

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT  
CATHOLIC BOARD OF EDUCATION held on Google Meet on October 12, 2021 at  
4:30 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Dick Mastel	Trustee, Board Chair
Robert Risling	Trustee, Vice-Chair
Kathy Glasgo	Trustee
Peter Grad	Trustee
David Leahy	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Heather Irvine	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

**GUESTS**

Dr. Monica Braat                      Inclusive Learning Consultant

**CALL TO ORDER**

Note:                      The meeting was chaired by Dick Mastel, Board Chair.

**OPENING PRAYER**

Note:                      The opening prayer was led by Deacon Robert Risling.

**LAND ACKNOWLEDGEMENT**

Note:                      Dr. Zarichny read the land acknowledgement.

**DOCTORATE PRESENTATION**

**Note:**                      Dr. Zarichny and Dr. Braat were honoured by the board for their recent accomplishments of each completing their Doctorate of Education.

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – September 14, 2021**

3813                      Motion. Grad: "THAT the Board of Trustees approve the minutes of the Regular Board Meeting held on September 14, 2021 as circulated."

Carried unanimously.

**APPROVAL OF THE ACTION AGENDA**

Note:                      Mr. Leahy asked that the motion under item 10.5 Vaccine Mandate was replaced with updated motion wording.

Note:                      Mr. Leahy asked that an additional item was added to the agenda "Writing AB Education to ask for additional funding support for COVID-19".

3814                      Motion. Leahy: "THAT the Agenda dated October 12, 2021 be approved as amended."

Carried unanimously.

**CATHOLIC EDUCATION**

**School Parish Relations Committee**

Note:                      Nothing to report.

### **Religious Education Coordinator Report**

Note: 24 coats (in various sizes and colors) were donated to MHCBE by the Knights of Columbus. Mrs. Irvine asked the schools the number of coats they would like for students in need and she will hand them out to the schools as requested.

Note: Mr. Leahy suggested an evaluation is put in place for new teachers as to how they felt at beginning of faith formation as to how they feel at the end (level of growth). Mrs. Irvine agreed with this suggestion and will look into implementing an evaluation.

### **BOARD WORKPLAN**

#### **Staffing Report**

Note: MHCBE's automated sub system works quite well day to day to find substitute teachers. If calls come in in the later morning they go through Mrs. McLeod or Mr. Hellman to find a sub. There have been two incidents this year where a sub could not be found.

#### **Boundary Review**

Note: No further changes have been suggested at this time. The new Coulee Ridge subdivision will need to have school zoning determined as it lies at a crossroad between two schools. A recommendation will come to the board in January.

#### **School Council Financial Statements**

Note: School Council financial statements are due October 15<sup>th</sup>. These will be compiled for November board meeting.

#### **Communications Work Plan 2021-2022**

Note: Mr. Leahy asked for the amount of the advertising budget in the division. Mr. MacPherson reported the budget is \$16,200.00.

3815 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2021-2022 Communications Work Plan".

Carried unanimously.

### **INFORMATION ITEMS**

#### **Strategic Priorities Update**

Note: An updated strategic priorities list was included in the board package.

#### **COVID-19 and Education**

Note: Dr. Zarichny gave an update on the change in language the government is using for "contract tracing" (contact notification). That process has now been implemented in the school division (as of October 12, 2021).

Note: Discussion around enhanced cleaning in the schools. AirX 44 is now used exclusively in the division for sanitization throughout the day. Electrostatic sprayers have also been purchased for each school to use to disinfect a large area (classroom, bathroom, etc.) if a positive case has been confirmed or if a symptomatic staff or student attended school.

#### **Health and Wellness Committee**

Note: The November 8<sup>th</sup> Health and Wellness PD day will be moved to online format due to current COVID-19 restrictions.

### **Literacy and Numeracy Screening Assessments**

Note: A report outlining this assessment process was included in the board package.

### **Sale of the Former St. Louis School**

Note: The request for ministerial approval for the sale of the school was sent on August 30, 2021 and we are currently still waiting for a response.

