

MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held via Google Meet and livestreamed on MHCBE YouTube Channel on January 11, 2022 at 4:30 p.m.

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair
Robert Risling	Vice-Chair
Bernie Kinch	Trustee
David Leahy	Trustee
Dick Mastel	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Terri Ball	Early Childhood Coordinator
Heather Irvine	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: The opening prayer was led by Rev. Robert Risling.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – December 14, 2021

3841 Motion. Risling: “THAT the Board of Trustees approve the minutes of the Regular Board Meeting held on December 14, 2021 as circulated.”

Carried unanimously.

APPROVAL OF AGENDA

3842 Motion. Risling: “THAT the Agenda dated January 11, 2022 be approved with two additional items: SCSL Centre Budget and RFP Contract Negotiations.”

Carried unanimously.

BOARD COMMUNICATIONS

Elections Alberta Letter: Request for Non-Instructional Day

Note: Ms. Glasgo received a letter from the Alberta government requesting to use MHCBE schools for provincial election voting on May 29, 2023 . They requested to have this day as a non-instructional day.

3843 Motion. Mastel: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education make May 29, 2023 a professional development day as per the Alberta government’s request.”

Carried unanimously.

CATHOLIC EDUCATION

School Parish Relations Committee

Note: Nothing to report.

Excellence in Catholic Education Award

Note: Report in board package.

Week of Prayer for Christian Unity

Note: Report in board package.

BOARD WORK PLAN

2022-23 Budget Assumptions

Note: Mr. MacPherson presented the 2022-23 budget assumptions.

3844 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2022-23 budget assumptions as presented."

Carried unanimously.

Boundary Review and Attendance Areas

Note: Mr. MacPherson presented information on the boundary review and attendance areas. Boundaries and attendance areas will need to be approved by March 31st.

Note: New information for this year is the boundary for the new Coulee Ridge development (situated on the boundary of St. Louis and St. Patrick's as well as Notre Dame Academy and St. Mary's). Proposed boundary and attendance areas will be brought to the board for approval at the March 8th meeting.

2022-23 School Fees

Note: The Assistant Secretary Treasurer is working with administrators to see if there are any changes in fees for the 2022-2023 school year. A recommendation on 2022-2023 fees will be brought to the board at the March 8th meeting.

INFORMATION ITEMS

Strategic Priorities Update

Note: Report attached in board package.

COVID-19 and Education

Note: Dr. Zarichny received more information from Alberta Education regarding COVID over the weekend that was shared out to the board. This included clarity on masking requirements.

Note: Monsignor McCoy has adjusted their timetable and instructional days due to the cancellation of diploma exams.

Note: All teachers have been asked to prepare for a week of lessons in case of a sudden shift. They were all sent access to resources at Edmonton Public Schools that they can use for their lessons.

2021-2022 School Plans

Note: Links to all school plans were given for trustees to review.

Communications Report

Note: Mrs. Hallas shared her plans for February registration and the promotion that has been done and will be done leading up to the registration for the 2022-2023 school year.

ACTION/DISCUSSION ITEMS

Smartboard and Computer Replacement Project

Note: Smartboards in the division have reached the end of their life. A variety of devices have been used in the meantime to see what teachers prefer to use. Smartboard replacement with Lumio software is the direction all administrators and IT would like to go.

Note: New computers will be installed at Notre Dame Academy to see if issues (i.e. processing speed) are rectified. If new computers solve the issues then computers will be deployed to all staff in the division.

Note: MHCBE has received special permission from Alberta Education to use the IMR funds for these purchases.

3845 Motion. Risling: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the amended 2021-22 IMR plan for the inclusion of \$650,000 for the purchase of Smartboards."

Carried unanimously.

3846 Motion. Kinch: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve an adjustment to the 2021-22 budget for \$425,000 for the purchase of a fleet of new computers for the Division."

Carried unanimously.

Professional Development Leave Application

Note: Dr. Zarichny received a request for a professional leave of absence from an employee.

3847 Motion. Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the professional development leave from employee #11077 requested from September 1, 2022 to June 2023 that was submitted to the Superintendent of Schools on January 10, 2022."

Defeated. 4-1
In favour: Kinch
Opposed: Glasgo, Leahy, Mastel, Risling

SCSL Centre Budget

Note: Additional item added to the agenda.

3848 Motion. Leahy: "That the Board of Trustees of the Medicine Hat Catholic Board of Education approve an increase in the SCSL Centre Budget from \$30,000 to \$40,000. The extra money is needed to help pay for a review of the RFP proposals that the board received and also to pay for legal analysis of contracts related to the SCALE Project."

Carried unanimously.

RFP Contract Negotiations

Note: Additional item added to the agenda.

3849 Motion. Leahy: "That the Board of Trustees directs administration to engage in negotiations with Larkspur and M3 in order to reach agreement on two contracts. One contract will be for visioning and program validation of the SCSL Centre. The second contract will be for RFP update and framework. Each of these contracts needs to come in at less than \$15,000."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Meeting minutes attached in board package.

Support Staff Board Advisory Committee

Note: Nothing to report.

CUPE Support Staff Advisory Committee

Note: Meeting minutes attached in board package.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Nothing to report.

SCSL Centre Committee

Note: Please refer to items "SCSL Budget" and "RFP Contract Negotiations".

Alberta School Boards' Association - Zone 6 Representative

Note: Report attached in board package. Next meeting on January 19, 2022.

Alberta Catholic School Trustees' Association Representative

Note: Senior Administration and Trustees met with the ACSTA President and Vice-President in the Committee of the Whole meeting.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: The Annual General Meeting will be held virtually on January 18th.

Parent Association Representative

Note: Nothing to report.

Spiritual Leadership Scholarship Committee Representative

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: The next meeting will be held the week of January 17, 2022.

CLOSING PRAYER

Note: The meeting closed with prayer led by David Leahy.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:04 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer