

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT
CATHOLIC BOARD OF EDUCATION held by Google Meet and recorded on
June 8, 2021 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

Dick Mastel	Trustee, Board Chair
Robert Risling	Trustee, Vice-Chair
Kathy Glasgo	Trustee
Peter Grad	Trustee
David Leahy	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Sandra Richard	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Coordinator
Sean Rooney	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

GUESTS

Brenda McDowell
Jaime Franco
Brad van Middelkoop
Heather Irvine

CALL TO ORDER

Note: The meeting was chaired by Dick Mastel, Board Chair.

OPENING PRAYER

Note: The opening prayer was led by Deacon Robert Risling.

FACE OF CHRIST AWARD

Note: Brenda McDowell was honored as the recipient of the Face of Christ Award. Brad van Middelkoop, Vice-Principal, who nominated Ms. McDowell, expressed to the Board what a terrific staff member and how deserving Ms. McDowell is of the award. Ms. McDowell thanked the Board for the honor. She will be attending SPICE in the spring of 2022.

Jaime Franco also joined the meeting and was recognized as being a nominee for the Face of Christ Award. Cathy Bachmier and Jennifer Rocheleau were also nominated but were not present for the meeting.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – May 11, 2021

3774 Motion. Peter Grad: "THAT the Minutes of the Regular Meeting held May 11, 2021 be approved as circulated."

Carried unanimously.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – May 26, 2021

3775 Motion. Kathy Glasgo: "THAT the Minutes of the Regular Meeting held May 26, 2021 be approved as circulated."

Carried unanimously.

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING – May 31, 2021

3776 Motion. Robert Risling: "THAT the Minutes of the Special Meeting held May 31, 2021 be approved as circulated."

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

3777 Motion. Robert Risling: "THAT the Action Agenda dated June 8, 2021 be approved as circulated."

Carried unanimously.

CATHOLIC EDUCATION

School Parish Relations (Risling)

Note: Deacon Risling advised the Board that at 6:30 p.m. this evening masses would be held at Holy Family Parish and St. Patrick's Parish in memorial of Residential School victims.

Faith Formation Day (Richard)

Note: Mrs. Richard will be providing a gift for each McCoy graduate this year on behalf of the division.

Note: Heather Irvine was introduced as the new Religious Education Coordinator beginning in September.

Note: Faith Formation Day, on August 26th, will consist of mass with the Bishop in the afternoon, followed by new employee welcome and then a talk by Father Cristino. It will be held at Holy Family Parish.

Grade 8 and 9 Religion Programming (Richard)

Note: The Growing in Faith/Growing in Christ grade 8 program will be introduced in the 2021-2022 school year. The print copy is delayed but it will be available digitally.

Note: The Board said farewell to Mrs. Richard as it is her last Board meeting. They thanked her for all that she has done for the division.

BOARD WORK PLAN

Board and Superintendent Evaluation (Mastel)

Note: The Board will be completing the Superintendent evaluation in the fall of 2021. The Board evaluation will be deferred due to the election of the new Board in October. The Board will then complete their evaluation in the spring of 2022.

Staffing Update (Hellman)

Note: Staffing in the division for 2021-2022 is almost complete. It will wrap up by mid-June.

3rd Quarter Financial Update (MacPherson)

Note: Mr. MacPherson presented the 3rd Quarter Financials which are as of May 31st. The division has a surplus of \$800,000 for year-end which is very much in line with projections.

INFORMATION ITEMS

Strategic Priorities Update (Zarichny)

Note: Standing report.

COVID-19 and Education (Zarichny)

Note: On June 10th the province will be moving to Stage 2. Holy Family Parish will be able to have approximately 400 occupants. McCoy grad will be having their grad mass at Holy Family on June 25th. AHS has approved McCoy's grad plan. Formal wear photos will be available to grads on June 19th.

Health and Wellness (Hellman)

Note: Mr. Hellman discussed the health and wellness initiatives currently underway in the division including a "water wellness challenge" for all staff. All staff were given a water bottle with the new division logo and invited to participate in a wellness challenge for the month of June.

Johnson Controls Project – CMR Grant (MacPherson)

Note: Mr. MacPherson presented on the Johnson Controls project. An attachment in the agenda showed the electrical utilization in the division which reflected an energy reduction. The Johnson Control project completion date is August 31st.

École St. John Paul II School Utilities (MacPherson)

Note: Electrical utilization has significantly decreased since September 2019. MHCBE is meeting with Alberta Infrastructure on June 9th to discuss any remaining issues.

NDA Modular Request (MacPherson)

Note: NDA will be receiving two modular classrooms to be used for instruction. The date to receive the modulars is still to be determined.

Severe File Review (Lehr)

Note: Mr. Lehr presented his report to the Board. Learning Services is currently 90% done staffing for the 2021-2022 school year.

Communications Report (Hallas/Rooney)

Note: Mrs. Hallas presented her communication report and highlighted the new logo launch and what a success it was across the division. MHCBE has had a number of positive media news stories in the last month.

ACTION AND DISCUSSION ITEMS

Policy 1 – Division Foundational Statements (Zarichny)

Note: New logo is reflected in Policy 1.

3778 Motion. David Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve for first reading the amended Policy 1 – Division Foundational statements which includes information about the updated division logo."