### **Enrollment Update**

Note: Overall MHCBE enrollment is up 5 FTE from budget and up 74 FTE from 2020-2021.

## **ACTION AND DISCUSSION ITEMS**

### **Religious Education Review**

Note: Dr. Sarnecki will be coming in person to conduct the review at a later date (when COVID restrictions are lifted).

### **Meetings to Approve the Financial Statements**

Note: Mr. MacPherson recommended the board set a public meeting date to approve the financial statements. The financial statements need to be approved and submitted to the ministry by November 30<sup>th</sup>.

3816 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education set a meeting to approve the financial statements for November 24<sup>th</sup> at 4:30 p.m.

Carried unanimously.

### **Approval of the 2021-22 School Fees**

Note: Item deferred to the next public meeting.

### **Request for Proposal for the SCSL Centre Construction**

Note: FWBA has made adjustments to the RFP as per discussion at the board planning meeting on October 1st.

3817 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the issuance of the Request for Proposal for the Construction Management Design and Construction Services for the theatre and physical literacy space at Monsignor McCoy High School."

Carried unanimously.

### **Vaccine Mandate**

Note: Mr. Leahy asked that his original motion listed on the agenda was retracted and replaced with the motion written by legal counsel.

Note: Trustees discussed the idea of the vaccine mandate and shared their views on how this motion would affect MHCBE.

- 3818 Motion. Leahy. "The Trustees of the Medicine Hat Catholic Board of Education directs Administration to develop, implement (and amend as needed), a COVID-19 Vaccination Status Administrative Procedure (**not applicable to students**) that, on reasonable timelines, requires vaccination status disclosure, and for those not fully vaccinated regular proof of a COVID-19 negative test."

Carried 3-2.  
In favour: Grad, Leahy, Mastel  
Opposed: Glasgo, Risling

**Funding Support for COVID-19 (additional agenda item)**

- 3819 Motion. Leahy. "THAT the Medicine Hat Catholic Board of Education write a letter to the Minister of Education asking that the province provide money to the school division to assist with COVID mitigation strategies."

Carried unanimously.

**COMMITTEE REPORTS**

**Alberta Teachers' Association (ATA) Negotiation Committee (Grad)**

Note: Nothing to report. Upcoming grievance – similar to one in the past.

**Canadian Union of Public Employees (CUPE) Negotiation Committee (Mastel)**

Note: Nothing to report.

**Teacher Board Advisory Committee (Glasgo)**

Note: Nothing to report.

**Support Staff Board Advisory Committee (Risling)**

Note: Nothing to report.

**CUPE Support Staff Board Advisory Committee (Leahy)**

Note: Nothing to report.

**Student Board Advisory Committee (Mastel)**

Note: Nothing to report.

**Audit Committee (TBD)**

Note: Nothing to report.

**Sisters of Charity of St. Louis Center Committee (Leahy)**

Note: First meeting on October 14, 2021 for Friends of McCoy.

**Alberta School Boards' Association – Zone 6 Representative (Grad)**

Note: Upcoming meeting – Mr. Grad forwarded email to Trustees.

**Alberta Catholic School Trustees' Association (ACSTA) Representative (Mastel)**

Note: Meeting at 6:30 p.m. October 12, 2021

**Medicine Hat Catholic Schools' Education Foundation Representative (Mastel)**

Note: Nothing to report.

**Parent Association Representative (Glasgo)**

Note: An AGM on September 27<sup>th</sup> and a new executive was voted in.

**Spiritual Leadership Scholarship Committee Representative (Leahy)**

Note: Nothing to report.

**Teachers' Employer Bargaining Association (TEBA) Representative (Grad)**

Note: A new representative will need to be named for TEBA after the election as Mr. Grad is not running for Trustee.

Note: Trustees and senior administration thanked Mr. Grad for his years of service and his contribution to MHCBE.

**CLOSING PRAYER**

Note: The meeting closed with prayer led by Peter Grad.

**ADJOURNMENT**

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:17 PM.

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Dick Mastel, Board Chair

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Greg MacPherson, Secretary Treasurer