Faith Formation Day. There will be mass at 9:00 a.m. at Holy Family Parish. All Trustees as well as all staff being recognized for a long service awards are invited to attend mass in person. All other staff will watch the mass from their schools virtually. Following mass there will be a short employee recognition ceremony where long service employees will be receiving their gifts at the church. Schools will then move into school directed PD and break for lunch. At 12:45 p.m. there will be a Lenten reflection at each school. Each school will then be working on a service project in the community for the remainder of the afternoon.

GRACE (Richard)

Note: GRACE was discussed at the latest CCSSA. CCSSA asked that divisions continue to communicate the GRACE newsletters and links. We will now be including GRACE newsletters into the school newsletters. GRACE is having their second summit virtually on April 19th 12:30 p.m. – 3:30 p.m. Mrs. Richard will send the registration information out to Trustees. During Catholic Education week we will be working with GRACE to acknowledge with the 5 marks.

Gratitude Boards (Richard)

Note: Addition to the agenda.

Note: CCT is partnering with new teachers and Religious Education to acknowledge loss and move toward gratitude. Staff and students will use post-it notes to list what they are grateful for – after they have acknowledged loss this past year. It is a wellness initiative that will be done throughout the division.

BOARD WORK PLAN

2021-2022 Calendar Approval (Hellman)

Note: Mr. Hellman began looking for feedback on the 2021-2022 calendar from all stakeholders. A draft version of the calendar was presented to the Board at the February meeting. The item was tabled as the Board asked for more feedback. This final calendar was created with a culmination of all feedback received.

3732 Motion. Kathy Glasgo: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the School Year Calendar as presented for the 2021-2022 School Year.”

Carried unanimously.

3-Year and 10-Year Capital Plan (MacPherson)

Note: This plan must be submitted by April 1st to Alberta Education. The three highest priorities are: modernization of St. Mary’s School, modernization of Mother Teresa School and modernization of St. Michael’s School.

3733 Motion. David Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2021-24 Three Year Capital Plan as presented.”

Carried unanimously.

Second Quarter Financial Update (MacPherson)

Note: Information included in the agenda package. Current as of February 28, 2021. Overall, we are sitting well financially although we may incur more costs due to COVID.

Approval of 2021-22 School Fees (MacPherson)

Note: Each year the Trustees approve school fees. The Assistant Secretary Treasurer, Mrs. Amanda McCrie, has worked with each school to identify fees. The list was presented to Chair of the Parent Association in February.

3734 Motion. Kathy Glasgo: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2021-22 School Fee Schedule as presented.”

Carried unanimously.

Boundaries and Attendance Areas (MacPherson)

Note: MHCBE Senior Administration proposes the boundaries and attendance areas remain the same. No recommended motion.

INFORMATION ITEMS

Strategic Priorities Update (Zarichny)

Note: See report in agenda package.

Education Plan Update (Zarichny)

Note: The surveys from all of our stakeholders were completed and compiled as information for the Board. Draft strategies will be shared with the Board soon.

Financial Reporting Profile (MacPherson)

Note: See report in agenda package. This information is prepared by Alberta Education and gives us a sense of where we fit across the province compared to other school divisions.

2021-22 Budget Announcement (MacPherson)

Note: The 2021-22 Budget Announcement was on February 25th. Unfortunately, the funding manual and profiles will not be available until March 31st. We have been assured that as a division we won't receive less money than what we received in 2020-21. Mr. MacPherson has started the budgetary process for the upcoming year and will adjust once the funding manual and profiles are released.

Communications Report (Lybbert)

Note: Mrs. Lybbert introduced Sean Rooney as the temporary Communications Officer. Mrs. Lybbert and Mr. Rooney are working on multiple communications projects at this time and will share more with the Board at the April meeting.

Note: Deacon Risling mentioned that Bishop McGrattan will be visiting Holy Family Parish on March 21st. Communications will be sure to share that information.

ACTION AND DISCUSSION ITEMS

Locally Developed Courses (Hellman)

Note: Mr. Hellman would like to acquire courses to support the dance program as part of Fine Arts at Monsignor McCoy High School.

Note: Mr. Leahy congratulated everyone with their work on this wonderful program.

3735 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education authorize Monsignor McCoy High School to offer the Locally Developed Course titled: Dance 15-3, 25-3, 35-3 beginning in September 2021 as acquired from Edmonton Public Schools from September 01, 2021 to August 31, 2023."

Carried unanimously.

Outreach Programming (Lehr)

Note: An Outreach Program will begin at Monsignor McCoy High School in September. This will help to enrich what we have for our schools since mental health needs are on the rise. Mr. Lehr indicated we need a Board motion to submit applications.

3736 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the application and operation of an Outreach Program located within Monsignor McCoy High School."

Carried unanimously.

Critical Worker Benefit (MacPherson)

Note: The Alberta Government has used school boards to help role this initiative out. MHCBE did not make decisions on who was eligible for the benefit – we used the criteria provided to us. Any issues around position profiles were submitted to Alberta Education who made the final approval. 127 of our staff (out of 358) were eligible which is about 35% of our staff. 21 Southland bus drivers also qualified for the benefit.

3737 Motion. Kathy Glasgo: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve payment of the Critical Worker Benefit to the eligible employees/contractors, on or before March 31, 2021 in accordance with the direction from Alberta Education."

Carried unanimously.

Sisters of Charity of St. Louis Community Center (Leahy)

Note: Mr. Leahy brought forth motions regarding the Sisters of Charity of St. Louis Community Center.

3738 Motion. David Leahy: "THAT the Board of Trustees of the Medicine Hat Catholic Board of Education are supportive of the project being undertaken by the Friends of McCoy Society to build a theatre at Monsignor McCoy High School. The Board of Trustees is committed to working with the Friends of McCoy and the greater MHCBE community to bring this much needed facility to the Monsignor McCoy Campus. Fundraising for the project will be the responsibility of the Friends of McCoy Society. Should the Friends of McCoy Society raise sufficient funds to go ahead with the project the board is willing to consider leasing the SCSL Community Center from the Friends of McCoy Society."

Carried unanimously.

3739 Motion. David Leahy: "THAT the Board of Trustees of the Medicine Hat Catholic Board of Education are supportive of the Friends of McCoy including three existing classrooms in the preliminary design of SCSL Community Theatre in order to facilitate discussions with construction companies on project costs. Final approval for use of the classrooms will be considered when the project has enough capital to proceed and will be dependent on a number of factors, not the least of which, will be anticipated enrollment trends at Monsignor McCoy High School."

Carried unanimously.

3740 Motion. David Leahy: "THAT the Board of Trustees of the Medicine Hat Catholic Board of Education approve a loan of ten thousand dollars as a retainer for three stained glass windows that were preserved from St. Theresa's Convent. The raising of additional funds to have the windows placed in Monsignor McCoy and/or the SCSL Community Center will be the responsibility of Monsignor McCoy and/or the Friends of McCoy Society. The loan will need to be paid back within 6 months."

Carried unanimously.

3741 Motion. David Leahy: "THAT the Board of Trustees of the Medicine Hat Catholic Education approve by the end of June 2021, the areas in the division budget which will be supported by revenue developed by the International Education Program."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee (Grad)

Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee (Mastel)

Note: Mr. Mastel not in attendance to report.

Teacher Board Advisory Committee (Glasgo)

Note: TBA met on March 3rd. Minutes from the meeting were forwarded to the Trustees.

Support Staff Board Advisory Committee (Risling)

Note: Nothing to report.

CUPE Support Staff Board Advisory Committee (Leahy)

Note: See attached report.

Student Board Advisory Committee (Mastel)

Note: Mr. Mastel not in attendance to report.

Audit Committee (TBD)

Note: The Audit Committee has not been constituted yet.

Sisters of Charity of St. Louis Arts and Performance Center Committee (Leahy)

Note: Nothing to report.

Alberta School Boards' Association – Zone 6 Representative (Grad)

Note: Nothing to report.

Alberta Catholic School Trustees' Association (ACSTA) Representative (Mastel)

Note: Mr. Mastel not in attendance to report.

Medicine Hat Catholic Schools' Education Foundation Representative (Mastel)

Note: Mr. Mastel not in attendance to report.

Parent Association Representative (Glasgo)

Note: Nothing to report.

Spiritual Leadership Scholarship Committee Representative (Leahy)

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative (Grad)

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with prayer led by Peter Grad.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Vice-Chair.

Note: The meeting adjourned at 5:58 PM.

Robert Risling, Board Vice-Chair

Greg MacPherson, Secretary Treasurer