

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on December 13, 2022 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

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| Kathy Glasgo | Board Chair |
| Robert Risling | Vice-Chair |
| Bernie Kinch | Trustee |
| David Leahy | Trustee |
| Dick Mastel | Trustee |
| Dwayne Zarichny | Superintendent of Schools |
| Chuck Hellman | Deputy Superintendent |
| Greg MacPherson | Secretary Treasurer |
| Hugh Lehr | Associate Superintendent Learning Services |
| Terri Ball | Early Childhood Coordinator |
| Heather Irvine | Coordinator of Early Childhood Services ABSENT |
| Tiana Lang | Communications Officer |
| Chelsey Lybbert | Executive Assistant to the Superintendent (Recorder) |

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: The opening prayer was led by Rev. Robert Risling.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS

Note: None.

**APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – November 8,
2022**

3926 Motion. Risling: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on November 8, 2022 as circulated."

Carried unanimously.

**APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – November 15,
2022**

3927 Motion. Leahy: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on November 15, 2022 as circulated."

Carried unanimously.

**APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – November 29,
2022**

3928 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on November 29, 2022 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3929 Motion. Risling: "THAT the Agenda dated December 13, 2022 be approved as circulated."

Carried unanimously.

BOARD COMMUNICATIONS

CATHOLIC EDUCATION

School Parish Relations Committee

Note: The next meeting will be held on February 15, 2023.

Chaplaincy Update

Note: See report in board agenda package.

Student Faith Leadership Program

Note: See report in board agenda package.

Note: Funds will be coming from the International Education department that were set aside for religious education.

BOARD WORK PLAN

2022-23 Infrastructure Maintenance Renewal (IMR) Plan

Note: The IMR Plan will be presented for approval at the January 2023 board meeting.

School Education Plans

Note: Links to the school education plans for 2022-2023 were included in the board agenda package. 8 of 9 schools have submitted plans to date.

INFORMATION ITEMS

Strategic Priorities Update

Note: Update included in the board agenda package.

International Education Update

Note: Mr. Josh Hopkins, International Education Supervisor, prepared a report for the board. 11 students registered for the fall already which is excellent news.

Note: The department plans to be full and have students in place by end of June 2023. Registration will be closed before timetabling is done.

Note: Discussion around what the capacity is for enrollment. For 2023-2024 it will depend on what works for the schools (approximately 75 full time students).

Establishment of a Separate School District (4x4)

Note: Information regarding the on-going process for establishment of a separate school district is included in the board agenda package.

Photocopier and Printer Request for Proposals

Note: The division photocopier and printer fleet are reaching end of life. The information technology department is leading the RFP process.

Continuum of Academic Supports

Note: Mr. Lehr presented to the board about the wide range of academic supports throughout our division.

Communications Report

Note: Report included in the board agenda package.

Note: Rev. Risling asked that Miss Lang include analytics from division social media and websites on future reports.

ACTION/DISCUSSION ITEMS

St. Mary's Band Restricted Reserve Use Request

Note: This request has been brought forward to replace aging instruments.

3930 Motion. Leahy. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education authorize the use of \$17,000 from the band restricted reserve for St. Mary's band program in 2022-23."

Carried unanimously.

2022-23 Modular Classroom Program (MCP)

Note: If approved this request will be submitted in the next few days and the division should be notified of approval in early 2023. The modulars would then be moved in the summer of 2023.

Note: St. Michael's can continue operations with modulars removed as there is sufficient capacity for their present student population.

3931 Motion. Leahy. "The Board of Trustees for the Medicine Hat Catholic Board of Education request Alberta Education, under the 2023-24 Modular Classroom Program, relocate two modular classrooms from St. Michael's School to École St. John Paul II School and further requests the addition of one washroom modular at École St. John Paul II School."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Mr. Mastel would like to thank the board and negotiator, Janet Money, for the meeting on November 15th. The initial meeting for ATA and the board is scheduled for December 21st. The division has requested to meet at CEC instead of at MH Lodge as the negotiator is recovering from surgery and she will need to join virtually. The division is awaiting a response from the ATA.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Report included in board agenda package.

Support Staff Board Advisory Committee

Note: A sub-committee meeting was held on November 22nd. Details of the meeting will be discussed in the Committee of the Whole.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Audit report passed. The next meeting will be held in early January.

Division Consolidation Planning Committee

Note: The next meeting will be held on December 22nd.

Alberta School Boards' Association - Zone 6 Representative

Note: Mr. Mastel gave an update on items from the November 16th Zone 6 meeting. Next meeting will be held on December 14th in Lethbridge.

Alberta Catholic School Trustees' Association Representative

Note: Ms. Glasgow was on a zoom call for ACSTA regarding SPICE and Blueprints and feedback on the conferences. The ACSTA is also planning a symposium for 2023.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: The foundation financials were discussed at the last meeting. Preparations are beginning for the foundation golf tournament. The Annual General Meeting will be on January 17th.

Parent Association Representative

Note: The last meeting was on November 28th – minutes will be shared with the board when they are available.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Mr. Mastel updated the board on the election of new officers for TEBA.

CLOSING PRAYER

Note: The meeting closed with prayer led by Mr. Mastel.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:15 PM.

Kathy Glasgow, Board Chair

Greg MacPherson, Secretary Treasurer