Carried unanimously.

Policy 8 – Committees of the Board (MacPherson)

Note: The first reading of this motion was held at the May meeting.

3779 Motion. Robert Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve for second reading the amended Policy 8 – Committees of the Board which establishes the School Parish Relations Committee with the terms of reference as presented in the proposed amended policy."

Carried unanimously.

3780 Motion. David Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve for third reading the amended Policy 8 – Committees of the Board which establishes the School Parish Relations Committee with the terms of reference as presented in the proposed amended policy."

Carried unanimously.

Calendar 2021-2022 (Hellman)

Note: The federal government recently announced a national holiday to mark tragic legacy of Residential school system in Canada. This day, September 30th, will focus on Truth and Reconciliation.

3781 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education recognizes and supports Truth and Reconciliation and as such dedicates September 30, 2021, Orange Shirt Day, as an instructional day for the schools to develop and provide for specific instruction and activities for reconciliation related to Residential Schools."

Carried unanimously.

Proceeds of International Education (Leahy)

Note: Discussion around the proceeds of International Education and clarification on where the supplemental funds will go. The Board decided to adjust the proposed motion to be effective for the next fiscal year.

3782 Motion: David Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education stipulates that after all expenses are met in support of the International Education Program any remaining proceeds are to be split evening between the following:
1. The Division's Religious Education Program.
2. A capital reserve account to support the construction of the SCSL Center.
Effective for the 2022-2023 fiscal year"

Carried 3-2
In favour: Risling, Leahy, Glasgo
Against: Mastel, Grad

SCSL Established as a Strategic Priority (Leahy)

3783 Motion: David Leahy: "Be it further resolved:
1. That the Board of Trustees for the Medicine Hat Catholic Board of Education adopt as a strategic priority the construction of a theatre, physical literacy space, and necessary ancillary space at Monsignor McCoy High School. That the facility be named the Sisters of Charity of St. Louis Center in honor of the over one hundred years of service that the Sisters provided to the community of Medicine Hat.
2. That the Board of Trustees allocate \$30,000 from the 2020-2021 budget to complete a pre- construction service plan for the SCSL Center.
3. That while the Pre-construction report is being developed the Board of Trustees will ask for a meeting with provincial officials so that Alberta

Education can provide direction on how this project can proceed and be in alignment with all pertinent legislation, regulations, and policy.

4. That the Medicine Hat Catholic Board of Education take a lead role bringing together the Catholic and greater Medicine Hat community to support this project. Key partners include the Province of Alberta, Friends of McCoy, the Medicine Hat Catholic School's Foundation, Knights of Columbus, Catholic Women's League, Parishes, Division Schools, and Community Groups. In order to exercise its leadership role, the Medicine Hat Catholic Board of Education will form a working committee of various stakeholders to achieve the goals related to this strategic priority.
5. That the Trustees of the Medicine Hat Catholic Board of Education work with administration to set aside capital resources to help build the project. If necessary the Trustees of the Medicine Hat Board of Education will consider issuing a debenture to finance a portion of the project. It is recognized that partners in this project will need to assist the board with significant fundraising efforts and accessing available grants. The financial support from partners may be needed to cover upwards of one half to two thirds of the cost of the project.
6. That final approval for the construction of this project rests solely with the Trustees of the Medicine Hat Catholic Board of Education after the necessary sign offs have been made with Alberta Education and the City of Medicine Hat.

Carried Unanimously

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee (Grad)

Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee (Mastel)

Note: Nothing to report.

Teacher Board Advisory Committee (Glasgo)

Note: Nothing to report.

Support Staff Board Advisory Committee (Risling)

Note: Nothing to report.

CUPE Support Staff Board Advisory Committee (Leahy)

Note: Report included in board package.

Student Board Advisory Committee (Mastel)

Note: Nothing to report.

Audit Committee (TBD)

Note: The Audit Committee has not been constituted yet. In the fall the Board will develop an advertising plan for this committee.

Sisters of Charity of St. Louis Center Committee (Leahy)

Note: Nothing to report.

Alberta School Boards' Association – Zone 6 Representative (Grad)

Note: Mr. Grad discussed the budget presentation from ASBA Central which he had previously shared with Trustees. In November ASBA will discuss whether rates for zones need to be adjusted.

Alberta Catholic School Trustees' Association (ACSTA) Representative (Mastel)

Note: Report included in board package.

Medicine Hat Catholic Schools' Education Foundation Representative (Mastel)

Note: The last meeting was on May 18th. The 50/50 fundraiser currently sits at \$7600.00 and closes on Thursday. The draw for the winner will be made on Facebook live on Friday at noon.

Parent Association Representative (Glasgo)

Note: The last meeting of the year was held on May 31st. Ms. Glasgo thanked parent councils on behalf of the Board for all they have done this year. School representatives presented their individual reports. The next meeting will be held in September.

Spiritual Leadership Scholarship Committee Representative (Leahy)

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative (Grad)

Note: There have been several meetings recently for TEBA. The topics include grievance activities, administration challenges as well as bargaining lists.

CLOSING PRAYER

Note: The meeting closed with prayer led by David Leahy.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:27 PM.

Dick Mastel, Board Chair

Greg MacPherson, Secretary Treasurer