

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at the Catholic Education Centre and livestreamed on MHCBE YouTube Channel on November 2, 2021 at 4:30 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Kathy Glasgo	Board Chair
Robert Risling	Vice-Chair
Bernie Kinch	Trustee
David Leahy	Trustee
Dick Mastel	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Heather Irvine	Religious Education Coordinator
Terri Ball	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

**GUESTS**

Andrew Nartey Account Executive, Johnson Controls Canada LP

**CALL TO ORDER**

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

**OPENING PRAYER**

Note: The opening prayer was led by Rev. Robert Risling.

**LAND ACKNOWLEDGEMENT**

Note: Dr. Zarichny read the land acknowledgement.

**JOHNSON CONTROLS PRESENTATION**

Note: Andrew Nartey, Account Executive at Johnson Controls gave a presentation on the upgrades to the division and school buildings they completed over the last year (LED lighting, centralized security system and exterior notification, building automation system, boiler replacement, rooftop unit upgrades, etc.).

**APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – October 12, 2021**

3825 Motion. Mastel: “THAT the Board of Trustees approve the minutes of the Regular Board Meeting held on October 12, 2021 as circulated.”

Carried unanimously.

**APPROVAL OF THE MINUTES OF THE ORGANIZATIONAL BOARD MEETING – October 26, 2021**

3826 Motion. Leahy: “THAT the Board of Trustees approve the minutes of the Organizational Board Meeting held on October 26, 2021 as circulated.”

Carried unanimously.

**APPROVAL OF AGENDA**

Addition: Chuck Hellman addition re: Support Staff Salary Re-alignment (item 11.4)

3827 Motion. Risling: “THAT the Public Meeting Agenda dated November 2, 2021 be approved with an additional item.”

Carried unanimously.

## **BOARD COMMUNICATIONS**

### **Letter of Support – Hidden Valley Ski Resort**

Note: Information for trustees.

### **Letter re: Sale of Former St. Louis School**

Note: Information for trustees.

## **CATHOLIC EDUCATION**

### **School Parish Relations Committee**

Note: Nothing to report.

### **Religious Education Coordinator Report**

Note: Catholic Education Sunday on November 7<sup>th</sup>. Trustees were asked to read the letter from the Bishop before each mass. Trustees to please let Mrs. Irvine know what mass you prefer.

## **BOARD WORK PLAN**

### **2021-22 Trustee Honorarium**

Note: Information for trustees.

### **School Council Financial Statements**

Note: Information for trustees. Carried forward from October. Received all information from school councils. Summary included in board package. If trustees wish to see details please contact Mr. MacPherson.

### **ACSTA Facilities Covenant Review**

Note: Standing item annually. Information for trustees to review.

## **INFORMATION ITEMS**

### **Strategic Priorities Update**

Note: Information for trustees.

Note: Ms. Glasgo asked about Health and Wellness strategic priority as St. Michael's brought the topic forward at the Parent Association meeting. Concerns about supports for mental health in the elementary schools.

Note: Mr. Lehr spoke with School Liaison Workers about their caseload this year. Flexible time at the schools depending on the caseload. They are able to manage caseload up and down to other supports in the community or to CCT. More information regarding mental health shared in Mr. Lehr's report.

### **COVID-19 and Education**

Note: Administrative Procedure re: Vaccine Mandate was distributed to all staff and families. The AP will be adjusted and modified as appropriate as more information is available.

### **Mental Health Strategic Priority Plan**

Note: Mr. Lehr discussed the MHCBE mental health strategy on the main webpage and encouraged trustees to read through the document. There are also videos for each school showing the supports offered in each school (CCT, Resource Officer, School Liaison Worker, etc.).

### Communications Report

Note: Report included in board package.

### ACTION AND DISCUSSION ITEMS

#### Approval of the 2021-22 School Fees

Note: Fees related to Monsignor McCoy Fine Arts Academy. Fee revised from \$200.00 to \$120.00.

3828 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2021-22 Monsignor McCoy Fine Arts Academy Fee in the amount of \$120."

Carried unanimously.

#### Notre Dame Modular Tender

Note: Two modular classrooms to be added to Notre Dame Academy.

3829 Motion. Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education accept the recommendation of FWBA Architects to enter into a CCDC2-2008 stipulated price agreement with Wahl Construction Ltd. for the completion of the Notre Dame Academy Modular addition in the amount of \$296,500 plus GST funded by Alberta Education".

Carried unanimously.

#### ACSTA Request – Alberta School Foundation Fund – Opt out

Note: Constitutional right to opt out of the Alberta School Foundation Fund.

3830 Motion. Kinch: "BE IT RESOLVED that the Board of Trustees for The Medicine Hat Catholic Board of Education, in accordance with s.164(2) of the Education Act, certifies that Division 4 of Part 6 does not apply to this Board."

Carried unanimously.

#### Support Staff Salary Re-alignment

Note: Salary adjustment for Early Learning Educators and Therapy Assistants to better align with similar positions in SD76 (did not previously have comparable salary grids).

3831 Motion. Leahy: "THAT the Medicine Hat Catholic Board of Education approve salary increases for Early Learning Educators, Therapy Assistants, and Resource and Resiliency Workers as presented retroactive to the beginning of the 2021-2022 school year."

Carried unanimously.

### COMMITTEE APPOINTMENTS

Reference: Board Policy 8 – Committees of the Board

Note: Ms. Glasgo named trustees to committees.

Committees:

- Negotiation Committee – Alberta Teachers' Association (ATA): **Dick Mastel**
- Negotiation Committee – Canadian Union of Public Employees (CUPE): **Robert Risling**

- Teacher Board Advisory Committee: **Bernie Kinch**
- Support Staff Board Advisory Committee: **Robert Risling**
- CUPE Support Staff Board Advisory Committee: **David Leahy**
- Student Board Advisory Committee: **Kathy Glasgo**
- School Parish Relations Committee: **Robert Risling**
- Audit Committee: **David Leahy, Bernie Kinch and Kathy Glasgo**
- SCSL Centre Committee: **David Leahy**

## **BOARD REPRESENTATIVES**

Reference: Board Policy 9 – Board Representatives

Note: Ms. Glasgo named trustees as representatives.

Representatives:

- Alberta School Boards' Association – Zone 6: **Dick Mastel**
- Alberta Catholic School Trustees' Association: **Kathy Glasgo and Dick Mastel**
- Medicine Hat Catholic Schools' Education Foundation: **Bernie Kinch**
- Parent Association: **Kathy Glasgo**
- Spiritual Leadership Scholarship Committee: **David Leahy**
- Teachers' Employer Bargaining Association (TEBA): **Dick Mastel**

## **SCSL Centre Report**

Note: Fundraising for the SCSL Centre: progressive 50/50 (3 over the span of 1.5 years) with minimum and maximum payout; selling baked goods from Dee's Bakery; selling packages of spirits from the Whiskey District (former alumni of Monsignor McCoy donating).  
Ms. Glasgo and Mr. Leahy are looking into a division mass with a collection to be taken for the SCSL Centre. Mrs. Irvine will check with the Bishop's office regarding details.

## **ACSTA Report**

Note: Trustees were encouraged to sign on virtually to the ACSTA AGM on November 13<sup>th</sup>. Each trustee needs their own login for the meeting.

## **CLOSING PRAYER**

Note: The meeting closed with prayer led by Kathy Glasgo.

## **ADJOURNMENT**

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 5:40 PM.

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Kathy Glasgo, Board Chair

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Greg MacPherson, Secretary Treasurer