

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on April 11, 2023 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair	
Robert Risling	Vice-Chair	
Bernie Kinch	Trustee	
David Leahy	Trustee	
Dick Mastel	Trustee	
Dwayne Zarichny	Superintendent of Schools	ABSENT
Chuck Hellman	Deputy Superintendent	
Nick Gale	Incoming Deputy Superintendent	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Terri Ball	Early Childhood Coordinator	ABSENT
Heather Irvine	Coordinator of Early Childhood Services	
Tiana Lang	Communications Officer	
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)	

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: The opening prayer was led by Rev. Robert Risling.

LAND ACKNOWLEDGEMENT

Note: Mr. Hellman read the land acknowledgement.

PRESENTATIONS

None

APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – March 14, 2023

3963 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on March 14, 2023 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3964 Motion. Risling: "THAT the agenda dated April 11, 2023 be approved circulated."

Carried unanimously.

BOARD COMMUNICATIONS

None

CATHOLIC EDUCATION

School Parish Relations Committee

Note: Nothing to report

Catholic Education Week

Note: Report included in Board agenda package.

Bishop McGrattan's Visit to MHCBE

Note: Mrs. Irvine has booked a lunch for the Bishop and the Board where we will share our strategic priorities. The trustees would like to have a formal meeting following lunch. Mrs. Irvine will look into booking a formal meeting. If there is not enough time in May for the formal meeting, we will look at booking a time in the fall.

GrACE

Note: There will be a GrACE meeting on April 17th at 7:00 p.m. at Holy Family Parish. This meeting has been advertised in school newsletters, church bulletins as well as on the PowerPoint at Holy Family. Anyone who supports Catholic education is invited to attend.

Note: Chair Glasgo proposed to the Board about setting aside some funds to support GrACE. Approximately \$3000 to purchase something for students in our division (i.e. bookmark).

3965 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve a one-time expenditure of \$3000.00 (from the International Education budget allocation to Religious Education) for the purchase of materials for students to support GrACE."

Carried unanimously.

BOARD WORK PLAN

Second Quarter 2022-23 Financial Update

Note: Mr. MacPherson presented the second quarter 2022-23 financial update (as of February 28, 2023).

3966 Motion. Mastel: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the acceptance of the 2022-23 second quarter financial update as presented."

Carried unanimously.

Staffing Update

Note: Mr. Hellman gave an update on staffing in the division. A new principal has been hired at St. Mary's: Mr. Brad van Middelkoop. A new vice-principal has also been hired at St. Mary's: Mr. Colin Desnoyers. Both positions officially start in the fall of 2023.

Note: Under the new Learning Services restructuring, Learning Services Teachers will need to be hired in a number of schools.

Note: There are 9 maternity positions and 1 leave of absence that will need to be filled for September.

Note: Staffing for 2023-2024 will be very similar to this year with a chance of a slight increase. There are a number of probationary teachers who will be given continuous contracts.

January 2023 Diploma Exam Results

Note: Mr. Hellman presented the January 2023 diploma exam results from Monsignor McCoy High School.

ERIP Application

Note: ERIP was not included in the budget this year. Discussion was held around whether or not ERIP should be granted.

3967 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10362."

Defeated 2-3
In Favour: Glasgo, Kinch
Opposed: Leahy, Mastel, Risling

3968 Motion. Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10873."

Defeated 2-3
In Favour: Glasgo, Kinch
Opposed: Leahy, Mastel, Risling

INFORMATION ITEMS

Strategic Priorities Update

Note: Report included in the Board agenda package.

Update on Consolidation Project

Note: Report included in the Board agenda package.

Establishment of a Separate School District

Note: Mr. MacPherson gave an update on the 4x4 process reported on in a previous meeting. He has been informed by the individuals that they are not interested in proceeding further. With the new transportation funding there is now an option to transport their children in the upcoming school year.

2023-24 Budget Information

Note: Mr. MacPherson presented a summary of the 2023-24 budget information. A detailed summary was shared with the Board at the discussion meeting on March 30th.

Financial Reporting Profile 2017/18 – 2021/22

Note: Mr. MacPherson presented on the financial reporting profile 2017/18-2021/22 which was included in the Board agenda package. This document compares our results to all school boards as well as boards of similar size.

Communications Report

Note: Report included in the Board agenda package.

ACTION/DISCUSSION ITEMS

Braiding Together Conference

Note: Mrs. Irvine spoke on the Braiding Together Conference agenda item since Dr. Zarichny was unable to attend. Senior administration would like to send all administrators to this conference in the fall as it is a very

informative conference regarding Truth and Reconciliation. Trustees are supportive of administration attending.

Photocopier and Printer Request for Proposals

Note: An in-depth presentation and discussion was held at the Board discussion meeting on March 30th.

Note: An RFP was put out for new photocopiers/printers in January. There have been increased maintenance requests as machines are failing division wide (over 5 years old). Scoring on the RFP was included in the report. Based on scoring Konica Minolta was recommended as the vendor choice. There was an urgency to move forward as there are great concerns with supply chain issues. It was decided at the Board discussion meeting to move forward with the contract so that machines could start to be put in place.

3969 Motion. Risling. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education awards the Photocopier and Printer RFP to Konica Minolta in the amount of \$361,282 plus GST."

Carried unanimously.

3970 Motion. Mastel. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education authorize the transfer of \$303,388 from Restricted Reserve – Future Replacement of Assets to Investment in Capital Assets."

Carried 4-1
In Favour: Glasgo, Leahy, Mastel, Risling
Opposed: Kinch

Amendment of Board Policy 2

3971 Motion. Leahy. "THAT the Board of Trustees of Medicine Hat Catholic Board of Education have the third and final reading to amend Board Policy 2 Role of the Board Section 9.8 so that it reads:
'Review and approve compensation for all staff. During the review of compensation for non-unionized employees the board will solicit input from the Chief Superintendent (or other sources as needed) and at the Board's discretion ratify Memorandum of Agreement with bargaining units.'"

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Negotiations will not resume until September. Currently waiting to hear back from the ATA on availability for dates in September.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Nothing to report.

Support Staff Board Advisory Committee

Note: Nothing to report.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Nothing to report.

Division Consolidation Planning Committee

Note: Nothing to report.

Alberta School Boards' Association - Zone 6 Representative

Note: The last meeting was held March 15th. Mr. Mastel gave an overview of information shared at the zone meeting that was sent out to the Board. Next meeting will be on April 19th.

Note: The Edwin Parr Award Banquet will be held on May 17th in Taber.

Note: Mr. Mastel encouraged Trustees to attend the ASBA spring meeting as well as the Edwin Parr banquet.

Alberta Catholic School Trustees' Association Representative

Note: The next ACSTA meeting is May 25-26 in Nisku which is same dates as Monsignor McCoy grad so Chair Glasgo will be unable to attend.

Note: Mr. Mastel recommended that trustees attend SPICE or Blueprints.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: Golf tournament is scheduled for June 9th.

Parent Association Representative

Note: Last meeting was held on April 3rd.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Nothing to report.

Spiritual Leadership Scholarship

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with the St. Louis School prayer.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 6:34 PM.

-1936-

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer