

MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at the Catholic Education Centre and livestreamed on MHCBE YouTube Channel on February 8, 2022 at 4:30 p.m.

TRUSTEES AND OFFICERS PRESENT

| | | |
|-----------------|--|--------|
| Kathy Glasgo | Board Chair | |
| Robert Risling | Vice-Chair | |
| Bernie Kinch | Trustee | |
| David Leahy | Trustee | |
| Dick Mastel | Trustee | ABSENT |
| Dwayne Zarichny | Superintendent of Schools | |
| Chuck Hellman | Deputy Superintendent | |
| Greg MacPherson | Secretary Treasurer | |
| Hugh Lehr | Associate Superintendent Learning Services | |
| Terri Ball | Early Childhood Coordinator | |
| Heather Irvine | Coordinator of Early Childhood Services | |
| Derrian Hallas | Communications Officer | |
| Chelsey Lybbert | Executive Assistant to the Superintendent (Recorder) | |

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: The opening prayer was led by Rev. Robert Risling.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – January 11, 2022

3850 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Regular Board Meeting held on January 11, 2022 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3851 Motion. Leahy: "THAT the Agenda dated February 8, 2022 be approved as circulated."

Carried unanimously.

CATHOLIC EDUCATION

School Parish Relations Committee

Note: Nothing to report.

Religion Curriculum Update

Note: Report included in the board package.

Religious Education Coordinator Report

Note: Report included in the board package.

BOARD WORK PLAN

Calendar 2022-2023

Note: Mr. Hellman took the feedback from the Board at the January meeting, revised the calendar and sent it to all staff for more feedback. Received

very little feedback after it was sent out in January. Overall stakeholders seem very happy with the calendar.

3852 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the school year calendar as presented for the 2022-2023 school year."

Carried unanimously.

Assurance Plan

Note: Dr. Zarichny talked to the Board about doing a stakeholder engagement to inform our 4-year assurance plan. MHCBE will look at providing a survey to our stakeholders and will engage with some survey companies to find out costs. The questions generated will be about the division in general as well as the SCSL Centre.

INFORMATION ITEMS

Strategic Priorities Update

Note: Report included in the board package.

COVID-19 and Education

Note: All highlighted sections of the report note the changes in the last month. We received next shipment of rapid tests kits and masks on February 7th. They were immediately distributed to all schools.

Note: Mr. Kinch thanked Dr. Zarichny for meeting with students protesting last week. He also said a big thank you to Mr. Nick Gale for handling the protesting at St. Mary's last week.

2021-22 Area Capacity Utilization Report

Note: Mr. MacPherson presented the 2021-22 Area Capacity Utilization report.

2022-23 Education Budget

Note: Report included in the board package.

Use of Service and Therapy Animals in Schools

Note: Mr. Lehr presented the new Use of Service and Therapy Animals in Schools administrative procedure to the Board.

Child Development Check Up 2022

Note: Mrs. Ball discussed the Child Development Check Up process for 2022. It will include screening of children and asking them development questions. It is a free service and an early intervention program. If any needs are identified a therapist will follow up.

Communications Report

Note: Highlighted pink shirt day which MHCBE will be celebrating a week early (February 16) due to the February break. Mrs. Irvine and Mrs. Hallas worked together to bring a faith component to the day "Let all you do be done in love" 1 Corinthians 16:14

Notices of Motion for March Board Meeting

Note: Motions will be brought forth in March.

ACTION/DISCUSSION ITEMS

International Education Fees – 2022-23

Note: Mr. MacPherson indicated that the International Education Coordinator would like to have the International Education fees approved before the annual March fee approval and that is why they are being brought forth at the February meeting.

Note: Discussion around the \$200.00 fee and if this would be a one time cost.

Note: The current spending indicates that at 44 students MHCBE will break even with the program. The program goal is to have 75 students for the fall.

3853 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2022-23 International Education fees as presented and authorize the International Education Coordinator to provide incentives of up to \$200 against the program fee in order to attract certain students in new markets".

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Not present to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Nothing to report.

Support Staff Board Advisory Committee

Note: There was a meeting held on January 24th. Discussion about support staff benefits, salaries and PD for support staff.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Meeting is currently being scheduled.

SCSL Centre Committee

Note: Received communication from the Minister for making a proposal and we will be contracting with consultants to prepare this proposal. Administration will send the proposal to department officials and wait for direction to see if we are approved for a school building project.

Alberta School Boards' Association - Zone 6 Representative

Note: Report included in board package.

Alberta Catholic School Trustees' Association Representative

Note: Next meeting will be on February 12th.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: The AGM was held on January 18, 2022.

Parent Association Representative

Note: Report included in board package.

Spiritual Leadership Scholarship Committee Representative

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with prayer led by Bernie Kinch.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 5:31 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer