

MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at the Catholic Education Centre and livestreamed on the MHCBE YouTube Channel on May 10, 2022 at 4:30 p.m.

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair
Robert Risling	Vice-Chair
Bernie Kinch	Trustee (Virtual)
David Leahy	Trustee
Dick Mastel	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services (Virtual)
Terri Ball	Early Childhood Coordinator
Heather Irvine	Coordinator of Early Childhood Services
Derrian Hallas	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

GUESTS

Father Iqbal Khurshid
Ron Blackmer

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

CONSECRATION

Note: Father Iqbal consecrated the division to Mary and blessed all in attendance as well as all the division offices. A special thank you to Mrs. Irvine for organizing and Mr. Blackmer for providing the beautiful music.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – April 12, 2022

3868 Motion. Leahy: "THAT the Board of Trustees approve the minutes of the Regular Board Meeting held on April 12, 2022 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3869 Motion. Risling: "THAT the Agenda dated May 10, 2022 be approved with the following additional items:

1. If the revised Capital Plan is approved a new motion will be presented (Leahy)
2. Notice of motion for 3 motions for June 2022 Meeting (Leahy)
3. Propose a revision to motion for SCSL Centre funds (Leahy)."

Carried unanimously.

BOARD COMMUNICATIONS

CATHOLIC EDUCATION

School Parish Relations Committee

Note: An initial meeting was held on April 25th with Deacon Risling, Mrs. Irvine and Dr. Zarichny in attendance. A meeting will be scheduled with clergy in the near future.

Catholic Education Week

Note: Report included in the board package.

Pastoral Guide

Note: There is a meeting on May 16th to discuss the new guide. Trustees are welcome to attend the meeting; please contact Mrs. Irvine if you would like to be included.

BOARD WORK PLAN

Locally Developed Courses

Note: Monsignor McCoy High School requested the approval to continue to offer a list of locally developed courses. All listed locally developed courses are expiring August 30, 2022 and need to be renewed.

3870 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education authorize Monsignor McCoy High School to offer the following Locally Developed Courses: Competencies in Math 15-3, Competencies in Math 15-5, Learning Strategies 15-3, Learning Strategies 15-5, Learning Strategies 25-3, Learning Strategies 25-5, Learning Strategies 35-3, Learning Strategies 35-5, Psychology-Abnormal 35-3, Technical Theatre 15-3, Technical Theatre 15-5, Technical Theatre 25-3, Technical Theatre 25-5, Technical Theatre 35-3, Technical Theatre 35-5."

Carried unanimously.

Revised Three-Year and Ten-Year Capital Plan

Note: The Board asked senior administration to revise the Capital Plan based on a meeting with Minister LaGrange held in Calgary on April 28, 2022. The new Capital Plan includes: replacement and consolidation at St. Francis Xavier School. St. Mary's and St. Michael's students to be moved over. K-6 French immersion students from École St. John Paul II to be moved over. Capacity of 950 students. It would include a 400-seat theatre, physical literacy space and a new K-9 school.

Note: Discussion around the pros and cons of the new Capital Plan.

3871 Motion. Mastel: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the revised 2022-25 Three-Year Capital Plan as presented."

Carried 4-1
In favour: Glasgo, Leahy, Mastel, Risling
Opposed: Kinch

Board Meeting for Budget Approval

Note: Meeting to approve the 2022-2023 Budget

3872 Motion. Leahy: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education have a public meeting on May 30, 2022 at 2:45 pm at the Board Office."

Carried unanimously.

INFORMATION ITEMS

Strategic Priorities Update

Note: Report attached in the board package.

International Education Update

Note: Report attached in the board package.
The International program is doing exceptionally well recruiting students even through dealing with COVID and the war in Ukraine.
In the fall \$2000.00 will be given per student to the school the International student is attending. \$10,000 flat rate was given to Monsignor McCoy students this year but they prefer the “per student allotment” so they can allocate as they see fit.

Note: Mr. Leahy commended the Superintendent of Schools for bringing in Ukrainian refugees and coordinating volunteer efforts in Medicine Hat.

Communications Report

Note: Report attached in the board package.

ACTION/DISCUSSION ITEMS

Evaluation of Lands and Building Surplus to Board Requirements

Note: The Board must review every three years.

3873 Motion. Mastel. “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education, in accordance with Policy 19, approve the May 2022 Evaluation of Lands and Buildings Surplus to Board Requirements and distribute as required to the City of Medicine Hat and Alberta Education.”

Carried unanimously.

Appointment of Auditors

Note: Recommendation from the audit committee.

3874 Motion. Mastel. “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education appoint MNP LLP as the external auditor for the fiscal years commencing with 2021-22 and ending with 2025-26.”

Carried unanimously.

International Field Trip

Note: International Field Trip Committee met on May 9th to discuss the proposed Monsignor McCoy trip to Greece over Easter break in 2023.

3875 Motion. Leahy. “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Monsignor McCoy High School International trip to Greece tentatively scheduled for Easter break 2023.”

Carried unanimously.

Additional Motion re: Capital Plan

Note: Mr. Leahy added as an additional agenda item.

Note: Mr. Leahy proposed a new motion since the revised Capital Plan was approved.

3876

Motion. Leahy. "The Board of Trustees directs administration to accomplish the following goals by January 31, 2023. Administration will utilize the SCSL Steering Committee as a resource.

- a. Engage with Alberta Education, Alberta Social Services and any other government department as needed to inquire about the process needed to be followed if the child care modulars at St. Mary's Middle School needed to be moved.
- b. Develop a plan to be presented to the Board of Trustees in February 2023 that will outline how the board will provide public consultation opportunities on the SCSL Project should the Division be given money for design development, value scoping and or visioning.
- c. Report back to Trustees by February, 2023 on discussions with the City of Medicine Hat about:
 - i. Possible partnerships with the City involving the SCSL Centre
 - ii. The process that the Division will need to go through to bring a new development to the Monsignor McCoy/St. Francis Xavier School site.
- d. Arrange school site visits for a representative group of division stakeholders to schools in Alberta. These site visits should be to schools that have a K-9 Grade configuration. The visits may also involve touring schools with theaters and or extensive physical literacy facilities. Administration will also provide the board with best practices in school design based on their experience and the input from division teachers.
- e. By February 2023, or sooner if funds for design development, value scoping and or visioning become available, develop a Request for Proposals for an Owner Representative. The Owner Representative will provide the Division with expertise in cost management, construction methods, project management and project completion among other duties.
- f. Complete a Division Vision and Engagement process that will provide the board of trustees with a document that contains teachers' input about the programming and infrastructure needs in a new school development at the Monsignor McCoy/St. Francis Xavier site."

Carried 4-1

In favour: Kinch, Leahy, Mastel, Risling

Opposed: Glasgo

Notice of Motion for 3 motions for June Meeting

Note: Mr. Leahy added an additional agenda item.

Note: Mr. Leahy shared a "Notice of Motion" to the Board for three motions he will be bringing forward for the June 14, 2022 Board meeting:

1. Effective September 1, 2022 the Board of Trustees direct administration to institute a procedure to conduct "Exit Interviews" with all employees who are leaving the employ of the division. The following September administration is directed to present a briefing note to trustees in Committee of the Whole to discuss the feedback provided in the exit interviews.
2. Effective September 30, 2022, the Board of Trustees directs administration to amend Administrative Procedure 430 sections 2, 3, and 4 so that they read :

2. By April 1 of their probationary year all Catholic Teachers on probationary contracts will provide Human Resources with an updated pastoral reference from a Catholic priest. **The pastoral reference must be dated after January 1, of the current year.** This will be one of the conditions to be met before an offer is made for a continuous contract.

3. By April 1 of their probationary year all non-Catholic Teachers on probationary contracts will provide Human Resources with an updated pastoral reference from a **Christian* Minister.** **The pastoral reference must be dated after January 1, of the current year.** This will be one of the conditions to be met before an offer is made for a continuous contract.

4. When the Division has a competition for an administrative position, candidates must include an up to date pastoral reference as part of the application package, in order to be eligible for short listing. **The pastoral reference must be dated after January 1 of the current year or within six months of the start date of the competition. Whichever is shortest.**

* Should there be any doubt as to whether the reference is from a Christian faith the Diocesan Office will be consulted.

3. Prior to the next Teacher Board Advisory and Support staff advisory meetings, administration on behalf of the Board of Trustees, will ask teachers and support staff to provide feedback to their representatives on the following:
- i. Inclusion: Please provide feedback on access to resources and the amount of support you are being provided. What is working well; what is not working well.
 - ii. International Education: Please provide feedback on the access to resources and the amount of support you are being provided. What is working well; what is not working well.

International Education Profits

Note: Mr. Leahy added an additional agenda item.

3877 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education redirect the 2022–23 budget portion of the International Education profits from the SCSL Centre project to the Learning Services Department."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Nothing to report.

Support Staff Board Advisory Committee

Note: Nothing to report.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Appointment of Auditor. Next audit committee meeting will be in fall 2022.

SCSL Centre Committee

Note: Nothing to report.

Alberta School Boards' Association - Zone 6 Representative

Note: Report included in board package. ASBA Spring meeting – Trustee Mastel and Glasgo will attend.

Alberta Catholic School Trustees' Association Representative

Note: Nothing to report.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: Next meeting May 17th which will be the final meeting prior to the golf tournament.

Parent Association Representative

Note: Parent group is very happy about the option of PD Day Childcare.

Spiritual Leadership Scholarship Committee Representative

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Will report in Committee of the Whole Meeting.

CLOSING PRAYER

Note: The meeting closed with prayer led by Deacon Risling.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:25 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer