

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on February 14, 2023 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair
Robert Risling	Vice-Chair
Bernie Kinch	Trustee
David Leahy	Trustee
Dick Mastel	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Terri Ball	Early Childhood Coordinator
Heather Irvine	Coordinator of Early Childhood Services
Tiana Lang	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: The opening prayer was led by Rev. Robert Risling.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS

Note: None.

**APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – January 10,
2023**

3944 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on January 10, 2023 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3945 Motion. Risling: "THAT the agenda dated February 14, 2023 be approved with one additional item: 11.6 Non-Bargaining Staff."

Carried unanimously.

BOARD COMMUNICATIONS

CATHOLIC EDUCATION

School Parish Relations Committee

Note: There will be an agenda setting meeting on February 17th. The next School Parish Relations Committee meeting will be held on March 2nd.

Division and School Prayers

Note: School prayers were developed by students during their faith enrichment days.
The division prayer was created by Mrs. Irvine using a line from each of our 9 schools.

BOARD WORK PLAN

Approval of the 2024-2025 School Calendar

Note: In the January meeting the Board requested a draft calendar including a week off in November 2024. Mr. Hellman created two drafts and sent them to administration to share with staff. There was very little feedback received from schools on the two drafts.

3946 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve Draft #2 School Year Calendar as presented for the 2024-2025 School Year."

Carried unanimously.

2023-24 Budget Assumptions

Note: Mr. MacPherson presented the updated 2023-24 budget assumptions to the Board in the January meeting. The budget assumptions were revised after discussion with the Board.

Note: The updated budget assumptions were presented to the Board.

Note: Discussion around the budget item of "GPS cameras on busses". Trustees expressed that this is an important item to move forward with this year.

3947 Motion. Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2023-24 budget assumptions as presented."

Carried unanimously.

INFORMATION ITEMS

Johnson Controls – Measurement & Verification Report: Year 1

Note: Report included in the board agenda package. Mr. Mastel extended thanks to Mr. MacPherson and Dr. Zarichny for bringing this idea forward 4 years ago – it has helped our division with efficiencies and reduced costs.

Draft Northwest Industrial Phase 1 Outline Plan

Note: Information item brought forward for awareness.

3-Year Financial Analysis – Years Ended 2020-2022

Note: The Board requested a report on trends in surplus budgets for the last 3 years. The report was presented to the audit committee and the audit committee asked that it be presented to the Board.

Child Development Check-Up 2023

Note: The MHCBE Annual Child Development Check-up will be held on April 28th at Holy Family Parish.

Communications Report

Note: Report included in the Board agenda package. Thank you to Blue Imp for their donation of 6 "Be Kind" benches to our elementary schools.

Notice of Motion: Sports Academy Programming at Monsignor McCoy

Note: Notice of motion for March 2023 Board meeting.

Notice of Motion: Amendment of Board Policy 2

Note: Notice of motion for March 2023 Board meeting.

ACTION/DISCUSSION ITEMS

Strategic Priorities Update/Presentation

Note: Dr. Zarichny shared a strategic priorities powerpoint presentation with the Board.

Note: Discussion around hiring a professional fundraiser for the Monsignor McCoy theatre.

3948 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the contracting of a feasibility study for fundraising for a theatre at Monsignor McCoy, for up to \$29,000. The Board directs administration to find money throughout budget centres in the division and have the remainder funded from unrestricted reserves.

Carried 4-1
In favour: Glasgo, Leahy, Mastel, Risling
Opposed: Kinch

St. Mary's Mathematics Competition Trip

Note: The field trip committee met on February 10th to review the field trip proposal and brought it forward for Board approval.

3949 Motion. Risling. "That the Board of Trustees for the Medicine Hat Catholic Board of Education approve the St. Mary's Mathematics Competition Trip tentatively scheduled for April 2023."

Carried unanimously.

Mother Teresa Restricted Reserve Use Request

Note: Mr. MacPherson presented Mother Teresa School's restricted reserve request to the Board.

3950 Motion. Leahy. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education authorize the use of \$8000 from the Mother Teresa School restricted reserve for the implementation of a Health and Wellness Program at Mother Teresa School."

Carried unanimously.

2022-23 Fees – St. Michael's Field Trip Fee Adjustment

Note: The St. Michael's field trip had an increase of fee per student from \$60.00 to \$67.50.

3951 Motion. Mastel. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve an increase to the Hidden Valley Skip Trip fee to \$67.50 for grade 5/6 students."

Carried unanimously.

2022-23 Fees – St. Patrick's Volleyball Development Club

Note: Report included in the Board agenda package.

3952 Motion. Leahy. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve a \$30.00/player fee for the MHCBE Volleyball Development Club hosted by St. Patrick's School."

Carried unanimously.

Non-Bargaining Support Staff

Note: Additional agenda item.

3953 Motion. Risling. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve that all non-bargaining unit staff receive a 1.756% increase to their salary grid effective March 1, 2023. The effect of the salary increase is to be funded from the accumulated operating surplus for 2022/2023. Effective September 1, 2023 all non-bargaining unit staff receive a 2.0% increase to their salary grid."

Note: Mr. Mastel made an amendment to the motion:

"THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve that all non-bargaining unit staff receive a 1.756% increase to their salary grid retroactive to September 1, 2023. The effect of the salary increase is to be funded from the accumulated operating surplus for 2022/2023. Effective September 1, 2023 all non-bargaining unit staff receive a 2.0% increase to their salary grid."

Note: Amended motion was defeated 4-1.

Note: Original motion was voted on:

Motion. Risling. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve that all non-bargaining unit staff receive a 1.756% increase to their salary grid effective March 1, 2023. The effect of the salary increase is to be funded from the accumulated operating surplus for 2022/2023. Effective September 1, 2023 all non-bargaining unit staff receive a 2.0% increase to their salary grid."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Reported on in the Committee of the Whole meeting.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Next meeting will be March 1st.

Support Staff Board Advisory Committee

Note: Next meeting will be held in March.

CUPE Support Staff Advisory Committee

Note: Meeting minutes from January meeting included in the Board package.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Presented within information reports.

Division Consolidation Planning Committee

Note: Next meeting will be held on Thursday, February 23rd.

Alberta School Boards' Association - Zone 6 Representative

Note: Next meeting will be held on February 15th.

Alberta Catholic School Trustees' Association Representative

Note: 5 Key Takeaway information included in the Board agenda package.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: Report included in Board agenda package. The Education Foundation Golf Tournament is June 9th; there has been a fee increase to \$150.00 (from \$130.00).

Parent Association Representative

Note: Report included in Board agenda package.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Next meeting will be held February 22nd.

CLOSING PRAYER

Note: The meeting closed with prayer led by Rev. Risling.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:39 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer