

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on May 9, 2023 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

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| Kathy Glasgo | Board Chair |
| Robert Risling | Vice-Chair |
| Bernie Kinch | Trustee |
| David Leahy | Trustee |
| Dick Mastel | Trustee |
| Dwayne Zarichny | Superintendent of Schools |
| Chuck Hellman | Deputy Superintendent |
| Nick Gale | Incoming Deputy Superintendent |
| Greg MacPherson | Secretary Treasurer |
| Hugh Lehr | Associate Superintendent Learning Services |
| Terri Ball | Early Childhood Coordinator |
| Heather Irvine | Coordinator of Early Childhood Services |
| Tiana Lang | Communications Officer |
| Chelsey Lybbert | Executive Assistant to the Superintendent (Recorder) |

GUESTS

Father Naveed Arif
Derek Whitson
Ryan Irving
Aura Street
Cody Young

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

CONSECRATION

Note: Father Naveed consecrated the division to Mary.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS

Edwin Parr

Note: Mr. Ryan Irving spoke about Mr. Derek Whitson and why he nominated him for the excellence in first-year teaching award. Congratulations to Mr. Whitson on being named Medicine Hat Catholic Board of Education Edwin Parr nominee.

Health and Wellness Initiative – Mother Teresa School

Note: Ms. Aura Street presented to the Board about the new Health and Wellness Initiative starting in 2023-2024 at Mother Teresa School.

APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – April 11, 2023

3972 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on April 11, 2023 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3973 Motion. Mastel: "THAT the agenda dated May 9, 2023 be approved as circulated."

Carried unanimously.

BOARD COMMUNICATIONS

None

CATHOLIC EDUCATION

School Parish Relations Committee

Note: The next meeting is scheduled for May 31st at St. Patrick's Parish.

Note: Mrs. Irvine asked that trustees let her know if they are able to read a letter from the Bishop regarding Catholic Education Week at any of the masses on May 13-14.

Chaplain Update

Note: Report included in Board agenda package.

Catholic Education Information Evening – May 29th

Note: Chair Glasgo spoke about an information evening on May 29th at Holy Family Parish. Father Iqbal is planning a meeting in the Faith room and will be inviting the community to come and talk about the importance of Catholic education.

BOARD WORK PLAN

Staffing Update

Note: Mr. Hellman spoke about staffing. A music teacher was just hired that will be working at Monsignor McCoy, St. Francis Xavier and St. Michael's. Multiple positions will need to be filled throughout the division (maternity leaves, learning support teachers, etc.). Advertising for middle school positions will begin later this week and elementary positions will be advertised in mid-May.

Locally Developed Courses

Note: Mr. Hellman presented the locally developed courses that need to be renewed for 2023-2024 year.

3974 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education authorize Monsignor McCoy High School to offer the locally developed courses set out in Schedule A."

Carried unanimously.

INFORMATION ITEMS

Strategic Priorities Update

Note: Report included in the Board agenda package. Senior administration is continuing to work on new "smart" goals for 2023-2024.

Update on Consolidation Project

Note: The RFP for the project was released for a K-9 school but did not include the theatre and literacy space. Mr. MacPherson and Dr. Zarichny have confirmed with Alberta Infrastructure and Alberta Education that this was an error and that the RFP will be adjusted to include both the theater and physical literacy space. The Minister of Education approved the project in its entirety.
The division is receiving between \$1.7 million and \$2 million of design funding money.

Medicine Hat Drug Coalition

Note: Dr. Zarichny discussed an email from Kym Porter (Medicine Hat Drug Coalition) requesting that the division brings in training for Monsignor McCoy students on how to recognize signs of opioid poisoning and how to administer naloxone. Trained students would then be provided with a naloxone kit (aspirator version).
Trustees and administration discussed the value of this training.
Administration will be asking that Monsignor McCoy arrange training for their students.

Communications Report

Note: Report included in the Board agenda package.

ACTION/DISCUSSION ITEMS

Appointment of Chief Deputy Superintendent

3975 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education appoint Mr. Nick Gale as Chief Deputy Superintendent for the Medicine Hat Catholic Board of Education school division."

Carried unanimously.

Notre Dame Academy Field Trip

Note: The field trip was originally approved by the Board on October 11, 2022. Due to low interest the trip was cancelled for this year and all families were refunded. Notre Dame Academy is now asking for the trip to be re-approved for June 2024.

3976 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Notre Dame Academy Eastern Canada trip tentatively scheduled for June 2024."

Carried unanimously.

2023-24 Fees – St. Mary's Lock Fee Adjustment

Note: Lock fees have gone up in price so St. Mary's School would like to change the fee they charge students for locks (previously \$10.00).

3977 Motion. Mastel. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve an increase to the lock fee at St. Mary's to \$15.00."

Carried unanimously.

2022-23 Infrastructure Maintenance Renewal Plan - Amendment

Note: The Board approved the IMR Plan in January 2023. The plan needs to be amended due to two emergent issues that Learning Services has identified and is requesting funds for.
\$50,000 was set aside for emergent issues and the two requests combined are below that amount.

3978 Motion. Kinch. "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the addition of the St. Mary's School – Door on Handicapped Washroom Reconfiguration and the Mother Teresa School – Equitable Access to Learning Commons projects to the 2022-23 IMR plan using the \$50,000 reserve for emergent needs."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Only one board has settled in the province; Grande Prairie. Bargaining for our division has been set for September.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Report included in Board agenda package.

Teacher Board Advisory Committee

Note: Nothing to report.

Support Staff Board Advisory Committee

Note: The next meeting will be held on June 5th.

CUPE Support Staff Advisory Committee

Note: Report included in Board agenda package.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Nothing to report.

Division Consolidation Planning Committee

Note: Fundraising letters were sent out to potential donors.

Alberta School Boards' Association - Zone 6 Representative

Note: Reported on in the Committee of the Whole. Information was forwarded to Trustees.

Alberta Catholic School Trustees' Association Representative

Note: A directors' meeting will be held on May 25-26th.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: Final preparations are underway for the golf tournament which will be held on June 9th. The next Education Foundation meetings will be on May 11th and 16th.

Parent Association Representative

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: The last meeting was held on May 4th.

Spiritual Leadership Scholarship

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with the École St. John Paul II School prayer.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 5:58 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer